

Republic of the Philippines Department of Education DepED Complex, Meralco Avenue, Pasig City

DepED
DEPARTMENT OF EDUCATION

JUL 0 1 2009

DepED MEMORANDUM

No. 300, s. 2009

NATIONAL LEADERSHIP TRAINING FOR STUDENT GOVERNMENT OFFICERS (NLTSGO)

To: Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Secondary Schools

- 1. The Department of Education-Center for Students and Co-Curricular Affairs (DepED-CSCA), in partnership with The Master's Lighthouse Foundation (TMLF) and the Ateneo Student Trainers (STRAINS), will conduct the National Leadership Training for Student Government Officers (NLTSGO) on September 4-9, 2009 at the Teachers Camp, Baguio City.
- 2. With its theme "New Beginnings for Nation-Building: Seizing Opportunities, Sustaining Initiatives", the training aims, in general, to develop and/or enhance the management and leadership knowledge, skills and attitudes of elected Supreme Student Government (SSG) officers through dynamic plenary sessions, interactive break-out sessions and enriched discussions, and to provide a venue for consultations among officials, student-leaders and teacher-advisers. In particular, the training aims to equip student-leaders with the basic awareness and competencies in making the Supreme Student Government a beacon and model of nation-building in the grassroots, and in influencing others to seize every opportunity and sustain initiatives to build a great nation.
- 3. The objectives of the National Leadership Training are the following:
 - a. Expose student-leaders to various leadership concepts and models, and to different leaders and personalities in politics, business and the academe to give them a broader outlook and example in their leadership role;
 - b. Help student-leaders understand the intricacies of leading and managing the Supreme Student Government in the school;
 - c. Learn, understand and adopt relevant courses of action in response to the new, evolving and emerging roles and functions of the Supreme Student Governments:
 - d. Formulate and devise a dynamic, feasible, doable and concrete action plan for implementation in the schools;
 - e. Highlight best practices in running the Supreme Student Government; and,
 - f. Harness the potential of the Supreme Student Government to encourage a vibrant and participative studentry for school and community development and nation-building.
- 4. Participants to this training are the duly-elected officers of the Supreme Student Government for SY 2009-2010, including their Teacher-Advisers, School Principals and Division and Regional Education Supervisors of Araling Panlipunan or Student Government Program (SGP) Coordinators.

- 5. Travel of the participants shall be on official business. The registration fee for each participant is Five Thousand Pesos (PhP5,000.00) chargeable against school, division, and regional funds, MOOE, Local School Board funds, Supreme Student Government (SSG) Developmental Fee based on DepED Order No. 34, s. 2008, PTA funds or funds sourced from private organizations, subject to availability of funds and the usual accounting and auditing rules and regulations. The registration fees collected shall be used to directly pay expenses for accommodation and meals from dinner of Day 0 to breakfast of Day 5, use of venue, light and sound services, honoraria, t-shirts, bags, souvenir programs, prizes, communications, entertainment services, events and consultancy services, purchase of equipment, supplies and materials and other related and incidental expenses of the program. Participants from the private schools shall make arrangements with their respective schools in connection with their attendance.
- 6. Student-participants shall be given enough time to prepare for the quizzes and other examinations which they will miss because of their attendance to the NLTSGO. They shall also be allowed reasonable time to comply with the requirements of the different subject-areas. School Principals/Heads and Teacher-Advisers are encouraged to coordinate this matter with the different teachers of the NLTSGO student-participants.
- 7. All Regional Directors, Schools Division/City Superintendents and School Principals/Heads are encouraged to send participants to the NLTSGO. Allocation for each region is at one hundred sixty (160) participants who are required to pre-register on or before August 15, 2009 for purposes of accommodation and provision of training kits. Regional and Division Education Supervisors/Coordinators of Araling Panlipunan or Student Government Program Coordinators are encouraged to attend the NLTSGO and to coordinate and form, and assist in the requirements of, their respective delegation.
- 8. Members of the National Organizing Committee (NOC) and Secretariat are authorized to travel three (3) days before and two (2) days after the NLTSGO. The Pre-Registration Form (PRF), tentative schedule of activities, administrative guidelines, registration procedure, and list of the NOC and Secretariat are enclosed.
- 9. The DepED-CSCA, through its Head, is authorized to exercise necessary management actions and decisions in the implementation of the NLTSGO.
- 10. Participants are required to confirm their participation by sending the Pre-Registration Form (PRF) to the DepED-CSCA c/o Executive Director Joey G. Pelaez thru telefax (02) 631-8495 or 636-3603, DepED Complex, Meralco Avenue, Pasig City or thru email: joeypelaez@ymail.com on or before August 15, 2009.

11. Immediate and wide dissemination of this Memorandum is desired.

Secretary

Encls.: As stated

References: DepED Memorandum: No. 296, s. 2008 and (DepED Order No. 34, s. 2008)

Allotment: 1—(D.O. 50-97)

To be indicated in the <u>Perpetual Index</u> under the following subjects:

STUDENTS

TRAINING PROGRAMS

Region:

Department of Education Center for Students and Co-Curricular Affairs The Master's Lighthouse Foundation Ateneo Student Trainers

National Leadership Training for Student Government Officers (NLTSGO)

September 4-9, 2009 Teachers Camp, Baguio City

PRE-REGISTRATION FORM (PRF)

Div (Ple	ision :ease write legibly and complete all data req	uired.)			
No	. Name of Participants	Organization/Position (Indicate if adviser, president, member, etc.)	School / Complete Address	E-mail Address	Contact Number (preferably mobile number)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13	ii Â				
14					
15		Ť			
Dat	e:				
				Signat Supervisor/Principal/	ure Teacher-Adviser

Participants are requested to confirm their participation on or before August 15, 2009 by sending this Pre-Registration Form (PRF), thru mail or fax to the CSCA Office, DepED Complex, Meralco Avenue, Pasig City or thru telefax nos. (02) 636-3603 or 631-8495 or 634-5508.

Certificate of Recognition from the DepED Central Office will be given to School Principals, Teacher-Advisers and Education Supervisors with student-participants to the NLTSGO.

September 4-9, 2009, Teachers Camp, Baguio City

TENTATIVE SCHEDULE OF ACTIVITIES speakers and Guests are subject to confirmation

		(Speakers and Guests are subject to	s are subject to confirmation.)	
TIME DURATION	ACTIVITIES	TOPIC/REFERENCE	GUEST/SPEAKER/FACILITATOR	VENUE
DAY O (Friday)				
4 September 2009				· · · · · · · · · · · · · · · · · · ·
8:00 AM	Registration/Billeting	Settling Down	Secretariat	Quezon Hall
5:00 PM			DINNER	Abada, Albert and Quezon Halls
7:00 PM	Orientation Program	Rules and Regulations	Mr. Joey G. Pelaez, CSCA Executive Director	
8:00 PM	Welcome Socials	Entertainment	Gary Granada Noel Cabangon	Benitez Hall
DAY 1 (Saturday)				(本)はないないないないないないないないないないないないないないないないないないない
5 September 2009		>	Nation-Building Through the Years	
6:00 AM		BRE	BREAKFAST	Abada, Albert and Quezon Halls
01		Welcome Remarks	Mayor Reinaldo Bautista, Jr., Baguio City	
8:00 AM	Opening Ceremony	Keynote Address Special Performance	Secretary Jesli A. Lapus, DepED Christian Bautista, Artist/Singer	Benitez Hall
1000	Plenary Session (Students' Group)	Nation Building Through the	Atty. Christian Monsod Former COMELEC Chair	
200	Plenary Session (Advisers' Group)	Where We Did Wrong)	Dr. Solita Collas-Monsod UP Professor	Romulo Hall
12:00 NN			LUNCH	Abada, Albert and Quezon Halls
		Students' Group	Ateneo Student Trainers (STRAINS)	Benitez Hall (Group A) Quezon Hall Up (Group B) Quirino Hall (Group C) NEAP (Group D)
.: CO T <u>R</u>	Breakout Sessions	Advisers' Group (Constituent Fatigue: An Analysis of Current Initiatives for Nation Building)	Mr. Minyong Ordoñez Freelance Writer	Romulo Hall (Group E)
3:30 PM		Advisers' Group (Changing Mindsets)	Mr. Raymond C. Ciriaco President, Ciriaco Consulting Services	
6:00 PM		D	DINNER	Abada, Albert and Quezon Halls
8:00 PM	Youth Interaction	Youth Rally/Speak	Professor Edru Abraham & Kontra Gapi All Stars HipHop Group Jericho Rosales	Benitez Hall

September 4-9, 2009, Teachers Camp, Baguio City

(Speakers and Guests are subject to confirmation.) TENTATIVE SCHEDULE OF ACTIVITIES

Quezon Hall Up	f Supreme Student Government Officers	Election of National Federation of Supreme Student	Election	COCCE
Abada, Albert and Quezon Halls	BREAKFAST	BR		8:00 AM
	Seizing Opportunities to Build A Nation	Se		7 September 2009
· · · · · · · · · · · · · · · · · · ·				DAY 3 (Monday)
Benitez Hall	Assistant Secretary Leticia B. Pichay, DepED SMART Sandbox Endorsers (Angel Locsin, Kim Chiu, Gerald Anderson, Piolo Pascual)	Final Presentation of NFSSG Candidates	Miting de Avance	8:00 PM
Abada, Albert and Quezon Halls	DINNER			6:00 PM
Tolliano Han (cross r)	Ms. Rossana L. Llenado President, AHEAD Tutorial and Review Center	Advisers' Group (The Teacher as Leader!)		3:00 PM
Romulo Hall (Group E)	Mr. Anthony N. Panglinan Chief Trainer, Businessworks	Advisers' Group (What More Can We Do?)	Breakout Sessions	
Benitez Hall (Group A) Quezon Hall Up (Group B) Quirino Hall (Group C) NEAP (Group D)	Ateneo Student Trainers (STRAINS)	Students' Group		1:00 PM
Abada, Albert and Quezon Halls	LUNCH			12:00 NN
Romulo Hall	Atty. Alexander L. Lacson Author, "12 Little Things Every Filipino Can Do To Help Our Romulo Hall Country"		Plenary Session (Advisers' Group)	
Benitez Hall	Mr. Harvey Keh Director, Youth Leadership and Social Entrepreneurship Ateneo School of Government	The Changes We Need	Plenary Session (Students' Group)	10:00 AM
Romulo Hall	Fr. Jayboy Gonzales, SJ Jesuit Communications	Simula)	Plenary Session (Advisers' Group)	200
Benitez Hall	Fr. Nono Alfonso, SJ Jesuit Communications	Starting Anew, Reforming Our	Plenary Session (Students' Group)	8.00 AM
Abada, Albert and Quezon Halls	BREAKFAST	BR	4	6:00 AM
	New Beginnings for Nation-Building			6 September 2009
			the property of the party of	DAY 2 (Sunday)
VENUE	GUEST/SPEAKER/FACILITATOR	TOPIC/REFERENCE	ACTIVITIES	TIME DURATION
	sis are subject to confirmation.)	(Speakers and Guests are subject to		

September 4-9, 2009, Teachers Camp, Baguio City

(Speakers and Guests are subject to confirmation.) TENTATIVE SCHEDULE OF ACTIVITIES

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TIME DURATION	ACTIVITIES	TOPIC/REFERENCE	GUEST/SPEAKER/FACILITATOR	VENUE
DAY 2 (Sunday)				
6 September 2009		N	New Beginnings for Nation-Building	
6:00 AM		BRE	BREAKFAST	Abada, Albert and Quezon Halls
	Plenary Session (Students' Group)	Starting Anew, Reforming Our	Fr. Nono Alfonso, SJ Jesuit Communications	Benitez Hall
0:00 AV	Plenary Session (Advisers' Group)	Simula)	Fr. Jayboy Gonzales, SJ Jesuit Communications	Romulo Hall
10:00 AM	Plenary Session (Students' Group)	The Changes We Need	Mr. Harvey Keh Director, Youth Leadership and Social Entrepreneurship Ateneo School of Government	Benitez Hall
	Plenary Session (Advisers' Group)		Atty. Alexander L. Lacson Author, "12 Little Things Every Filipino Can Do To Help Our Romulo Hall Country"	Romulo Hall
12:00 NN			LUNCH	Abada, Albert and Quezon Halls
1:00 PM		Students' Group	Ateneo Student Trainers (STRAINS)	Benitez Hall (Group A) Quezon Hall Up (Group B) Quirino Hall (Group C) NEAP (Group D)
	Breakout Sessions	Advisers' Group (What More Can We Do?)	Mr. Anthony N. Panglinan Chief Trainer, Businessworks	Romulo Hall (Group E)
3:00 PM	,	Advisers' Group (The Teacher as Leader!)	Ms. Rossana L. Llenado President, AHEAD Tutorial and Review Center	Torrido ran (si sale 1)
6:00 PM		D	DINNER	Abada, Albert and Quezon Halls
8:00 PM	Miting de Avance	Final Presentation of NFSSG Candidates	Assistant Secretary Leticia B. Pichay, DepED SMART Sandbox Endorsers (Angel Locsin, Kim Chiu, Gerald Anderson, Piolo Pascual)	Benitez Hall
DAY 3 (Monday)				
7 September 2009		Seiz	Seizing Opportunities to Build A Nation	
6:00 AM		BRE	BREAKFAST	Abada, Albert and Quezon Halls
0.00	Election	Election of National Federation of Supreme Student	Supreme Student Government Officers	Quezon Hall Up

September 4-9, 2009, Teachers Camp, Baguio City

(Speakers and Guests are subject to confirmation.) TENTATIVE SCHEDULE OF ACTIVITIES

Quezon Hall Up	Government Officers	Election of National Federation of Supreme Student	Election	
Abada, Albert and Quezon Halls		BRE		6:00 AM
	Seizing Opportunities to Build A Nation	Sei		7 September 2009
				DAY 3 (Monday)
Benitez Hall	Assistant Secretary Leticia B. Pichay, DepED SMART Sandbox Endorsers (Angel Locsin, Kim Chiu, Gerald Anderson, Piolo Pascual)	Final Presentation of NFSSG Candidates	Miting de Avance	8:00 PM
Abada, Albert and Quezon Halls	DINNER	D		6:00 PM
Total Control (Control Control	Ms. Rossana L. Llenado President, AHEAD Tutorial and Review Center	Advisers' Group (The Teacher as Leader!)		3:00 PM
Romulo Hall (Group E)	Mr. Anthony N. Panglinan Chief Trainer, Businessworks	Advisers' Group (What More Can We Do?)	Breakout Sessions	
Benitez Hall (Group A) Quezon Hall Up (Group B) Quirino Hall (Group C) NEAP (Group D)	Ateneo Student Trainers (STRAINS)	Students' Group		1:00 PM
Abada, Albert and Quezon Halls	LUNCH			12:00 NN
Romulo Hall	Atty. Alexander L. Lacson Author, "12 Little Things Every Filipino Can Do To Help Our Romulo Hall Country"		Plenary Session (Advisers' Group)	
Benitez Hall	Mr. Harvey Keh Director, Youth Leadership and Social Entrepreneurship Ateneo School of Government	The Changes We Need	Plenary Session (Students' Group)	10:00 AM
Romulo Hall	Fr. Jayboy Gonzales, SJ Jesuit Communications	Simula)	Plenary Session (Advisers' Group)	0.00
Benitez Hall	Fr. Nono Alfonso, SJ Jesuit Communications	Starting Anew, Reforming Our	Plenary Session (Students' Group)	W 00.8
Abada, Albert and Quezon Halls	BREAKFAST	BRI	g	6:00 AM
	New Beginnings for Nation-Building	~		6 September 2009
				DAY 2 (Sunday)
VENUE	GUEST/SPEAKER/FACILITATOR	TOPIC/REFERENCE	ACTIVITIES	TIME DURATION
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September 4-9, 2009, Teachers Camp, Baguio City

(Speakers and Guests are subject to confirmation.) TENTATIVE SCHEDULE OF ACTIVITIES

Donnor	Gary Valenciano, Artist/Performer (With Paolo and Gab Valenciano)	National Alumni Association of Student Government Officers Presentation of Incoming Officers	Entertainment	8:30 PM
Ronitoz Hall	Atty. Jesse H. T. Andres Chief of Staff, Office of the Vice President	Launching of the Vice President Noli de Castro Academic Excellence and Exemplary Leadership Awards	Program Launching,	7:30 PM
Abada, Albert and Quezon Halls	DINNER			6:00 PM
	Mr. Ferdinand "Chinkee" Tan Filipino Motivational Speaker and Life Coach	Advisers' Group (Personal Discipline and Finance)		3:30 PM
Romulo Hall (Group E)	Bro. Bernie Oca, FSC De La Salle University	Advisers' Group (Harnessing Strengths of Various Sectors)	Breakout Sessions	
Benitez Hall (Group A) Quezon Hall Up (Group B) Quirino Hall (Group C) NEAP (Group D)	Ateneo Student Trainers (STRAINS)	Students' Group		1:00 PM
Pages Hall	Election of National Federation of Supreme Student Government Officers	of National Federation of	Election	IZ:00 NN
Abada, Albert and Quezon Halls	UNCH			
Romulo Hall	Ms. Karen Davila, News Anchor, TV Patrol, ABS-CBN Ms. Ces Drilon, News Anchor, Bandila, ABS-CBN	Public Service and Good Governance	Plenary Session (Advisers' Group)	
Benitez Hall	Ms. KC Concepcion United Nations World Food Program's National Ambassador Benitez Hall Against Hunger	Volunteerism	Plenary Session (Students' Group)	10:00 AM
Romulo Hall	Ambassador Henrietta T. de Villa Head, PPCRV	and Consequence	Plenary Session (Advisers' Group)	0.00
Benitez Hall	Mr. Jim Paredes Black and White Movement	Choosing Our Leaders: Truth	Plenary Session (Students' Group)	0.00 AM
VENUE	GUEST/SPEAKER/FACILITATOR	TOPIC/REFERENCE	ACTIVITIES	TIME DURATION
	Speakers and Guests are subject to commination.)	(obeavers and onesi		

September 4-9, 2009, Teachers Camp, Baguio City

(Speakers and Guests are subject to confirmation.) TENTATIVE SCHEDULE OF ACTIVITIES

		(Speakers and Guests are subject to	s are subject to confirmation.)	
- INC CONTRIBUTION	70.141110	יסייסיירי דיירייסר		* [40]
	Plenary Session (Students' Group)	Choosing Our Leaders: Truth	Mr. Jim Paredes Black and White Movement	Benitez Hall
0.00 AIN	Plenary Session	and Consequence	Ambassador Henrietta T. de Villa	Romulo Hall
10:00 AM	Plenary Session (Students' Group)	Volunteerism	Ms. KC Concepcion United Nations World Food Program's National Ambassador Benitez Hall Against Hunger	Benitez Hall
	Plenary Session (Advisers' Group)	Public Service and Good Governance	Ms. Karen Davila, News Anchor, TV Patrol, ABS-CBN Ms. Ces Drilon, News Anchor, Bandila, ABS-CBN	Romulo Hall
			JUNCH	Abada, Albert and Quezon Halls
12:00 NN	Election	of National Federation of	Election of National Federation of Supreme Student Government Officers	Pages Hall
1:00 PM		Students' Group	Ateneo Student Trainers (STRAINS)	Benitez Hall (Group A) Quezon Hall Up (Group B) Quirino Hall (Group C) NEAP (Group D)
	Breakout Sessions	Advisers' Group (Harnessing Strengths of Various Sectors)	Bro. Bernie Oca, FSC De La Salle University	Romulo Hall (Group E)
3:30 PM		Advisers' Group (Personal Discipline and Finance)	Mr. Ferdinand "Chinkee" Tan Filipino Motivational Speaker and Life Coach	
6:00 PM			DINNER	Abada, Albert and Quezon Halls
7:30 PM	Program Launching,	Launching of the Vice President Noli de Castro Academic Excellence and Exemplary Leadership Awards	Atty. Jesse H. T. Andres Chief of Staff, Office of the Vice President	Renitez Hall
8:30 PM	Entertainment	National Alumni Association of Student Government Officers Presentation of Incoming Officers	Gary Valenciano, Artist/Performer (With Paolo and Gab Valenciano)	

September 4-9, 2009, Teachers Camp, Baguio City

TENTATIVE SCHEDULE OF ACTIVITIES (Speakers and Guests are subject to confirmation.)

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Ab	BREAKFAST	BR		6:00 AM
				9 September 2009
Quezon Hall	the Participants' Copy of the Registration Form)	Distribution of Certificates (Please bring the Participants' Copy of	Distribution	10:00 PM
Benitez Hall	Undersecretary Ramon C. Bacani, DepED Sam Concepcion, Youth Spokesperson Gigger Boys (Robi Domingo, Enchong Dee, AJ Perez, Aaron Villaflor, Chris Gutierrez and Dino Imperial)	Official End of the Event/Socialization	Closing Ceremonies and Oath-Taking of Officers of Federations	7:30 PM
Abada, Albert and Quezon Halls	DINNER			6:00 PM
Romulo Hall (Group E)	Ms. Carelle Mangaliag-Durano Master Trainer, Neuro-Linguistic Programming (NLP)	Advisers' Group		
Benitez Hall (Group A) Quezon Hall Up (Group B) Quirino Hall (Group C) NEAP (Group D)	Ateneo Student Trainers (STRAINS)	Students' Group	Breakout Sessions	1:00 PM
Abada, Albert and Quezon Halls	LUNCH			12:00 NN
Romulo Hall	Mr. Al Ian Barcelona, Moderator Mayor Sonia Lorenzo, San Isidro, Nueva Ecija Ms. Susan Dimacali, DDB Group of Companies	School and Community	Plenary Session (Advisers Group)	
Benitez Hall	Ms. Bianca Gonzales, Moderator Governor Grace Padaca, Isabela Province Ms. Emily Abrera, McCann Worldgroup Asia Pacific	Panel Discussion: Concrete	Plenary Session (Students' Group)	10:00 AM
Romulo Hall		The Enemy Within	Plenary Session (Advisers' Group)	2.00
Benitez Hall	Honorable Reynato S. Puno Chief Justice, Supreme Court	A Moral Revolution:	Plenary Session (Students' Group)	NO 000 AN
Abada, Albert and Quezon Halls	BREAKFAST	BR		6:00 AM
	Sustaining Our Efforts to Build A Great Nation	Sustai		8 September 2009
				DAY 4 (Tuesday)
H	GUEST/SPEAKER/FACILITATOR	TOPIC/REFERENCE	ACTIVITIES	TIME DURATION
1	sts are subject to communication.)	(Speakers and Greens are subject to		

September 4-9, 2009 Teachers Camp, Baguio City

<u>ADMINISTRATIVE GUIDELINES</u>

PRE-TRAINING PREPARATION

Pre-Registration Requirement

To ensure your participation, please send and/or fax in your Pre-Registration Form (PRF) to the Center for Students and Co-Curricular Affairs (CSCA) at (02) 631-8495 or (02) 636-3603 or thru email **joeypelaez@ymail.com** on or before August 15, 2009.

TRAINING PROPER

Arrival of Participants/Registration

Participants are expected to arrive on September 4, 2009. Upon arrival, please proceed to the Quezon Hall of the Teachers Camp for the verification, payment, billeting assignments and distribution of kits. Advance registration starts on September 2, 2009 at 10:00 AM.

Payment

Payment in cash is preferred. Payment in check shall be made payable to the Department of Education. No personal checks shall be honored.

Billeting and Accommodation

Accommodation shall start in the morning of September 4, 2009 and end in the morning of September 9, 2009. Charges for advance and extended accommodation shall be for the account of the participants.

Meals

Meals shall start dinner of September 4, 2009 and end breakfast of September 9, 2009. Meal tickets should be taken cared of. Lost meal tickets will not be replaced.

Attire

All participants are required to bring a set of business attire and a formal wear.

Wearing of ID

IDs must be worn at all times for your security. No participant shall be allowed entry in the plenary, mess and other session halls without the ID.

Medical Needs

All participants are presumed in good health. However, medical needs shall be addressed by the organizers. Expenses in this regard shall be charged against personal funds.

Departure of Participants/Distribution of Certificates

No one is allowed to go home ahead of schedule. All participants must depart after breakfast of September 9, 2009. All certificates and hand-outs shall be given immediately after the closing ceremonies following the same procedure during the registration. Please bring your respective Participant's Copy of the PRF or the VF.

September 4-9, 2009 Teachers Camp, Baguio City

REGISTRATION PROCEDURE

- 1. Only the REPRESENTATIVE of the school, division or region, if delegation is by school, division or region respectively, shall transact business with the REGISTRATION COMMITTEE.
- 2. Upon arrival, proceed to Verification Counter with your list of delegation duly written on the Pre-Registration Form (PRF) in five (5) original copies. If you fail to bring the PRF, please secure one (1) set of the Verification Form (VF). VF consists of five (5) sheets, namely, SECRETARIAT'S COPY, CASHIER'S COPY, BILLETING COMMITTEE'S COPY, BILLETING VENUE'S COPY and PARTICIPANTS' COPY. Fill up the VF with the names and other pertinent information of your delegates.
- 3. Present your five (5) sheets of the Pre-Registration Form (PRF) or your accomplished Verification Form (VF) to the personnel assigned to your Region at the Verification Counter for verification. The personnel assigned shall stamp all five (5) copies of your PRF or VF with the word "VERIFIED". The Verification Counter shall get the SECRETARIAT'S COPY of the PRF or VF for record purposes.
- 4. DO NOT LOSE YOUR PARTICIPANT'S COPY. Only the Participant's Copy shall be used to claim the kits, meal tickets, IDs, bags, hand-outs, shirts, certificates and other training collaterals.
- 5. Pay to the CASHIER. Upon payment, an official receipt shall be given and the three (3) remaining copies of the PRF or VF shall be stamped "PAID" and signed. The Cashier shall get the CASHIER'S COPY of the PRF or VF for record purposes.
- 6. Present your remaining copies of the PRF or VF to the Billeting Committee Counter for assignment of quarters. The Billeting Committee shall stamp your PRF or VF with the word "BILLETED" and get the BILLETING COMMITTEE'S COPY of your PRF or VF.
- 7. Upon assignment of billeting quarters, proceed to the RELEASING COUNTERS for the bags, shirts, kits, meal tickets, IDs, and others. **Pre-registered participants shall be given priority in the distribution of bags, shirts and other event collaterals.** The personnel assigned shall stamp "ISSUED" on your PRF or VF Participant's Copy once the training collaterals have been given. Please countersign on a separate form upon receipt of the training collaterals.
- 8. Proceed to the assigned billeting quarter/s and surrender the BILLETING VENUE'S COPY to the person in-charge of the billeting assignment.
- 9. By now, you are through with the registration procedures. Please prepare for the next activity as indicated in your schedule of activities.

Thank you very much and God Bless!

September 4-9, 2009, Teachers Camp, Baguio City

NATIONAL ORGANIZING COMMITTEE AND SECRETARIAT

Joev G. Pelaez Chairperson, Executive Director, DepED-CSCA

Ernesto R. Sotto Jr. Secretariat Head

Joseph D. Bernat Assistant Secretariat Head Martin A. Ascano Assistant Secretariat Head

Martin A. Ascano - Assistant
Reinalyn G. Bato - Member
Sofronio G. Fuerte - Member
Werchsley V. Gonzales - Member Victor A. Gacula Member Adoracion Q. Bonete Member - Member - Member - Member - Programs Head Emelita Lanaria Cecille Mendiola Marcos Rodil

Jo-Dann N. Darong Kirstie Mel A. Villaver

Member Mark Michael Montehermoso -Member

Armando C. Fernandez Audio-Visual Head

Reynaldo Montano Audio-Visual Assistant Head Laureen Nebab-Ortiz Marilyn Batonghinog Medical Committee Head

Member

Noel de Vera Transportation and General Services Head

Mateo Campos Transportation and General Services Assistant Head

Clemente G. Soberano, Jr. -Member Leo Galias Member Francis Competente Member

Franklin F. Ramirez Billeting Committee Head

Conchita P. Bermillo Member Celso Las Piñas Member Angelito Morales - Member
Maria P. Boncan - Finance Head
Ma. Peachy A. Aranez - Finance Assistant Head
Felicidad Iligan - Member

Fenerosa O. Maur Member Christopher Fortaleza -Member Member Ramon Tinia

Oliver Hernandez
Minrado Batonghinog

Ramon Tinia - Member
Oliver Hernandez - Resource Person
Minrado Batonghinog - Consultant
Leonila Joson - Consultant
Ma. Rhunna Catalan - Consultant
David Maulas - NFSSG President, SY 2003-2004
Anthony Luigi de Vera - NFSSG President, SY 2004-2005
Jeanne Roujette R. Burdeos - NFSSG President, SY 2005-2006
Franklin Joe B. Abris - NFSSG President, SY 2006-2007
Benralph S. Yu - NFSSG President, SY 2007-2008
Lorenz Ray Payonga - NFSSG President, SY 2008-2009