



JAN 15 2010

DepEd MEMORANDUM
No. **23**, s. 2010

GUIDELINES ON THE UTILIZATION OF DOWNLOADED FUNDS AS SUPPORT
FOR THE IMPLEMENTATION OF THE ACCREDITATION PROGRAM
FOR PUBLIC ELEMENTARY SCHOOLS


To: Regional Directors
Schools Division/City Superintendents
Heads, Public Elementary Schools

1. In line with the thrust of enhancing quality elementary education, the Department of Education (DepEd) through the Bureau of Elementary Education (BEE), is strengthening the implementation of the Accreditation Program for Public Elementary Schools (APPEs) in the regions and divisions.
2. Support funds in the amount of Three Million, Five Hundred Thousand Pesos (PhP3,500,000.00) shall be downloaded to the regions to augment the expenses related to the conduct of activities of APPEs. The downloaded funds, chargeable against OSEC funds, shall be allocated to the sixteen (16) regions based on the number of school divisions. This excludes the Autonomous Region of Muslim Mindanao (ARMM). Enclosed is the allocation per region.
3. The support funds shall be utilized by the regions for advocacy including orientation and training of potential APPEs qualified schools, training of regional and division level accreditors and actual evaluation of schools recommended for APPEs. A certain percent of the financial support shall be allocated to cover provisions for incentives like bronze marker, plaque of recognition for the principal, certificate of participation for teachers and instructional materials of Levels I and 2 accredited schools.
4. Regions shall be accountable for the judicious disbursement and allocation of downloaded funds and the proper liquidation subject to the usual accounting and auditing requirements.
5. Since the fund sources are appropriations from CY 2009, the funds should be utilized before the end of CY 2010. The liquidation of said funds and submission of liquidation reports, however, should be done before the end of the first quarter of CY 2011.
6. The Bureau of Elementary Education (BEE) shall monitor the utilization of funds and will oblige the regions and divisions to submit project reports (summary) using the enclosed formats to be prepared by the division and region which is due in March 2010 (Enclosure No. 2) and to be accomplished by the region which is due in December 2010 (Enclosure No. 3).



7. For more information, please direct all inquiries to Ms. Fe M. Villalino, Chief, or Mr. Abelardo B. Medes, Senior Education Program Specialist and Program Coordinator, Staff Development Division, Bureau of Elementary Education, (SDD-BEE), Department of Education, Meralco Avenue, Pasig City at tel. no.: (02) 687-2948; e-mail address: bee_sdd-deped@yahoo.com.ph

8. Immediate and wide dissemination of this Memorandum is desired.


RAMÓN C. BACANI
Undersecretary
Officer-in-Charge

Encls.:

As stated

Reference:

DepEd Memorandum: No. 331, s. 2009

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

ACCREDITATION

FUNDS

PROGRAMS

SCHOOLS

Sally: downloaded funs
January 13, 2010

(Enclosure No. 1 to DepEd Memorandum No. 23, s. 2010)

ALLOCATION PER REGION OF THE DOWNLOADED FUNDS
(According to the Number of Schools Divisions)

Regions	Number of Divisions	Amount Downloaded
Region 1	13 Divisions	P 238,219.80
Region 2	8 Divisions	P 146,596.80
Region 3	17 Divisions	P 311,518.20
Region 4-CALABARZON	14 Divisions	P 256,544.40
Region 4-MIMAROPA	7 Divisions	P 128,273.60
Region 5	13 Divisions	P 238,219.80
Region 6	17 Divisions	P 311,518.20
Region 7	19 Divisions	P 348,167.40
Region 8	13 Divisions	P 238,219.80
Region 9	8 Divisions	P 146,596.80
Region 10	12 Divisions	P 219,895.20
Region 11	10 Divisions	P 183,246.00
Region 12	9 Divisions	P 164,921.40
Caraga Administrative Region	9 Divisions	P 164,921.40
Cordillera Administrative Region	7 Divisions	P 128,272.20
National Capital Region	15 Divisions	P 274,869.00
T o t a l	191 Divisions	P 3,500,000.00

ACTIVITY IMPLEMENTATION REPORT

A. Reference

Funds Used: _____ Project Title: _____
Title of Activity: _____
Implementing Agency: _____

B. Details of Implementation:

Location of Activity: _____
Date/s of Implementation: From: _____ To: _____
Number of Participants: _____
Categories of Participants: _____
Nature of Activity:
(Training) Specify Topics _____

(Technical Assistance)
Specify nature of assistance: _____

(Purchase/Acquisition of Learning Materials)
Specify materials acquired

Actual Outputs of the Activity

Major Problems encountered in the implementation (Name reasons for shortfall or deviations from target, if any).

Main lessons learned (in bullets please):

Follow-up actions (in bullets);

Signature Over Name of Focal Person

Date