



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION

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Tanggapan ng Pangalawang Kalihim
Office of the Undersecretary
Regional Operations

DEPED MEMORANDUM

No. **317**, s. 2008

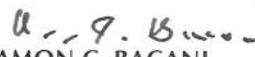
JUL 04 2008

CLUSTER WORKSHOPS FOR THE OPERATIONALIZATION OF CERTAIN AREAS IN THE HUMAN
RESOURCE MANAGEMENT AND DEVELOPMENT (HRMD) FRAMEWORK

To : Undersecretaries
Assistant Secretaries
Regional Directors
Schools Division Superintendents
All Others Concerned

1. The Department of Education, through the Personnel Division, shall conduct the series of Cluster Workshops for the Operationalization of the Human Resource Management and Development (HRMD) Framework as a tool for the adoption of the HRM Plan of the Department of Education with the theme "**Human Resource Management and Development: A Breakthrough in the Department of Education**".
2. The cluster workshop aims to:
 - a. gather feedbacks on current initiatives relevant to certain functional areas in the HRMD Framework;
 - b. discuss critical issues and problems relevant to the adoption of the HRM Plan as a key reform area for enhanced HR systems; and
 - c. craft an HRM Plan for the Department.
3. The four (4) clusters are herein indicated:

Cluster I	-	Regions I, II, III, CAR - August 27-29, 2008 Host Region: Region III
Cluster II	-	Regions IV-A, IV-B, V, NCR - September 10-12, 2008 Host Region: NCR
Cluster III	-	Regions VI, VII, VIII - August 11-13, 2008 Host Region: Region VII
Cluster IV	-	Regions IX, X, XI, XII, CARAGA - July 28-30, 2008 Host Region: Region XI
4. Regional directors are authorized to issue their respective memoranda to implement the requirements for the conduct of the cluster workshops. Attendance of the authorized field participants indicated in the attached list is a must.
5. Host Regions for the different clusters shall provide board and lodging and supplies and materials, and other necessary expenditures drawn out of training expenses coming from the Central Office, while participants from the field offices shall charge traveling expenses to their respective local funds, subject to the usual accounting, auditing and other rules and regulations.
6. Participants and committee members from the Central Office shall charge traveling and other incidental expenses to OSEC funds. For further details, please contact the Officer-In-Charge of the Personnel Division at telephone numbers 633-6682, 633-9345 and 636-6546.
7. Immediate and wide dissemination of this Memorandum is desired.


RAMON C. BACANI
Undersecretary
Officer-In-Charge

Encl.:

As stated

Reference:

None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS
PROJECTS
WORKSHOPS

Authorized Participants

Regional Level

1. Regional Director/Assistant Regional Director
2. Chief Education Supervisor (Elem. and Sec.)
3. Chief Administrative Officer
4. Administrative Officer V (HRMO) or in-charge of Personnel Action
5. Planning Officer

Division Level

1. Schools Division Superintendent or Assist. SDS
2. Education Supervisor I
3. Administrative Officer V
4. Planning Officer
5. Administrative Officer II (HRMO) or In-Charge of the Personnel Unit
6. District Supervisor
7. Principals (one each from the elementary and secondary level)
8. Teacher (one each from the elementary and secondary level)
9. Representative of the LGU (Province or City)

Cluster Workshop on Operationalizing the HRMD Framework

No. of Participants per Cluster

CLUSTER I Regions I, II, III, CAR - August 27-29, 2008
Host Region: Region III

	<i># of divisions</i>	<i># of pax/region</i>
Region I	13	100
II	7	60
III	17	130
CAR	7	60
Sub-total	44	350

CLUSTER III Regions VI, VII, VIII - August 11-13, 2008
Host Region: Region VII

	<i># of divisions</i>	<i># of pax/region</i>
Region VII	15	130
VI	17	130
VIII	10	90
Sub-total	42	350

CLUSTER II Regions IV-A, IV-B, V. NCR - September 10-12, 2008
Host Region: NCR

	<i># of divisions</i>	<i># of pax/region</i>
Region IV-A	14	120
IV-B	7	60
V	13	100
NCR	14	120
Sub-total	48	400

CLUSTER IV Regions IX, X, XI, XII, CARAGA - July 28-30, 2008
Host Region: Region XI

	<i># of divisions</i>	<i># of pax/region</i>
Region IX	9	70
X	13	95
XI	10	95
XII	9	70
CARAGA	9	70
Sub-total	50	400

Participants per cluster:

Cluster I	350
II	400
III	350
IV	400
	1500

TOTAL NO. OF PARTICIPANTS:

1500
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