



JUN 02 2008

DepED MEMORANDUM
No. 283, s. 2008

ADDENDA TO DEPED MEMORANDUM NO. 271, S. 2008
(Cluster Orientation and Workshop on the DepED General Services Manual)

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Elementary and Secondary Schools

1. Due to changes in the scope of presentation of the manual, the following field employees are added as participants in the Cluster Orientation and Workshop: Division Administrative Officers, Medical Officers, Librarians and Chief Security Guards or their duly authorized representatives.
2. The Writers/Presenters/Members of the Technical Panel whose names are included in the enclosed listings shall pay the registration fee only once during their first attendance in the Cluster Orientation. The registration fee for their subsequent attendance shall be charged to OSEC Funds, while travel expenses shall be charged to their local funds, subject to the usual accounting and auditing rules and regulations.
3. Immediate and wide dissemination of this Memorandum is desired.


TEODOSIO C. SANGIL, JR.
Undersecretary

Encl.: As stated
Reference: DepED Memorandum: (No. 271, s. 2008)
Allotment: 1—(D.O. 50-97)
To be indicated in the Perpetual Index under the following subjects:

CHANGE

MANUALS

OFFICIALS

WORKSHOPS

Enclosure to DepED Memorandum No. 283, s. 2008

**Listing of Writers /Presenters /Members of the Technical Panel for
the Cluster Orientation on DepED General Services Manual**

- | | |
|---------------------------|--------------------|
| 1. Dr. PEDRO PASCUA | - REGION III |
| 2. MR. ANIANO BAUTISTA | - REGION VII |
| 3. DR, NIMFA BELTRAN | - REGION ViII |
| 4. MR. VICTOR DIAZ | - REGION VIIi |
| 5. ATTY. SHIRLEY CHATTO | - REGION X |
| 6. MS. TERESITA TAMBAGAN | - REGION XI |
| 7. MR. BENJAMIN JACOSALEM | - NCR |
| 8. MR. RAUL OROZCO | - CARAGA |
| 9. Atty. SABINO M. CRUZ | - LEGAL CONSULTANT |