



NOV 12 2009

DepEd MEMORANDUM
No. **494**, s. 2009

**MANAGEMENT AND LEADERSHIP DEVELOPMENT PROGRAM FOR EDUCATION
LEADERS AT THE ASIAN INSTITUTE OF MANAGEMENT**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division/City Superintendents

1. The Department of Education (DepEd) through the Asian Institute of Management (AIM) will conduct the Management and Leadership Development Program for Education Leaders at the Asian Institute of Management, Makati City from November 30 to December 18, 2009.
2. The scholarship program is specifically designed to help education leaders and managers in cross functional integration and achieve business excellence through customized modules.
3. Participants are division/district supervisors of the top performing schools and schools division superintendents ages 60 and below who were not able to avail of this scholarship program.
4. Regional Directors are hereby requested to identify/nominate two (2) participants and submit the names of nominees to the Office of the Assistant Secretary for Programs and Projects not later than November 30, 2009. DepEd officials who have participated in previous AIM/EXCELL/PHRDF training programs are not eligible to participate in this particular program.
5. Tuition fee and stipend allowance will be charged to DepEd while transportation to and from their station and other allowable expenses will be charged to local funds subject to the usual accounting and auditing rules and regulations.
6. For more information, please contact Ms. Evelyn Pormento or Ms. Boots Bautista at tel. nos.: (02) 633-7202 and (02) 633-7206.
7. Immediate dissemination of this Memorandum is desired.


VILMA L. LABRADOR
Undersecretary

Reference: DepEd Memorandum: No. 105, s. 2009
Allotment: 1—(D.O. 50-97)
To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS

PROGRAMS

SCHOLARSHIP