



APR 23 2009

DepED MEMORANDUM

No. **181**, s. 2009

**SKILLS ENHANCEMENT TRAINING FOR NON-TEACHING PERSONNEL  
IN 282 TECH-VOC HIGH SCHOOLS NATIONWIDE**

To: Bureau Directors  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public Secondary Schools

1. The Department of Education (DepED) through the Technical-Vocational Task Force (DepED-TVTF) and in coordination with the Staff Development Division-Human Resource Development Service (SDD-HRDS), shall conduct a Six Clustered **Skills Enhancement Training for Non-Teaching Personnel in 282 Tech-Voc High Schools Nationwide** on dates and locations listed below. Venues shall be announced later pending procurement results.

Cluster	Date	Location
I	June 23-25, 2009	Manila
II	June 30-July 2, 2009	Cebu City
III	July 7-9, 2009	Davao City
IV	July 21-23, 2009	Clark, Pampanga
V	July 28-30, 2009	Tagaytay City
VI	August 4-6, 2009	Tacloban City

2. The training aims to enhance the knowledge and skills of non-teaching personnel of Tech-Voc schools on administrative services, records keeping, accounting, and office management and on human and customer relations, personality development and correspondences.

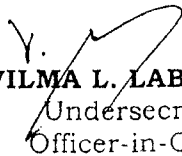
3. Participants to this training shall be two (2) non-teaching personnel from each of the 282 Tech-Voc schools nationwide. No registration fee shall be collected for this purpose. However, confirmation is mandatory and shall be submitted to the TVTF office at least one (1) week before the scheduled activity.

4. For further inquiries, please contact **Ms. Demetria Manuel, Mr. Rene Delfino** or **Ms. Karen Yumping** at telefax nos. (02) 6337254 or (02) 6341169.

5. Enclosed are the list of the 282 Tech-Voc schools (Enclosure No. 1) and Confirmation Slip (Enclosure No. 2). Late arrival as well as early departure to/from the training shall not be allowed. Check-in and check-out of the hotel shall be one day before/after the scheduled activity.

6. Travel expenses and per diem of participants are chargeable against local funds while board and lodging expenses, honoraria, travel and per diem of facilitators, resource persons and project staff and other incidental expenses shall be charged against TVE Funds subject to the usual accounting and auditing rules and regulations.

7. Immediate and wide dissemination of this Memorandum is desired.

  
**VILMA L. LABRADOR**  
Undersecretary  
Officer-in-Charge

Encls.:

As stated

Reference:

N o n e

Allotment: 1 – (D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

TECHNICAL EDUCATION  
TRAINING PROGRAMS  
VOCATIONAL EDUCATION

Model: Skills Enhancement Training for Non-Teaching  
4-17-09

**282 Technical-Vocational High Schools**

**REGION I**

I	Ilocos Norte Regional Sch of Fisheries
I	Ilocos Norte College of Arts & Trades
1	San Gabriel VHS
1	Burgos Agro-Industrial School
I	Ilocos Norte Agricultural College
I	Speaker Eugenia Perez NAS
I	Binmaley School of Fisheries
1	Bolinao School of Fisheries
I	Pangasinan School of Arts & Trades
1	Eastern Pangasinan Agr Coll
1	Luciano M. Millan SAT

**REGION II**

II	Itbayat National Agricultural High School
II	Sabtang National School of Fisheries
II	Abulog Nat'l. Rural & Vocational School
II	Abulug School of Fisheries
II	Alcala Rural School
II	Allacapan Vocational High School
II	Aparri School of Arts and Trade
II	Baggao National Agricultural School
II	Bukig National Agricultural & Tech Sch
II	Claveria Rural & Vocational School
II	Claveria School of Arts & Trades
II	Enrile Vocational High School
II	Enrile Vocational School
II	Felipe Tuzon Agriculture High School
II	Gattaran National Trade School
II	Itawes National Agricultural & Tech
II	Pamplona National School of Fisheries
II	Sanchez Mira School of Arts & Trades
II	Sta. Ana School of Fishery
II	Solana Fresh Water Fishery School
II	Tuao Vocational & Technical School
II	Western Cagayan School of Arts & Trades
II	Alicia VS
II	Gamu Rural School
II	Isabela School of Arts & Trades
II	Isabela School of Fisheries
II	Jones Rural School
II	Reina Mercedes Voc & Industrial School
II	Saint Paul Vocational & Industrial HS
II	San Antonio nat'l Agro-Ind'l and VHS
II	San Guillermo Agro Ind'l School
II	San Mateo Voc & Industrial High School
II	Kasibu NAS
II	Cabarroguis Nat'l School of Arts & Trades

<b>282 Technical-Vocational High Schools</b>
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III	Maria Aurora Nat'l HS(Agricultural)
III	Angeles City National Trade School
III	Bataan School of Fisheries
III	AFG Bernardino Memorial Trade Sch
III	Balagtas AHS
III	Fortunato F. Halili Nat'l Agricultural Sch
III	Guiguinto VHS
III	Obando SOF
III	San Jose Del Monte Natl Trade School
III	San Rafael NTS
III	Gabalton VAHS
III	Ricardo Canlas AHS
III	Sto. Domingo NTS
III	Apalit Technical School
III	Floridablanca National Agricultural
III	San Vicente Pilot Sch for Phil. Craftsmen
III	Benigno S. Aquino NHS
III	Camiling School for Home Industries
III	Capas NHS
III	Eduardo Cojuangco NVHS
III	La Paz HS
III	Candelaria SF
III	Malolos Marine Fishery Schl & Laboratory

**REGION IV-A**

IV-A	Bauan Natl Agricultural & Vocational HS
IV-A	Bauan Technical High School
IV-A	Malvar NHS
IV-A	Tanauan School of Fishery
IV-A	Amaya School of Home Industries
IV-A	Gen. Mariano Alvarez Technical HS
IV-A	Tanza National Trade School
IV-A	San Pedro Relocation Center NHS
IV-A	Siniloan National High School
IV-A	Bondoc Peninsula AHS
IV-A	M. S. Enverga Memorial College of A & T
IV-A	Lamon Bay School of Fisheries
IV-A	Calamba Bayside NHS
IV-A	San Narciso Vocational HS

**REGION IV-B**

IV-B	Looc National School of Fisheries
IV-B	Lubang VHS
IV-B	San Jose Natl Agricultural & Industrial HS
IV-B	Marcelo Cabrera VHS
IV-B	Community Vocational High School
IV-B	Coron SOF
IV-B	Magara School for Philippine Craftsmen
IV-B	San Jose Agricultural HS

<b>282 Technical-Vocational High Schools</b>
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<b>REGION V</b>
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V	Libon Agro-Industrial High School
V	Tiwi Agro-Industrial School
V	Froilan Lopez High School (V)
V	Mercedes School of Fishery
V	Barcelonita Fisheries School
V	Bikal Fisheries School
V	Juan F. Trivino Memorial High School
V	Partido Agro-Industrial NHS School
V	Ragay Natl Agricul & Fisheries Sch
V	Caramoran School of Fisheries
V	Pandan School of Arts and Trades
V	San Andres VS
V	Rinconada Natl Tech-Voc School
V	Masbate Schoo of Fisheries
V	Tito Espinosa NAS
V	Camarines Sur National High School
V	Casiguran National Tech Voc School
V	Donsol Vocational High School
V	Magallanes National Vocational HS
V	Palanas NAHS

<b>REGION VI</b>
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VI	Antique Vocational School
VI	Gen. Leandro Fullon NHS
VI	Libertad National Vocational School
VI	Northern Antique Vocational School
VI	Aklan Natl HSI for AT
VI	Altavas NS
VI	Buruanga Vocational School
VI	Libacao National Forestry Vocational HS
VI	Malinao School for Philippine Craftsmen
VI	Numancia National School of Fisheries
VI	Cabatuan National Comprehensive HS
VI	Duenas General Comprehensive HS
VI	Dingle National High School
VI	Miagao NHS
VI	San Joaquin School of Fisheries
VI	Sta Barbara NCHS (V)
VI	Dumalag Central NHS
VI	Neg Occ Nat Agro-Indus Sch HI
VI	I. V. Ferrer Memorial School of Fisheries
VI	Congressman Ramon Arnaldo HS
VI	Roxas City School for Phil. Craftsman
VI	Dona Monserat Lpez Memorial HS

Enclosure #1

**282 Technical-Vocational High Schools**

**REGION VII**

VII	Alicia High School (V)
VII	Clarin SOF
VII	Mayor A.R. Tuazon NS of Fisheries
VII	San Pascual Natl Agricultural HS
VII	Bitoon National Vocational School
VII	Abellana National SAT
VII	Consolacion National HS
VII	Naga National High
VII	Marigondon National High School
VII	Mandaue City Comprehensive NHS
VII	Subangdaku TechVoc Sch
VII	Guihulngan NAS
VII	Lazi National Agricultural School
VII	Consojong National High School
VII	Toledo National Vocational School

## 282 Technical-Vocational High Schools

### REGION VIII

VIII	Billiran Natl Agricultural HS
VIII	Cabucgayan Nat'l School of AT
VIII	Culaba NVS
VIII	Maripipi National Vocational School
VIII	Naval School of Fisheries
VIII	R. Lentejas Mem. School of Fisheries
VIII	Alugan Nat'L Sch. Of Crafts/Hi
VIII	Giporias NTS
VIII	Gen. MacArthur NAS
VIII	Lawaan Natil Sch of Home Ind
VIII	Matarinao SOF
VIII	Nena School of Arts & Trades
VIII	Oras NAIS (Arteche NAS)
VIII	Southern Samar Nat'l CHS (Balangiga Nat'l Agri)
VIII	Samar Natl Pilot Opportunity Sch of Agric
VIII	Bato SOF
VIII	Calubian NHS (Calubian NVS)
VIII	Carigara School of Fisheries
VIII	Dr. Geronimo B. Zaldivar MSOF
VIII	Hilongos NVS
VIII	Leyte Agro-Industrial School
VIII	Marcelino Veloso National HS
VIII	Merida Vocational School
VIII	Tanauan School of Craftsman & HI
VIII	Tolosa School of Fisheries
VIII	Villa Jacinta National Vocational High Sch
VIII	Allen NHS (Balicutro NHS)
VIII	Bobon School for Philippine Craftsmen
VIII	B. B. Chan Memorial Agric & Indus. Sch.
VIII	Capul Agro-Industrial School
VIII	Catubig Valley NHS
VIII	Eladio T. Balite Memorial Sch of Fisheries
VIII	Gala Vocational School
VIII	Laoang National Technical HS
VIII	Lorenzo S. Menzon Agro-Industrial School
VIII	Mapanas Agro-Industrial High School
VIII	Mondragon Agro-Industrial High School
VIII	San Antonio nat'l Agro-Ind'l and VHS
VIII	San Isidro Agro-Industrial School
VIII	San Jose Technical High School
VIII	San Roque-Pambujan Vocational HS
VIII	Silvino Lubos Vocational HS
VIII	Sumuroy Agro-Industrial School
VIII	Clarencio Calagos Mem SOF
VIII	Valeriano C. Yancha Memorial Agric Sch
VIII	West Coast Agricultural School
VIII	Anahawan Vocational School (FISHERY)
VIII	Bontoc National High School
VIII	Pintuyan NVHS
VIII	Silago National Vocational High School
VIII	Tacloban National Agricultural School
VIII	Maasin Vocational School

<b>282 Technical-Vocational High Schools</b>
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**REGION IX**

IX	Pamansalan Eco. Tech. HS
IX	Zamboanga Norte NHS
IX	Zamboanga del Sur School of AT
IX	Kipit Agro-Fishery NHS
IX	Sindangan National Agriculture School
IX	Molave NVTs
IX	Rebokon Agric & Voc HS
IX	Subanen Agr'l. HS (Datagan Annex, Commonwealth)
IX	Alberto Q. Ubay Mem. Agro-Tech Sci HS

**REGION X**

X	Bukidnon National Sch of Home Industries
X	Iligan NSF
X	Rogongon Agricultural High School
X	Bunawan Agricultural High School
X	Baliangao SOF
X	Kinoguitan Natl Agric HS
X	Opol NSTS
X	Ozamiz City SAT
X	Aloran Trade HS

**REGION XI**

XI	Baguio High School of Agriculture
XI	Baguio NSAT
XI	Gumalang HS - BNSAT
XI	Marilog High School of Agriculture
XI	Cateel Agriculture National HS
XI	Davao del Sur School of Fisheries
XI	Tacol Agricultural NHS
XI	Asuncion NHS (Agriculture)
XI	Carmen National High School
XI	Cateel Vocational High School
XI	Lupon Vocational High School
XI	Lupon Vocational HS Annex A
XI	Macangao Agri Voc HS
XI	Mati School of Arts and Trades
XI	Moralizon National Vocational HS
XI	Sigaboy Agricultural Vocational HS
XI	Taguibo Agri Vocational HS
XI	Digos City NHS (Arts and Trades)
XI	Tagum National Trade School



<b>282 Technical-Vocational High Schools</b>
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**REGION XII**

XII	Bula NSF
XII	Gen. Santos City Nat' Secondary SAT
XII	Canizares NHS
XII	Malasila Natl Voc and Tech HS
XII	Tantangan NTHS
XII	Santo Niño Natl Sch AT
XII	Glan School of Arts and Trades (GSAT)
XII	Kling National High School
XII	Malalag NHS

**REGION XIII**

XIII	Butuan City School of Arts and Trades
XIII	Agusan Pequeno Nat'l HS (Agri/Fishery)
XIII	Tabon Estrella National High School
XIII	Nasipit National Vocational School
XIII	Patin-ay NHS (Agusan SAT)
XIII	Sibagat NS of Home Industries
XIII	Bacuag National Agro-Industrial School
XIII	Gigaquit Natl Sch Home Industries
XIII	Barobo National High School
XIII	Carmen National Agricultural High School
XIII	St. Christine NHS (Fishery)
XIII	Dinagat School of Fisheries

**REGION CAR**

CAR	Mataragan National Agricultural School
CAR	Pilar Rural School
CAR	Apayao National Indust'l Agricultural HS
CAR	Pudtol VS
CAR	Gov. Bado Dangwa Agro-Industrial Sch
CAR	Tublay School of Home Industries
CAR	Balbalan Agro-Industrial HS
CAR	Nambaran Agro-Industrial NHS
CAR	Pinukpuk Vocational School
CAR	Rizal HS of arts and trades
CAR	Tanudan Vocational School
CAR	Bacarri National Trade Agricultural School
CAR	Eastern Bontoc NAVHS
CAR	Panabungen SAT and Home Industries
CAR	Tadian School of Arts & Trades

**REGION NCR**

NCR	E. Rodriguez Vocational High School 9613790
NCR	Quirino HS
NCR	Villegas Voc HS
NCR	Benigno Aquino HS
NCR	Concepcion HS
NCR	Muntinlupa Business High School
NCR	Pedro Diaz HS
NCR	Rizal Experimental Station (RESPCI)
NCR	Don Alejandro Roces Sr. Science Tech HS



Republic of the Philippines  
Department of Education



**CONFIRMATION SLIP**

REGION : \_\_\_\_\_

DIVISION : \_\_\_\_\_

CONTACT NOS.: AREA CODE ( \_\_\_\_\_ ) TEL. NOS.: \_\_\_\_\_

CLUSTER : \_\_\_\_\_

	NAME	OFFICE	DESIGNATION
1.			
2.			

Approved by:

\_\_\_\_\_  
Signature over printed name  
Authorized Official

**Note:** Confirmation shall be at least one (1) week before the event. Only confirmed participants will be accommodated. Please send confirmation slip to the Tech-Voc Task Force at Fax No. (02) 6339346.