




DEC 16 2008

DepED MEMORANDUM
No. 566 , s. 2008

**GUIDELINES ON THE UTILIZATION OF FUNDS TO BE DOWNLOADED
FOR THE IMPLEMENTATION OF READING MODELS IN SELECTED
LOW PERFORMING SCHOOLS**

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public Elementary Schools

1. In support of the project "Every Child A Reader Program", the Bureau of Elementary Education (BEE) is downloading funds in the amount of Seven Million Pesos (PhP7,000,000.00) as assistance to eighty-five (85) regular schools and forty (40) schools with classes for children with reading disabilities.
2. The Reading Model is an early intervention program that addresses reading difficulties among the pupils. This program was launched during the early part of the year in three venues: Development Academy of the Philippines, Tagaytay City; Applied Nutrition Center, Cebu City; and Regional Educational Learning Center, Davao City.
3. The divisions are required to disburse the funds to the school implementers as identified in Enclosure No. 1 and submit disbursement reports (Enclosure No. 2) to the Bureau of Elementary Education (copy furnished, Chief, Elementary Education Division, Regional Office).
4. The general guidelines on the utilization of funds is found in Enclosure No. 3.
5. For more information, please coordinate with the Curriculum Development (CDD) and Special Education Division (SPED), Bureau of Elementary Education (BEE), c/o Ms. Simeona T. Ebol and Ms. Mirla R. Olores at tel. nos. (02) 638-4799 and (02) 631-9993, respectively.
6. Immediate and wide dissemination of this Memorandum is desired.


TEODOSIO C. SANGIL, JR.
Undersecretary
Officer-in-Charge

Encls.:

As stated

Reference:

None

Allotment: 1- -(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

FUNDS

Learning Area, READING

PROGRAMS

SCHOOLS

Maricar/DM-Utilization of Funds
11-18-08

Encls.:

As stated

Reference:

None

Allotment: 1- -(D.O. 50-97)

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Enclosure No. 1 to DepED Memorandum No. 566, s. 2008

BUDGET ALLOCATION BY SCHOOL/DIVISION

REGION	DIVISION	SCHOOL	BUDGET ALLOCATION	TOTAL BY DIVISION
I	Ilocos Sur	1. San Esteban North CS	P56,000.00	P56,000.00
	Ilocos Norte	2. Lasien ES	P56,000.00	P56,000.00
	Pangasinan I	3. Ambabaay ES	P56,000.00	P112,000.00
		4. <i>Lingayen I SPED Center</i>	P56,000.00	
	<i>Urdaneta City</i>	5. <i>Urdaneta SPED Center</i>	P56,000.00	P56,000.00
	<i>Pangasinan II</i>	6. <i>Bantugan ES</i>	P56,000.00	P56,000.00
II	Isabela	7. Dialawyao ES	P56,000.00	P112,000.00
		8. Tappa ES	P56,000.00	
	Nueva Vizcaya	9. Marikit East ES	P56,000.00	P112,000.00
		10. <i>Bayombong SPED Center</i>	P56,000.00	
	<i>Tuguegarao City</i>	11. <i>Tuguegarao East SPED Center</i>	P56,000.00	P56,000.00
III	Aurora	12. Toytoy ES	P56,000.00	P112,000.00
		13. Pedro Orata ES	P56,000.00	
	Nueva Ecija	14. Parson PS	P56,000.00	P112,000.00
		15. Bagong Sikat	P56,000.00	
	<i>Tarlac</i>	16. <i>Capas SPED Center</i>	P56,000.00	P56,000.00
IV-A	Antipolo City	17. St. Joseph ES	P56,000.00	P56,000.00
	Lucena City	18. Lucena South I ES	P56,000.00	P112,000.00
		19. Dalahican ES	P56,000.00	
	Quezon	20. Sta. Catalina ES	P56,000.00	P168,000.00
		21. Mllawid ES	P56,000.00	
		22. Aquino ES	P56,000.00	
	Rizal	23. Magata-Manggahan ES	P56,000.00	P56,000.00
<i>Tanawan</i>	24. <i>Tanauan North SPED Center</i>	P56,000.00	P56,000.00	

IV-B	Oriental Mindoro	25. R. Escarez MES (Mabuhay ES)	P56,000.00	P56,000.00
	Palawan	26. Sapa ES	P56,000.00	P168,000.00
		27. <i>Aborlan SPED Center</i>	P56,000.00	
		28. Banglos ES	P56,000.00	
	Occidental Mindoro	29. Tadlok ES	P56,000.00	P112,000.00
		30. <i>Mamburao SPED Center</i>	P56,000.00	
	Puerto Princesa City	31. Sto. Niño ES	P56,000.00	P168,000.00
		32. Makandring ES	P56,000.00	
		33. <i>Puerto Princesa Pilot SPED Center</i>	P56,000.00	
V	Masbate	34. Paguihaman ES	P56,000.00	P112,000.00
		35. Mabuhay ES	P56,000.00	
	Albay	36. Cadawag ES	P56,000.00	P56,000.00
	Camarines Sur	37. Lanipga ES	P56,000.00	P168,000.00
		38. Sta. Cruz (Jose Rebueno ES)	P56,000.00	
		39. <i>Buhi Central School SPED Center</i>	P56,000.00	
	Sorsogon	40. J. Gerona ES	P56,000.00	P56,000.00
	Catanduanes	41. <i>Virac Pilot ES</i>	P56,000.00	P112,000.00
		42. <i>Jose M. Alberto MES SPED Center</i>	P56,000.00	
	<i>Naga City</i>	43. <i>Naga City SPED Center</i>	P56,000.00	P56,000.00
<i>Iriga City</i>	44. <i>Iriga City Division Integrated Special School</i>	P56,000.00	P56,000.00	
VI	Aklan	45. Unat-Bagacay	P56,000.00	P56,000.00
	Capiz	46. Buntod ES	P56,000.00	P56,000.00
	Negros Occidental	47. Ilaya ES	P56,000.00	P168,000.00
		48. Evangel ES	P56,000.00	
		49. <i>Bato ES</i>	P56,000.00	
	Cadiz City	50. Lacawon ES	P56,000.00	P56,000.00

	Antique	51. Mayor Antonio MS (Lumpatan)	P56,000.00	P112,000.00
		52. Delegate Angel Salazar SPED Center	P56,000.00	
	Iloilo City	53. School for Exceptional Children	P56,000.00	P56,000.00
VII	Negros Oriental	54. Mampalasan ES	P56,000.00	P168,000.00
		55. Nabalían ES	P56,000.00	
		56. Felipe Tayco MS SPED Center	P56,000.00	
	Bais City	57. Lowason ES	P56,000.00	P56,000.00
	Toledo City	58. Loay ES	P56,000.00	P56,000.00
	Cebu	59. Katarungan ES	P56,000.00	P168,000.00
		60. Lipata CS SPED Center	P56,000.00	
		61. Tabunok CS SPED Center	P56,000.00	
	Dumaguete City	62. West City ES SPED Center	P56,000.00	P56,000.00
	Mandaue City	63. Mandaue City CS SPED Center	P56,000.00	P56,000.00
Bohol	64. Loon South SPED Center	P56,000.00	P56,000.00	
VIII	Northern Samar	65. Magsaysay ES	P56,000.00	P168,000.00
		66. Palanit ES	P56,000.00	
		67. Catarman I SPED Center	P56,000.00	
	Leyte	68. Paril ES	P56,000.00	P168,000.00
		69. Pinamagan ES	P56,000.00	
		70. Dulag SPED Center	P56,000.00	
	Eastern Samar	71. Eugenio S. Daza ES	P56,000.00	P56,000.00
	Ormoc City	72. Ormoc City SPED Center	P56,000.00	P56,000.00
Biliran	73. Naval CS SPED Center	P56,000.00	P56,000.00	
IX	Zamboanga Sibugay	74. Labatan ES	P56,000.00	P112,000.00
		75. Datu Mama ES	P56,000.00	
	Pagadian City	76. Lison Valley ES	P56,000.00	P112,000.00

		77. Deborok ES	P56,000.00	
	<i>Zamboanga City</i>	78. <i>Tetuan CS SPED Center</i>	P56,000.00	P112,000.00
		79. <i>Mariki ES</i>	P56,000.00	
X	Misamis Oriental	80. Alipuaton ES	P56,000.00	P112,000.00
		81. Tubigan ES	P56,000.00	
	Bukidnon	82. Lipa ES	P56,000.00	P56,000.00
	<i>Misamis Occidental</i>	83. <i>Oroquieta City SPED Center</i>	P56,000.00	P56,000.00
	<i>Cagayan de Oro City</i>	84. <i>City Central SPED Center</i>	P56,000.00	P56,000.00
	<i>Iligan City</i>	85. <i>South I-A Central School</i>	P56,000.00	P56,000.00
XI	Davao Oriental	86. Owabangon ES	P56,000.00	P168,000.00
		87. <i>Mati CES SPED Center</i>	P56,000.00	
		88. Cangusan ES	P56,000.00	
	Compostela Valley	89. Bullokan ES	P56,000.00	P56,000.00
	Davao del Norte	90. Sta. Cruz ES	P56,000.00	P56,000.00
	Davao City	91. Saloy ES	P56,000.00	P56,000.00
	Davao del Sur	92. Baluntaya ES	P56,000.00	P56,000.00
XII	Cotabato	93. Sta. Cruz ES	P56,000.00	P280,000.00
		94. Tumbao ES	P56,000.00	
		95. <i>Midsayap Pilot ES SPED Center</i>	P56,000.00	
		96. <i>Dilangalen ES SPED Center</i>	P56,000.00	
		97. <i>Kabacan Pilot SPED Center</i>	P56,000.00	
	Sultan Kudarat	98. Minurok ES	P56,000.00	P168,000.00
		99. Titulok ES	P56,000.00	
		100. <i>Tacurong Pilot ES SPED Center</i>		
	South Cotabato	101. Colombasinong ES	P56,000.00	P112,000.00
		102. <i>Koronadal CES SPED Center</i>		
<i>Saranggani</i>	103. <i>Glan SPED Center</i>	P56,000.00	P56,000.00	

NCR	Quezon City	104. Payatas B ES	P56,000.00	P56,000.00
	Caloocan City	105. Camarin D ES Unit II Annex	P56,000.00	P112,000.00
		106. Bagong Silang ES SPED Center		
	Malabon/ Navotas	107. Tanong ES I	P56,000.00	P56,000.00
	Parañaque City	108. Fourth Estate ES	P56,000.00	P56,000.00
	Pasig City/San Juan	109. Sagad ES (Pasig ES – Sagad Annex)	P56,000.00	P56,000.00
CAR	Abra	110. Lenneng ES	P56,000.00	P168,000.00
		111. Abaquid ES	P56,000.00	
		112. Basbasa ES	P56,000.00	
	Mountain Province	113. Napua ES	P56,000.00	P112,000.00
		114. Lagawe SPED Center	P56,000.00	
ARMM	Shariff Kabunsuan	115. Raranaon ES	P56,000.00	P56,000.00
	Lanao del Sur II	116. Tagoranao ES	P56,000.00	P56,000.00
	Basilan	117. Bohe-Ibu ES	P56,000.00	P112,000.00
		118. Lower Banas ES	P56,000.00	
CARAGA	Surigao City	119. Punta Bilar ES	P56,000.00	P112,000.00
		120. Sidlakan ES	P56,000.00	
	Surigao del Sur	121. San Isidro ES	P56,000.00	P56,000.00
	Agusan del Sur	122. Kalingayan ES	P56,000.00	P56,000.00
	Surigao del Norte	123. Villafranca ES	P56,000.00	P56,000.00
	Butuan City	124. Bagong Silang ES	P56,000.00	P112,000.00
125. Butuan City SPED Center		P56,000.00		
		TOTAL	7,000,000.00	

Enclosure No. 2 to DepED Memorandum No. 566, s. 2008

Report on the Disbursement of Downloaded ECARP Funds

Region: _____

Division: _____

Amount Received from ECARP National Funds _____

Name of School Recipients	Name of School Heads Who Received the Funds	Amount Received	Date Received

Report of Expenses

Date	DV/Payroll No.	Payee	Nature of Payment	Amount
		TOTAL AMOUNT SPENT		
		Check Number		
		Amount		

I hereby certify that this Report of Disbursements in _____ Sheet/s is true and correct statement of disbursements made by me and that this liquidation of the total amount of _____ was done during the _____ held at _____ on _____.

PRINCIPAL

Noted:

DIVISION ACCOUNTING OFFICER

SCHOOLS DIVISION SUPERINTENDENT

Enclosure No. 3 to DepED Memorandum No. 566, s. 2008

GUIDELINES ON THE UTILIZATION OF DOWNLOADED FUNDS FOR THE IMPLEMENTERS OF READING MODELS

1. The Department of Education through the Bureau of Elementary Education, shall download a total amount of Seven Million (P7,000,000.00) for assistance to the school-implementers of reading intervention programs.
2. The lists of divisions and school recipients are found in enclosure 3.
3. Funds allocation varies from one division to the other depending on the number of schools per division. The downloaded funds are chargeable against the DepEd OSEC-ECARP national funds.
4. On the utilization of the downloaded funds:
 - 4.1 The schools shall be guided by the action plans submitted to the Bureau of Elementary Education except the purchase of supplementary reading materials which are being procured in accordance with the Instructional Materials Council Secretariat (IMCS) approved list and the procurement law.
 - ✓ 4.2 The funds shall be used for the training of teachers and reproduction of teacher-made assessment and reading materials.
5. Divisions and school recipients shall be accountable for the disbursement of downloaded funds and proper liquidation at its own organizational level subject to the usual accounting and auditing requirements.
6. The BEE, together with the region, shall monitor the utilization of funds.