



Tanggapan ng Kalihim
Office of the Secretary

MAR 02 2009

DepED MEMORANDUM
No. 72, s. 2009

MONITORING OF PROJECT q-LEARN

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents

1. Project q-LEARN is a strategic intervention towards institutionalization as well as standardization of the planning and implementation of the field-based and school-bound initiatives in continuing teacher training and professional development. It is a collaborative project of the Bureau of Elementary Education (BEE) of the Department of Education (DepED) and the Southeast Asian Ministers of Education Organization Regional Center for Educational Innovation and Technology (SEAMEO).

2. Project q-LEARN is envisaged to enhance competencies of teachers and school heads on the use of professional self-learning packages designed to carry out school-based, self-propelled learning activities. Specifically, it aims to:

- a. identify context-specific learning needs of elementary teachers and school heads;
- b. formulate a TEEP Learning Action Cells (LAC) Teacher In-Service Training Competency Framework based on the identified context specific learning needs of elementary teachers and school heads;
- c. develop multi-media self-learning materials;
- d. train central and field level staff of the basic education operating units of DepED-BEE on the development and utilization of self-learning packages;
- e. manage in-service training of teachers and school heads of selected schools/divisions for enhancement of their competencies; and
- f. evaluate the effectiveness of self-learning packages in the teaching-learning process.

3. The project is initially for the 23 TEEP provinces reaching out 443 school districts and 8,669 schools. After the project launch in 2007, non-TEEP provinces also utilized the multi-media materials of q-LEARN. Along this line, the BEE will monitor and evaluate the effects of the program. Specifically, the monitoring aims to:

- a. determine the extent of dissemination of Project q-LEARN in schools, divisions and regions;

- b. determine the extent of utilization of q-LEARN modules in schools;
- c. determine the impact of the implementation of Project q-LEARN; and
- d. determine the strategies for the institutionalization of the project.

4. The monitoring team will be composed of the DepED personnel from the Central, Regional, Division and District Offices. Travel allowances of DepED personnel from the Regional, Division and District Offices shall be charged to project funds subject to the usual accounting and auditing procedures. The Mechanics of the Implementation is found in the enclosure.

5. For further inquiries, please contact the Bureau of Elementary Education, DepED Central Office, Pasig City at tel. no. (02) 631-99-93, 687-2948 and 638-4799 or 632-1361 loc. Nos. 2054, 2055 and 2058.

6. Immediate dissemination of this Memorandum is desired.


JESLI A. LAPUS
Secretary

Encl.:

As stated

Reference:

None

Allotment: 1- -(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

PROJECTS

TEACHERS

TRAINING PROGRAMS

MECHANICS OF IMPLEMENTATION

The research project will involve DepED personnel from the concerned Central, Regional, Division and District and selected schools. Their duties and responsibilities are outlined in the following implementation steps:

1. Concerned regional and division offices will be informed of the project prior to the visit. They will also be furnished with the guidelines for selecting sample schools and the schedule of the visits by the monitoring teams.
2. Regional and division offices shall be responsible for choosing schools within their areas. They should ascertain that schools satisfy the selection criteria.
3. The Regional Offices are expected to assign a supervisor to take charge of q-LEARN monitoring activities. The assigned regional supervisors are expected to coordinate with the Division monitoring teams.
4. Division Offices are expected to organize local monitoring teams to be composed of the INSET Coordinator and two subject supervisors to be assigned by the Schools Division Superintendent.

Local Monitoring Teams shall

1. coordinate with the schools regarding the scheduling of monitoring activities;
2. assist the monitoring team from the central office in conducting the research activities;
3. be responsible for administering and retrieving Form 3 (Questionnaire for Supervisors) and Form 4 (Questionnaire for School Heads); and
4. join the exit conference with the Schools Division Superintendent and central monitoring team to report on activities undertaken relevant to the project and to discuss problems and issues.