



AUG 27 2009

DepED MEMORANDUM

No. **373**, s. 2009

**GUIDELINES FOR THE UTILIZATION OF DOWNLOADED FUNDS
 FOR THE CAPABILITY BUILDING PROGRAMS OF THE ALS
 REGIONAL CORE OF TRAINORS FOR CY 2009**

To: Undersecretaries
 Assistant Secretaries
 Bureau Directors
 Regional Directors
 Schools Division/City Superintendents
 Heads, Public Schools

1. The Bureau of Alternative Learning System (BALS) organized the ALS Regional Core of Trainors (RCT) in coordination with the National Educators Academy of the Philippines (NEAP) in 2006. The RCT consists of 5 members who may either be a District ALS Coordinator (DALSC), an Education Supervisor I, an Education Supervisor II, an Assistant Chief or a Chief coming from the ALS Division at the Regional Office.

2. The said RCTs underwent rigid courses on basic and advance ALS concepts, methodologies and implementation procedures to enable them to manage with efficiency the Capability Building Program of ALS implementers at the regional/division/district levels. Consequently, the RCT teams are expected to implement their training plans for the different groups of stakeholders in their respective regional offices.

3. To provide RCTs with some financial assistance in the conduct of their functions, the BALS has provided training funds for the purpose given. These funds will be downloaded from the Central Office to the Regional Office. The breakdown of financial assistance per region is contained in Enclosure No. 2.

4. For 2009, the following training programs will be conducted by the RCT and each program is provided an allocation. Funds will be disbursed according to the guidelines subject to the usual accounting and auditing rules and regulations.

Capability Building Programs (CBP)	Amount	Sources of Funds
Special Encounter on ALS with Public Schools District Supervisors	20,000,000.00 (@8,000/district)	GAA (BALS Funds under Support to Operations)
Orientation/Training for ALS Partners, Stakeholders, Principals, formal school teachers	53,760,000.00 (@280,000/division)	Human Resource Development and Training Funds
Grand Total	73,760,000.00	

5. The ALS Regional Chiefs and the RCTs are enjoined to adhere to the guidelines (Enclosure No. 1) in their implementation of the abovementioned CBPs. Likewise, they are accountable in the prompt submission of narrative and liquidation reports to the central office.

6. For more information, please coordinate with the Literacy Division, BALS, c/o Dr. Edel B. Carag and/or Ms. Emma D. Gregorio at tel. no.: (02) 635-4694 or e-mail: reporttobals@gmail.com.

7. Immediate and wide dissemination of this Memorandum is desired.



JESLI A. LAPUS
Secretary

Encls.:

As stated

Reference:

None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

ALTERNATIVE LEARNING SYSTEM
FUNDS
TRAINING PROGRAMS
OFFICIALS

Sally: guidelines for the downloaded funds (ALS)
April 27, 2009

Enclosure No. 1 to DepED Memorandum No. 373, s. 2009

GUIDELINES FOR THE UTILIZATION OF DOWNLOADED FUNDS FOR THE CAPABILITY BUILDING PROGRAMS OF THE ALS REGIONAL CORE OF TRAINORS FOR CY 2009

1. The Department of Education through the Bureau of Alternative Learning System (BALS) shall be downloading a total amount of **SEVENTY-THREE MILLION SEVEN HUNDRED SIXTY THOUSAND PESOS ONLY** (73,760,000.00) for assistance to the regions for the following **Capability Building Programs (CBP) only** for the ALS Implementors, stakeholders and partners. The specific allocation per region is found in Enclosure No. 2

Capability Building Programs (CBP)	Amount	Sources of Funds
1. Special Encounter on ALS with Public Schools District Supervisors	20,000,000.00 (@8,000/district)	GAA (BALS Funds under Support to Operations)
2. Orientation/Training for ALS Partners, Stakeholders, Principals, formal school teachers	53,760,000.00 (@280,000/division)	OSEC Human Resource Training & Development

- 1.1 Special Encounter on ALS with Public Schools District Supervisors
- Each region is allotted a requirement budget depending on the number of districts @ P8,000.00/district which is chargeable against BALS Funds under Support to Operations.
- 1.2 Orientation/Training for ALS Partners, Stakeholders, Principals, formal school teachers
- Each region is allotted a requirement budget depending on the number of divisions @ P280,000.00/division which is chargeable against OSEC Funds under HRTD.
2. The ALS Regional Core of Trainors (RCT) and the ALS Regional Chiefs shall do the following:
- 2.1 ALS Regional Chief/ALS Regional Staff
- Send communication to the participants
 - Inform the BALS regarding the schedule of activities for monitoring purposes
 - Serve as the training manager/secretariat only
 - Responsible for the disbursement of the downloaded funds and proper liquidation subject to the usual accounting and auditing rules and regulations
- 2.2 ALS Regional Trainors
- Prepare authority regarding the conduct of the different CBPs with corresponding budget
 - Prepare the training design and all the materials needed in coordination with the training manager
 - Conduct the training programs
 - Prepare narrative reports in the form of print and non-print (CD) format in coordination with manager and submit to the BALS for policy recommendations
3. The BALS shall monitor the conduct of the training programs and the utilization of funds.

Enclosure No. 2 to DepED Memorandum No. 373, s. 2009

Department of Education
BUREAU OF ALTERNATIVE LEARNING SYSTEM
BREAKDOWN OF FINANCIAL ASSISTANCE FOR TRAINING PURPOSES PER REGION FOR CY 2009
National Capital Region (NCR)

Region	Division	No. of Dist. per Div.	Financial Assistance		Grand Total per Division
			GAA (P8,000/dist.)	OSEC (P280,000/div.)	
NCR	Caloocan City	7	56,000.00	280,000.00	336,000.00
	Las Piñas City	2	16,000.00	280,000.00	296,000.00
	Makati City	6	48,000.00	280,000.00	328,000.00
	Malabon & Navotas	7	56,000.00	280,000.00	336,000.00
	Mandaluyong City	2	16,000.00	280,000.00	296,000.00
	Manila	6	48,000.00	280,000.00	328,000.00
	Marikina City	2	16,000.00	280,000.00	296,000.00
	Muntinlupa City	2	16,000.00	280,000.00	296,000.00
	Parañaque	3	24,000.00	280,000.00	304,000.00
	Pasay City	4	32,000.00	280,000.00	312,000.00
	Pasig	1	8,000.00	280,000.00	288,000.00
	Quezon City	5	40,000.00	280,000.00	320,000.00
	San Juan	2	16,000.00	280,000.00	296,000.00
	Taguig/Pateros	4	32,000.00	280,000.00	312,000.00
	Valenzuela City	4	32,000.00	280,000.00	312,000.00
Sub-Total	15 Divisions	57	456,000.00	4,200,000.00	4,656,000.00
CAR	Abra	27	216,000.00	280,000.00	496,000.00
	Apayao	6	48,000.00	280,000.00	328,000.00
	Baguio City	5	40,000.00	280,000.00	320,000.00
	Benguet	15	120,000.00	280,000.00	400,000.00
	Ifugao	11	88,000.00	280,000.00	368,000.00
	Kalinga	13	104,000.00	280,000.00	384,000.00
	Mt. Province	13	104,000.00	280,000.00	384,000.00
Sub-Total	7 Divisions	90	720,000.00	1,960,000.00	2,680,000.00
I	Alaminos City	3	24,000.00	280,000.00	304,000.00
	Batac	2	16,000.00	280,000.00	296,000.00
	Candon City	2	16,000.00	280,000.00	296,000.00
	Dagupan City	5	40,000.00	280,000.00	320,000.00
	Ilocos Norte	20	160,000.00	280,000.00	440,000.00
	Ilocos Sur	24	192,000.00	280,000.00	472,000.00
	La Union	22	176,000.00	280,000.00	456,000.00
	Laoag City	3	24,000.00	280,000.00	304,000.00
	Pangasinan I	31	248,000.00	280,000.00	528,000.00
	Pangasinan II	32	256,000.00	280,000.00	536,000.00
	San Carlos City	4	32,000.00	280,000.00	312,000.00
	San Fernando City	2	16,000.00	280,000.00	296,000.00
	Urdaneta City	2	16,000.00	280,000.00	296,000.00
Vigan City	3	24,000.00	280,000.00	304,000.00	
Sub-Total	14 Divisions	155	1,240,000.00	3,920,000.00	5,160,000.00

Enclosure No. 2 to DepED Memorandum No. 373, s. 2009

Region	Division	No. of Dist. per Div.	Financial Assistance		Grand Total per Division
			GAA (P8,000/dist.)	OSEC (P280,000/div.)	
II	Batanes	6	48,000.00	280,000.00	328,000.00
	Cagayan	46	368,000.00	280,000.00	648,000.00
	Cauayan City	4	32,000.00	280,000.00	312,000.00
	Isabela	44	352,000.00	280,000.00	632,000.00
	Nueva Viscaya	20	160,000.00	280,000.00	440,000.00
	Quirino	8	64,000.00	280,000.00	344,000.00
	Santiago City	3	24,000.00	280,000.00	304,000.00
	Tuguegarao City	4	32,000.00	280,000.00	312,000.00
Sub-Total	8 Divisions	135	1,080,000.00	2,240,000.00	3,320,000.00
III	Angeles City	4	32,000.00	280,000.00	312,000.00
	Aurora	8	64,000.00	280,000.00	344,000.00
	Balanga City	2	16,000.00	280,000.00	296,000.00
	Bataan	12	96,000.00	280,000.00	376,000.00
	Bulacan	26	208,000.00	280,000.00	488,000.00
	Cabanatuan City	4	32,000.00	280,000.00	312,000.00
	Gapan City	2	16,000.00	280,000.00	296,000.00
	Malolos City	2	16,000.00	280,000.00	296,000.00
	Muñoz Science City	1	8,000.00	280,000.00	288,000.00
	Nueva Ecija	31	248,000.00	280,000.00	528,000.00
	Olongapo City	4	32,000.00	280,000.00	312,000.00
	Pampanga	30	240,000.00	280,000.00	520,000.00
	San Fernando City	3	24,000.00	280,000.00	304,000.00
	San Jose Del Monte	2	16,000.00	280,000.00	296,000.00
	Tarlac	28	224,000.00	280,000.00	504,000.00
	Tarlac City	5	40,000.00	280,000.00	320,000.00
	Zambales	15	120,000.00	280,000.00	400,000.00
Sub-Total	17 Divisions	179	1,432,000.00	4,760,000.00	6,192,000.00
IV-A	Antipolo City	7	56,000.00	280,000.00	336,000.00
	Batangas	36	288,000.00	280,000.00	568,000.00
	Batangas City	7	56,000.00	280,000.00	336,000.00
	Calamba City	2	16,000.00	280,000.00	296,000.00
	Cavite	29	232,000.00	280,000.00	512,000.00
	Cavite City	3	24,000.00	280,000.00	304,000.00
	Laguna	22	176,000.00	280,000.00	456,000.00
	Lipa City	4	32,000.00	280,000.00	312,000.00
	Lucena City	4	32,000.00	280,000.00	312,000.00
	Quezon	44	352,000.00	280,000.00	632,000.00
	Rizal	19	152,000.00	280,000.00	432,000.00
	San Pablo City	7	56,000.00	280,000.00	336,000.00
	Sfa Rosa City	4	32,000.00	280,000.00	312,000.00
	Tanauan City	3	24,000.00	280,000.00	304,000.00
Sub-Total	14 Divisions	191	1,528,000.00	3,920,000.00	5,448,000.00

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Region	Division	No. of Dist. per Div.	Financial Assistance		Grand Total per Division
			GAA (P8,000/dist.)	OSEC (P280,000/div.)	
IV-B	Calapan City	3	24,000.00	280,000.00	304,000.00
	Marinduque	9	72,000.00	280,000.00	352,000.00
	Occidental Mindoro	15	120,000.00	280,000.00	400,000.00
	Oriental Mindoro	18	144,000.00	280,000.00	424,000.00
	Palawan	27	216,000.00	280,000.00	496,000.00
	Puerto Princesa City	3	24,000.00	280,000.00	304,000.00
	Romblon	17	136,000.00	280,000.00	416,000.00
Sub-Total	7 Divisions	92	736,000.00	1,960,000.00	2,696,000.00
V	Albay	25	200,000.00	280,000.00	480,000.00
	Camarines Norte	14	112,000.00	280,000.00	392,000.00
	Camarines Sur	38	304,000.00	280,000.00	584,000.00
	Catanduanes	20	160,000.00	280,000.00	440,000.00
	Iriga City	3	24,000.00	280,000.00	304,000.00
	Legaspi City	4	32,000.00	280,000.00	312,000.00
	Ligao City	2	16,000.00	280,000.00	296,000.00
	Masbate	27	216,000.00	280,000.00	496,000.00
	Masbate City	2	16,000.00	280,000.00	296,000.00
	Naga City	3	24,000.00	280,000.00	304,000.00
	Sorsogon	20	160,000.00	280,000.00	440,000.00
	Sorsogon City	4	32,000.00	280,000.00	312,000.00
	Tabaco City	4	32,000.00	280,000.00	312,000.00
Sub-Total	13 Divisions	166	1,328,000.00	3,640,000.00	4,968,000.00
VI	Aklan	19	152,000.00	280,000.00	432,000.00
	Antique	23	184,000.00	280,000.00	464,000.00
	Bacolod City	7	56,000.00	280,000.00	336,000.00
	Bago City	4	32,000.00	280,000.00	312,000.00
	Cadiz City	4	32,000.00	280,000.00	312,000.00
	Capiz	18	144,000.00	280,000.00	424,000.00
	Guimaras	8	64,000.00	280,000.00	344,000.00
	Iloilo	52	416,000.00	280,000.00	696,000.00
	Iloilo City	7	56,000.00	280,000.00	336,000.00
	Kabankalan City	7	56,000.00	280,000.00	336,000.00
	La Carlota City	3	24,000.00	280,000.00	304,000.00
	Negros Occidental	39	312,000.00	280,000.00	592,000.00
	Passi City	4	32,000.00	280,000.00	312,000.00
	Roxas City	3	24,000.00	280,000.00	304,000.00
	Sagay City	3	24,000.00	280,000.00	304,000.00
	San Carlos City	5	40,000.00	280,000.00	320,000.00
Silay City	4	32,000.00	280,000.00	312,000.00	
Sub-Total	17 Divisions	210	1,680,000.00	4,760,000.00	6,440,000.00

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Region	Division	No. of Dist. per Div.	Financial Assistance		Grand Total per Division
			GAA (P8,000/dist.)	OSEC (P280,000/div.)	
VII	Bais City	2	16,000.00	280,000.00	296,000.00
	Bayawan City	2	16,000.00	280,000.00	296,000.00
	Bogo	2	16,000.00	280,000.00	296,000.00
	Bohol	53	424,000.00	280,000.00	704,000.00
	Carcar	2	16,000.00	280,000.00	296,000.00
	Cebu	57	456,000.00	280,000.00	736,000.00
	Cebu City	8	64,000.00	280,000.00	344,000.00
	Danao City	3	24,000.00	280,000.00	304,000.00
	Dumaguete City	3	24,000.00	280,000.00	304,000.00
	Guihulngan	1	8,000.00	280,000.00	288,000.00
	Lapu-lapu City	4	32,000.00	280,000.00	312,000.00
	Mandaue City	4	32,000.00	280,000.00	312,000.00
	Naga	2	16,000.00	280,000.00	296,000.00
	Negros Oriental	22	176,000.00	280,000.00	456,000.00
	Siquijor	3	24,000.00	280,000.00	304,000.00
	Tagbilaran	2	16,000.00	280,000.00	296,000.00
	Talisay City	2	16,000.00	280,000.00	296,000.00
	Tanjay City	3	24,000.00	280,000.00	304,000.00
	Toledo City	4	32,000.00	280,000.00	312,000.00
Sub-Total	19 Divisions	179	1,432,000.00	5,320,000.00	6,752,000.00
VIII	Bayabay City	3	24,000.00	280,000.00	304,000.00
	Biliran	9	72,000.00	280,000.00	352,000.00
	Borongan City	3	24,000.00	280,000.00	304,000.00
	Calbayog City	7	56,000.00	280,000.00	336,000.00
	Catbalogan City	2	16,000.00	280,000.00	296,000.00
	Eastern Samar	26	208,000.00	280,000.00	488,000.00
	Leyte	59	472,000.00	280,000.00	752,000.00
	Maasin City	2	16,000.00	280,000.00	296,000.00
	Northern Samar	28	224,000.00	280,000.00	504,000.00
	Ormoc City	4	32,000.00	280,000.00	312,000.00
	Southern Leyte	14	112,000.00	280,000.00	392,000.00
	Tacloban City	6	48,000.00	280,000.00	328,000.00
	Western Samar	30	240,000.00	280,000.00	520,000.00
Sub-Total	13 Divisions	193	1,544,000.00	3,640,000.00	5,184,000.00
IX	Dapitan City	5	40,000.00	280,000.00	320,000.00
	Dipolog City	4	32,000.00	280,000.00	312,000.00
	Isabela City	4	32,000.00	280,000.00	312,000.00
	Pagadian City	5	40,000.00	280,000.00	320,000.00
	Zamboanga City	12	96,000.00	280,000.00	376,000.00
	Zamboanga del Norte	35	280,000.00	280,000.00	560,000.00
	Zamboanga del Sur	32	256,000.00	280,000.00	536,000.00
	Zamboanga Sibugay	16	128,000.00	280,000.00	408,000.00
Sub-Total	8 Divisions	113	904,000.00	2,240,000.00	3,144,000.00

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Region	Division	No. of Dist. per Div.	Financial Assistance		Grand Total per Division
			GAA (P8,000/dist.)	OSEC (P280,000/div.)	
X	Bukidnon	29	232,000.00	280,000.00	512,000.00
	Cagayan de Oro City	9	72,000.00	280,000.00	352,000.00
	Camiguin	4	32,000.00	280,000.00	312,000.00
	Gingoog City	4	32,000.00	280,000.00	312,000.00
	Iligan City	13	104,000.00	280,000.00	384,000.00
	Lanao del Norte	22	176,000.00	280,000.00	456,000.00
	Misamis Occidental	15	120,000.00	280,000.00	400,000.00
	Misamis Oriental	24	192,000.00	280,000.00	472,000.00
	Oroqueta City	4	32,000.00	280,000.00	312,000.00
	Ozamis City	4	32,000.00	280,000.00	312,000.00
	Tangub City	4	32,000.00	280,000.00	312,000.00
	Valencia City	4	32,000.00	280,000.00	312,000.00
Sub-Total	12 Divisions	136	1,088,000.00	3,360,000.00	4,448,000.00
XI	Compostela Valley	13	104,000.00	280,000.00	384,000.00
	Davao City	20	160,000.00	280,000.00	440,000.00
	Davao del Norte	10	80,000.00	280,000.00	360,000.00
	Davao del Sur	20	160,000.00	280,000.00	440,000.00
	Davao Oriental	16	128,000.00	280,000.00	408,000.00
	Digos City	3	24,000.00	280,000.00	304,000.00
	Igacos/Samal City	3	24,000.00	280,000.00	304,000.00
	Mati City	3	24,000.00	280,000.00	304,000.00
	Panabo City	3	24,000.00	280,000.00	304,000.00
	Tagum City	3	24,000.00	280,000.00	304,000.00
Sub-Total	10 Divisions	94	752,000.00	2,800,000.00	3,552,000.00
XII	Cotabato City	5	40,000.00	280,000.00	320,000.00
	Gen. Santos City	8	64,000.00	280,000.00	344,000.00
	Kidapawan City	5	40,000.00	280,000.00	320,000.00
	Koronadal City	3	24,000.00	280,000.00	304,000.00
	North Cotabato	41	328,000.00	280,000.00	608,000.00
	Saranggani	10	80,000.00	280,000.00	360,000.00
	South Cotabato	18	144,000.00	280,000.00	424,000.00
	Sultan Kudarat	29	232,000.00	280,000.00	512,000.00
	Tacurong City	5	40,000.00	280,000.00	320,000.00
Sub-Total	9 Divisions	124	992,000.00	2,520,000.00	3,512,000.00
CARAGA	Agusan del Norte	18	144,000.00	280,000.00	424,000.00
	Agusan del Sur	24	192,000.00	280,000.00	472,000.00
	Bislig City	4	32,000.00	280,000.00	312,000.00
	Butuan City	9	72,000.00	280,000.00	352,000.00
	Dinagat	7	56,000.00	280,000.00	336,000.00
	Siargao	13	104,000.00	280,000.00	384,000.00
	Surigao City	4	32,000.00	280,000.00	312,000.00
	Surigao del Norte	11	88,000.00	280,000.00	368,000.00
	Surigao del Sur	26	208,000.00	280,000.00	488,000.00
Sub-Total	9 Divisions	116	928,000.00	2,520,000.00	3,448,000.00

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Region	Division	No. of Dist. per Div.	Financial Assistance		Grand Total per Division
			GAA (P8,000/dist.)	OSEC (P280,000/div.)	
	Basilan	10	80,000.00	280,000.00	360,000.00
	Lamitan	5	40,000.00	280,000.00	320,000.00
	Lanao del Sur IA	22	176,000.00	280,000.00	456,000.00
	Lanao del Sur IB	18	144,000.00	280,000.00	424,000.00
	Lanao del Sur IIA	16	128,000.00	280,000.00	408,000.00
	Lanao del Sur IIB	15	120,000.00	280,000.00	400,000.00
	Maguindanao	38	304,000.00	280,000.00	584,000.00
	Marawi City	9	72,000.00	280,000.00	352,000.00
	Sharif Kabunsuan	17	136,000.00	280,000.00	416,000.00
	Sulu I	10	80,000.00	280,000.00	360,000.00
	Sulu II	10	80,000.00	280,000.00	360,000.00
	Tawi-tawi	18	144,000.00	280,000.00	424,000.00
Sub-Total	12 Divisions	188	1,504,000.00	3,360,000.00	4,864,000.00
GRAND TOTAL	204	2,418	19,344,000.00	57,120,000.00	76,464,000.00