



Office of Undersecretary

REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
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AUG 04 2009

DepED MEMORANDUM
No. **343**, s. 2009

Orientation on FY 2009 SBM Grants

- To :
- Undersecretaries
 - Assistant Secretaries
 - Bureau Directors
 - Directors of Service, Centers and Head of Units
 - Regional Directors
 - Schools Division/City Superintendents
 - All Other Concerned

1. Relative to the release of the 2009 SBM Grants through DepED Order 75, series of 2009 to continuously support the implementation of school-based management towards attainment of quality education, the Department of Education, through the Office of Planning Service will hold a 2-day orientation on FY 2009 SBM Grants in 2 clusters in August 2009, to wit:

Clusters	Schedule Dates	Venue
Cluster 1: Luzon	August 10-11	Marikina Hotel, Marikina City
Cluster 2: VisMin	August 13-14	Ecotech Training Center, Cebu City

2. Primarily, this orientation is deemed necessary to achieve optimal utilization of the grants at all levels at the soonest possible time. Among its specific objectives are as follows: i) Present the SBM Grant FY 2006-2007 Monitoring and Evaluation Major Findings, ii) Discuss the FY 2009 SBM Grant Guidelines, iii) Discuss the status and major issues and concerns pertaining to the Grant availment, release, utilization and reporting, and iv) Fast track the preparation of availment requirements of the 2009 SBM grants.
3. Expected participants are Regional and Division SBM Coordinators and Accountants, Regional Auditors, representatives from DBM Central and Regional Offices and DepED Central Office. Please refer to Annexes 1 and 2 for the list of participants and indicative programme of activities, respectively.
4. Accommodation will start at 2:00PM, day before the orientation schedule and first meal to be served is dinner. Those who wish to extend their stay after the orientation shall make arrangements with the management on their own personal account.

5. Traveling expenses of DepED personnel shall be charged to local funds, subject to the usual accounting and auditing rules and regulations. Guests and participants from DBM and COA shall be charged to DepED OSEC funds.
6. In preparation for the orientation, participants are requested to bring with them all necessary documents such as FYs 2006-2007 utilization reports, FYs 2006-2007 Statement of Expenditures (SOEs), list of FY 2009 expected grantees, SIPs, School proposals, FY 2006-2007 accomplishment reports and other pertinent documents pertaining to SBM Grant.
7. For clarifications and confirmation of participants, kindly relate with Planning and Programming Division-Office of Planning Service, Central Office at telephone numbers 633-7216 and 638-8634 or at email addresses: rbmasapol@gmail.com, mkelajara@yahoo.com.
8. Immediate and wide dissemination of this Memorandum is desired.


RAMON C. BACANI
Undersecretary

Encls.:

As stated

Reference:

DepED Order: No. 75, s. 2009

Allotment: 1- -(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

CONFERENCE
FUNDS
OFFICIALS
SCHOOLS

LIST OF PARTICIPANTS

OFFICES	CLUSTER 1	CLUSTER 2
Central Office	9	9
Undersecretary Ramon C. Bacani	1	1
Asst. Secretary Jesus L.R. Mateo	1	1
OIC-Asst. Secretary Armando Ruiz	1	1
Dir. Milagros T. Talinio	1	1
Dir. Psyche Vetta Olayvar	1	1
Dir. Yolanda Quijano	1	1
Merlita Dery	1	1
Molyn Dionela	1	1
Selwyn Briones	1	1
Regional/Division SBM	200	222
Coordinators/Accountant		
Region I	28	
Region II	16	
Region III	36	
Region IV-A	30	
Region IV-B	16	
Region V	28	
NCR	30	
CAR	16	
Region VI		36
Region VII		38
Region VIII		22
Region IX		18
Region X		26
Region XI		22
Region XII		20
CARAGA		20
ARMM		20
DBM Central Office	2	2
DBM Regional Office	16	18
Region I	2	
Region II	2	
Region III	2	
Region IV-A	2	
Region IV-B	2	
Region V	2	
NCR	2	
CAR	2	
Region VI		2
Region VII		2
Region VIII		2
Region IX		2
Region X		2
Region XI		2
Region XII		2
CARAGA		2
ARMM		2
Regional COA Auditor (1 per region)	8	9
TOTAL	235	260

**Orientation on FY 2009 SBM Grants
PROGRAM OF ACTIVITIES**

Day 1	
AM	<p>Arrival of the Participants/Registration</p> <p>Opening Program</p> <p>SBM Grant FY 2006-2007 Monitoring and Evaluation Major Findings</p> <p>Session 1: (Plenary) Presentation of Status and Major Issues and Concerns of 2006 and 2007 SBM Grant Release, Utilization, Reporting by Region</p> <p>Open Forum</p>
LUNCH	
PM	<p>FY 2009 SBM Grant Guidelines</p> <p>Allocations for Regional Offices, Division Offices and Schools</p> <p>Open Forum</p> <p>Workshop Mechanics</p> <p>Session 2: (Workshop)</p> <p>Group 1: Division SBM Coordinators Simulation Exercise on Proposal Evaluation and Prioritization based on 2009 Allocation</p> <p>Group 2: Regional SBM Coordinators Discussion on scheduled Field Monitoring and Evaluation of Central Office</p> <p>Group 3: Regional and Divisional Accountants and Central and Regional DBM and CO Representatives Discussion on issues and concerns on the release, utilization and reporting of SBM Grants</p> <p>Plenary: Reporting by Group</p> <p>Open Forum</p>
Day 2	
AM	<p>Recapitulation</p> <p>Session 3: (Workshop) Preparation of Regional and Divisional Action and Financial Plans</p> <p>Session 4: (Plenary) Presentation of Consolidated Regional Action Plans</p>
LUNCH	
PM	<p>Presentation of Group Outputs</p> <p>Next steps and closing</p>