



Republic of the Philippines
Department of Education



DepED MEMORANDUM
No: 235 , s. 2008

MAY 05 2008

**SUMMER INSTITUTE PROGRAM OF REGULAR PRESCHOOL TEACHERS,
ECE COORDINATORS AND BEE STAFF: A DIPLOMA IN EARLY
CHILDHOOD EDUCATION**

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents

1. The Curriculum Development Division-Bureau of Elementary Education (CDD-BEE), Department of Education (DepED) announces the Summer Institute Program of Regular Preschool Teachers, ECE Coordinators/Supervisors and BEE Staff in Early Childhood Education at the Philippine Normal University, Bicol University, University of Southeastern Philippines and Cebu Normal University.
2. This program is a diploma course leading to masters degree on Early Childhood Education (ECE) which is open to regular preschool teachers (SRA and newly deployed) and preschool supervisors installed for the last three years, 50 years old and below. It will consist of two-terms: the first will be held Summer of 2008 and the 2nd in Summer of 2009 (dates to be announced later). Enrolment for the first term will start on April 28, 2008.
3. The training program is designed to provide preschool teachers quality preparations in meeting the standards required by the Department (DepED Order No. 57, s. 2007), enhance their competencies specifically on the use of developmentally appropriate methods and strategies in developing child's full potential in their physical, social, emotional and cognitive areas.
4. Participants should come from the priority divisions found in Enclosure No. 1. Documents required are outlined in Enclosure No. 2 including the Memorandum of Agreement (MOA)/Training Contract.
5. Grantees of this program shall be entitled to their salaries, free tuition fees, monthly stipend of Three Thousand Pesos (PhP3,000.00), lodging allowance of Two Thousand Pesos (PhP2,000.00), book allowance of Two Thousand Pesos (PhP2,000) per term. Traveling expenses of grantees using the most economical means of transportation to and from the institution or lodging place shall be covered by the bureau. Travel expenses and extra duty allowance of the Central Office monitoring team shall be charged against OSEC Preschool funds subject to usual accounting and auditing rules and regulations and procedures.

6. For further inquiries, please contact Ms. Simeona T. Ebol, OIC Chief, Curriculum Development Division, Bureau of Elementary Education, DepED Central Office, Meralco Avenue, Pasig City at tel. no. (02) 638-4799.

7. Immediate dissemination of this Memorandum is desired.



JESLI A. LAPUS
Secretary

Encls.:

As stated

Reference:

DepED Order: (No. 57, s. 2007)

Allotment: 1- -(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

EMPLOYEES
PRESCHOOL EDUCATION
TEACHERS
TRAINING PROGRAMS

Maricar/DM-Summer Institute Program
04-24-08

(Enclosure No. 1 to DepEd Memorandum No. 235, s. 2008)

RECIPIENTS OF THE SUMMER INSTITUTE PROGRAM OF REGULAR
PRESCHOOL TEACHERS AND SUPERVISORS/COORDINATORS

AREA	REGIONS & SRA DIVISIONS	NO. OF GRANTEES		TRAINING INSTITUTION
		NEWLY DEPLOYED TEACHERS	SRA DIVISIONS' TEACHERS	
Luzon	III	70		1. Philippine Normal University, Manila
	• Aurora		14	
	NCR	42		
	IV-A	60		
	IV-B	28		
Luzon	• Romblon		60	2. Bicol University, Legazpi City
	V	58		
	• Masbate		30	
Visayas	VII	68		1. Cebu Normal College, Cebu City
	VIII	45		
	• Biliran		15	
	• Eastern Samar		11	
	• Southern Leyte		30	
Mindanao	IX	28		1. University of Southeastern Philippines, Obrero Campus, Davao City
	X	64		
	XI	50		
	CARAGA	38		
	• Surigao Sur		28	
	• Agusan Sur		101	

(Enclosure No. 2 to DepEd Memorandum No. 235 s. 2008)

Republic of the Philippines
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Avenue, Pasig City
MEMORANDUM OF AGREEMENT
(Training Contract)

I, _____,
(Name of Trainee) (Position and Station)

_____ (School/Division/Region)

represented by _____
(Principal/Superintendent)

in consideration of the privilege of the trainee to avail of

_____ (Name of Training)

the training on official time with pay, do hereby agree to the following obligations as a trainee:

1. Specialize in _____
(Title of Course)
at the _____ for the period of _____
(Institution) _____ which will be the duration of the training;
2. Maintain at least the minimum standards for the training and that failure to do so would be sufficient ground for disqualification in the event of which shall refund whatever amount has been paid by the government;
3. Conduct myself in such a manner so as not to bring disgrace or dishonor to myself and to Department of Education;
4. Submit to the Bureau of Elementary Education and to the Division at the end of the training a copy of my action plan to utilize the gains from the training;
5. Immediately report to my station and assume my functions upon the completion or termination of the training;
6. Shall serve my school/agency for at least two (2) years for each term of training.

7. I shall immediately notify in writing the Bureau of Elementary Education and my Division should I decide not to complete the course, and shall refund in full to the BEE, DepEd such sums of money as may have been defrayed by the department for my study.
8. Shall live up to the terms and conditions of this grant.

(Trainee)

In Witness Hereof, we have hereunder set hands this _____

day of _____ 2008 at _____.

(School Principal)

(Division Schools Superintendent)

Copy Furnished:

Office/Agency
Bureau of Elementary Education

PERTINENT PAPERS TO BE SUBMITTED TO THE REGIONAL ENDORSING COMMITTEE

1. Original Appointment
2. Division Clearance
3. Form 86 (Health Certificate)
4. Form 212 (Personal Data Sheet) duly certified by the Administrative Officer
5. Photocopy of Transcript of Records duly certified
6. ID Picture
7. Duly accomplished Training Contract (Memorandum of Agreement)