



Republic of the Philippines  
**Department of Education**



**Tanggapan ng Kalihim**  
*Office of the Secretary*

JUN 15 2009

DepED Memorandum  
No. **269** s. 2009

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Regional Directors  
Directors of Services, Centers and Heads of Units  
Schools Division/City Superintendents  
Heads, Public Elementary and Secondary Schools

**CREATION OF PROJECT TEAM FOR THE LIBRARY HUB**

1. The DepED Library Hub Project is expanding its coverage, hence, there is a need to establish an effective management system by organizing the Library Hub Project Team.
2. The Library Hub Project Team shall be under the Office of the Secretary through the Office of Undersecretary for Finance and Administration with tasks as follows: 1) facilitate the application and establishment of Library Hubs in the field; 2) coordinate with appropriate offices and agencies on the technical requirements of the Project; 3) initiate activities for the improvement of the Project; 4) develop plans, programs and policies for the Project; 5) provide technical assistance to Hub recipients; 6) develop a mechanism on the conduct of monitoring and evaluation; 7) facilitate the fund-sourcing, social advocacy, project orientation and related activities for the Hub; and 8) ensure the effective implementation of the Project through viable means and resources.
3. The Project Team shall be composed of the following:  
Project Chair - Undersecretary for Finance and Administration  
Project Officer – Beverly Gonda-Berame  
Administrative Officer V  
Project Assistant – Herman Belles  
Senior Administrative Assistant I

Library Hub Project Technical Working Group (TWG)  
Chairman – Undersecretary for Finance and Administration  
Vice-Chairs - Dir. Maximo Aljibe, Administrative Service  
Bienvenido C. Villagracia, NETRC

Members:

Bureau of Elementary Education – Virginia Fernandez  
Bureau of Secondary Education – Jesus Huenda  
Bureau of Alternative Learning System – Carmelita Coronado  
Instructional Materials Council Secretariat – Benjamin Caburnay  
Physical Facilities and Schools Engineering Division  
– Nathaniel Mendoza  
National Library – Prudenciana Cruz  
Superintendent's group – Dr. Corazon Barrientos  
Director's Group – Dr. Isabelita Borres  
NGOs – Dr. Elena Cutiongco, Delia Hernandez  
Legal Adviser – Atty. Domingo Alidon

4. The Project Team and its Technical Working Group (TWG) and the Library Hub Project shall be under the Office of Undersecretary for Finance and Administration.
5. Wide and immediate dissemination of this Memorandum is desired.

  
JESLI A. LAPUS  
Secretary

Reference:

None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

COMMITTEE  
LIBRARY  
PROJECT  
OFFICIALS