



Republic of the Philippines  
Department of Education



403

DepED MEMORANDUM

AUG 26 2009

No. **368**, s. 2009

PLANNING WORKSHOP FOR THE 3<sup>RD</sup> SINING  
PAMBANSA FESTIVAL

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Regional Directors  
Schools Division/City Superintendents

1. A National Planning-Workshop with regard to the 3<sup>rd</sup> Sining Pambansa Festival will be held on September 23-24, 2009 at Baguio Teachers Camp, Baguio City.
2. This planning-workshop aims to:
  - a. discuss various organizational matters, issues and concerns related to the holding of the annual Festival;
  - b. define specific roles of the stakeholders (Special Committee on Culture and the Arts, Regional Coordinators for Culture and the Arts, Culture and the Arts Office, host region, etc.);
  - c. prepare a feasible program of activities for the duration of the event; and
  - d. finalize other preparations for the holding of the Festival.
3. Participants to the planning-workshop are the following:
  - 17 Regional Coordinators for Culture and the Arts
  - 2 Representatives from the DepED Special Committee for Culture and the Arts
  - 6 Culture and the Arts Office (CAO) staff
  - 1 Support staff
4. Resource persons/guests to this activity are the Undersecretary for Programs and Projects, Assistant Secretary for Special Projects, Consultant for Culture and the Arts and representative/s from the National Commission for Culture and the Arts (NCCA).
5. Attendance to this planning-workshop shall be **on official business.**
6. Travel expenses of the DepED Central Office personnel, management/workshop staff and guests/resource persons, honoraria, as may be allowed, and other incidental expenses shall be charged to savings from the Pangalawang Pampaaralang Sining Pambansa (PPSP) Festival while related expenses in the field such as modest travel shall be charged to local funds or any other available sources subject to the usual accounting and auditing rules and regulations.

7. CAO shall serve as the Secretariat/Management staff and are authorized to travel one (1) day before the opening and one (1) day after the end of the planning-workshop.
8. There is no registration fee. Board and lodging will be provided. First meal will be breakfast on September 23 and last meal will be dinner on September 24, 2009.
9. For other details, please contact the CAO at telefax no.: (02) 635-2456 and/or Mr. Rolando J. Garcia at mobile phone no.: 0917-5128545 and Mr. Marcos S. Rodil, Head, CAO at mobile phone nos.: 0922-8911589/0920-2911589.
10. Immediate dissemination of this Memorandum to all concerned is desired.



**JESLI A. LAPUS**  
Secretary

Reference:

DepED Memorandum: No. 569, s. 2008

Allotment: 1- -(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

CELEBRATIONS & FESTIVALS  
WORKSHOPS

R-Maricar/DM-3<sup>rd</sup> Sining Pambansa Festival  
08-16-09