



SEP 05 2008

DepED MEMORANDUM  
No. 415, s. 2008

ENHANCEMENT TRAINING OF TRAINERS (TOT) AND REGIONWIDE TRAINING  
ON COMMUNICATIVE LANGUAGE TEACHING AND ASSESSING BEGINNING  
READING FOR GRADES I-III TEACHERS/MENTORS

To: Bureau Directors  
Regional Directors  
Schools Division/ City Superintendents  
Heads, Public Elementary and Secondary Schools

1. As an offshoot of the National English Proficiency Program (NEPP) Debriefing and Planning Activities held last August 27-29, 2008 at GSP, Tagaytay City, the following training programs will be conducted in coordination with the Bureau of Elementary Education:
  - a. Enhancement Training of Trainers (TOT) on Communicative Language Teaching and Assessing Beginning Reading for Grades I - III First Batch of Teachers/Mentors trained in Summer 2007 on September 23-30, 2008 at GSP, Tagaytay City; and
  - b. Regionwide Training on Communicative Language Teaching and Assessing Beginning Reading for Grades I - III Teachers/Mentors in October 2008. The specific dates for this training will be scheduled by the Regional NEPP Coordinators.
2. The training programs aim to:
  - a. update the NEPP regional trainers on the best practices employed by the region;
  - b. enhance regional trainers and mentors on the knowledge and skills in Communicative Language Teaching (CLT) and Assessing Beginning Reading;
  - c. strengthen their interest in advancing proficiency in the English language and sustain further the school-based mentoring program; and
  - d. prepare the regional trainers on the conduct of regionwide enhancement training of teachers/mentors.
3. The participants to the Training of Trainers will be the NEPP Regional Coordinators and five (5) regional trainers of Grades I - III while for the Regionwide Training of Mentors will be the first batch of teachers/mentors trained last Summer 2007.
4. The expenses for the Training of Trainers which include board and lodging, transportation expenses, conference kit with handouts, supplies and materials, honoraria of resource persons shall be charged against NEPP funds subject to the usual accounting and auditing rules and regulations while for the regionwide training, transportation expenses of participants will be charged against the division/school/local funds.

5. The participants in the TOT will reimburse their transportation expenses from NEPP Funds upon submission of travel documents. They are advised to take the cheapest mode of transportation. Likewise, they are expected to arrive at the venue after lunch of September 23, 2008 and leave after lunch of September 30, 2008.
6. Enclosed is the confirmation form to be submitted on or before September 15, 2008.
7. For more information, please contact Dr. Rosalina J. Villaneza, Head, NEPP Secretariat, Office of Undersecretary Vilma L. Labrador, DepEd Central Office at telefax number 636-4879, DL no. 687-4146 or 633-7202 and cell no. 09197897011.
8. Immediate dissemination of this Memorandum is desired.

  
**VILMA L. LABRADOR**  
Undersecretary

Encl.:

As stated

Reference:

DepED Memorandum: No. 395, s. 2008

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

Learning Area, ENGLISH  
TEACHERS  
TRAINING PROGRAMS

Madel:c:NEPP Enhancement (TOT)  
9-2-08

