



MAR 26 2009

DepED MEMORANDUM
No. **127**, s. 2009

**TRAINING PROGRAM IN ORGANIZATION, ADMINISTRATION
AND SUPERVISION OF SPECIAL EDUCATION (OAS-SPED)**

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents

1. The Special Education Division-Bureau of Elementary Education (SPED-BEE), Department of Education (DepED) announces the Training Program in Organization, Administration and Supervision of Special Education (OAS-SPED).
2. This program is a graduate course open to supervisors and administrators with Special Education classes in their schools. It consists of two terms: the first term will be held from April to May 2009 (Summer) and the 2nd term will be from August to October 2009 (1st Semester). The venue will be announced later.
3. The training program is designed to provide administrators and supervisors competencies in establishing and maintaining viable SPED programs in their jurisdiction and to enhance their leadership and management skills of special education programs.
4. Priority divisions, schools and designation from which the desired nominees should come from are listed in Enclosure No. 1. The nominees shall be screened by the existing Regional Integrated Scholarship Committee (RISC) based on the criteria set in Enclosure No. 2. The Regional Nominees for the training shall submit the documents outlined in Enclosure No. 2 including the Memorandum of Agreement (MOA) in Enclosure No. 3 to the Special Education Division, Bureau of Elementary Education, DepED Complex, Meralco Avenue, Pasig City on or before March 29, 2009.
5. Grantees of this program shall be entitled to their salaries, free tuition fees, monthly stipend of Three Thousand Pesos (PhP3,000.00), lodging allowance of Two Thousand Pesos (PhP2,000.00) and book allowance of Three Thousand Pesos (PhP3,000.00) per term. Traveling expenses of grantees using the most economical means of transportation to and from the institution or lodging place shall be covered by this Bureau (OSEC-HRTD Funds). Other allowable expenses incident to the participation of the trainees shall be charged

against local funds subject to its availability and the usual accounting and auditing procedures.

6. For further inquiries, please contact Mr. Romeo M. Mina, Education Program Specialist II, SPED-BEE at tel. nos. (02) 631-9993 or (02) 632-1361 local 2054; mobile no. 0919-3996-231 and e-mail at romymina1819@yahoo.com.

7. Immediate dissemination of this Memorandum is desired.



JESLI A. LAPUS
Secretary

Encls.:

As stated

Reference:

DepED Memorandum: No. 149, s. 2008

Allotment: 1- -(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

SPECIAL EDUCATION
TEACHERS
TRAINING PROGRAMS

Maricar/DM-OAS-SPED
02-11-09

**LIST OF PRIORITY DIVISIONS FOR THE TRAINING PROGRAM
IN ORGANIZATION, ADMINISTRATION AND SUPERVISION OF
SPECIAL EDUCATION (OAS-SPED)**

Region	Division	School	Designation	No of Trainees
I	La Union	Aringay CS SPED Center	Principal	1
	Dagupan City	Dagupan City Div. SPED Ctr.	ES I/Principal	1
II	Isabela	San Mariano CS SPED Ctr.	Principal	1
	Isabela	San Lorenzo Integrated Sch.	Principal	1
III	Bataan	Division Office	ES I	1
	Bataan	Limay ES SPED Center	Principal	1
	Tarlac	Capas West CS	Principal	1
	Olongapo City	Olongapo City	Principal	1
IV-A	Bulacan	Plaridel (District)	Principal	1
	Calamba City	Division Office	ES I	1
	Laguna	Division Office	ES I	1
	Batangas	Nasugbo West CS	Principal	1
	Quezon	Division Office	SPED Coordinator	1
	Lucena City	Lucena West I SPED Center	SPED Coordinator	1
	Batangas City	Batangas City SPED Center	Principal	1
	IV-B	Occ. Mindoro	Division Office	ES I
	Occ. Mindoro	Caminawit SPED Center	Principal	1
	Oriental Mindoro	Division Office	ES I	1
	Calapan City	M. Adriatico Mem. School	Principal	1
	Marinduque	Division Office	ES I	1
	Pto. Princesa City	Pto. Princesa City SPED Ctr.	TIC	1
V	Palawan	Roxas Central School	Principal	1
	Camarines Norte	Division Office	ES I	1
	Sorsogon City	Division Office	ES I	1
VI	Iloilo	Barotac Viejo SPED Center	Principal	1
	Silay City	Division Office	ES I	1
VII	Mandaue City	Division Office	ES I	1
	Bayawan City	Division Office	ES I	1
VIII	Borongan City	Eugenio Daza Pilot CS	Principal	1
	Baybay City	Division Office	ES I	1
IX	Zamboanga City	Tetuan CS SPED Center	Principal	1
	Zambo del Norte	Division Office	ES I	1
	Zambo Sibugay	Titay Central School	Principal	1
	Dipolog City	Dipolog City SPED Center	Principal	1

Region	Division	School	Designation	No of Trainees
X	Bukidnon	Talakag CS SPED Center	Principal	1
	Bukidnon	Malaybalay CS SPED Center	Principal	1
XI	Davao del Sur	Sta. Cruz CES SPED Center	Principal	1
	Davao Oriental	San Isidro ES	Principal	1
	Davao City	Tugbok Central Elem. School	Principal	1
XII	South Cotabato	Polomolok West CS	Principal	1
	Cotabato	Dilangalen SPED Center	Principal	1
CARAGA	Agusan del Norte	Kitcharao SPED Center	Principal	1
	Agusan del Sur	San Francisco SPED Center	Principal	1
	Surigao del Sur	Division Office	ES I	1
ARMM	Shariff Kabunsuan	Division Office	ES I	1
CAR	Kalinga	Tabuk Central School	Principal	1
	Mountain Province	Bontoc Central School	Principal	1
NCR	Pasig City	Rosario Elem. School	Principal	1
	Muntinlupa City	Alabang Elem School	Principal	1
	Caloocan City	Caloocan North II District	PSDS	1
				50

**CRITERIA FOR SELECTION OF NOMINEES FOR THE OAS-SPED
TRAINING (REVISED)**

1. Is a Bachelor's degree holder with a grade point average of not lower than 2, B or 85;
2. Holds a permanent status for the last three (3) years with Very Satisfactory (VS) performance rating
3. Is actually administering or supervising SPED Programs;
4. Is not more than 50 years of age;
5. Is not pregnant at the time of nomination;
6. Has no administrative and/or criminal record;
7. Has been certified by government physician to be medically fit;
8. Has not availed of any scholarship program for the last two years; and
9. Has high commitment to implement the SPED program.

**PERTINENT PAPERS TO BE SUBMITTED TO THE
REGIONAL SPED SCHOLARSHIP COMMITTEE**

1. Form 212 (Personal Data Sheet) duly certified by the Administrative Officer.
2. Photocopy of Transcript of Records duly certified by the Administrative Officer.
3. Form 86 (Health Certificate)
4. Service Record
5. Certification from the Division Supervisor or Division Schools Superintendent on nominee's performance rating relevant to actual administration and supervision of SPED and recommending him/her for the training.
6. Endorsement from the Regional Director
7. Duly accomplished Training Contract (Memorandum of Agreement).

Enclosure No. 3 to DepED Memorandum No. 127, s. 2009

Republic of the Philippines
DEPARTMENT OF EDUCATION
DepED Complex, Meralco Avenue, Pasig City

**MEMORANDUM OF AGREEMENT
(Training Contract)**

(Name of Trainee)

(Position and Station)

(School/Division/Region)

represented by _____

(Principal/Superintendent)

in consideration of the privilege of the trainee to avail of

(Name of Training)

the training on official time with pay, do hereby agree to the following obligations as a trainee:

1. Specialize in _____

(Title of the Course)

at the _____

(Institution)

for the period of

_____ which will be the duration of the training:

2. Maintain at least the minimum standards for the training and that failure to do so would be sufficient ground for disqualification in the event of which shall refund whatever amount has been paid by the government;
3. Conduct myself in such a manner so as not to bring disgrace or dishonor for myself, my school/agency;
4. Submit to the Bureau of Elementary Education at the end of the training a copy of my action plan.