



FEB 20 2008

DepED MEMORANDUM

No. 84 , s. 2008

2008 QUARTERLY CURRICULUM MANAGERS MEETINGS

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public Secondary Schools

1. In line with the thrust of achieving quality education, the Bureau of Secondary Education through the Curriculum Development Division (BSE-CDD), this Department, announces the following schedules and venues of the 2008 Quarterly Curriculum Managers Meetings:

Meeting	Date	Venue/Host School	Region
6th	March 4-7, 2008	Sta. Barbara NCHS	VI
7th	August 18-21, 2008	Quezon NHS	IV-A
8th	November 10-13, 2008	Valencia NHS	X

2. The objectives of these quarterly meetings are to:
- provide instructional support to head teachers and teachers of the host pilot school after class observations;
 - share best practices such as action researches, collaborative observations, etc. with other pilot schools; and
 - address pressing issues and problems that may surface during the implementation of the 2009 Secondary Education Curriculum.
3. The attendees to these meetings are the curriculum managers (school heads/principals) and curriculum coordinators (only one per school) of the 23 Pilot High Schools of the Refined Secondary Education Curriculum (RSEC).
4. Enclosed for reference are the following:
- Enclosure No. 1 – List of Suggested Activities
 - Enclosure No. 2 – Agenda of Meetings
 - Enclosure No. 3 – List of 23 Pilot Schools

5. Expenses to be incurred by BSE relative to these activities are hereby authorized and shall be charged against BSE Funds subject to the usual accounting and auditing rules and regulations. Expenses relative to the attendance of curriculum managers and their curriculum coordinators to these meetings shall be charged against local funds.

6. For confirmation of attendance and more information, please contact Ms. Evangeline Calinisan at tel. nos. (02) 632-7746 (direct line); (02) 632-1361 to 72 local 2062 or Mr. Virgilio Santos at cellphone no. 0919-5333-707.

7. Immediate and wide dissemination of this Memorandum is desired.



JESLI A. LAPUS
Secretary

Encls.:

As stated

Reference:

DepED Order: No. 30, s. 2006

Allotment: 1- -(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

CURRICULUM
MEETINGS
SECONDARY EDUCATION
TEACHERS

Maricar/DM-2008 Quarterly Curriculum
02-05-08

SUGGESTED PROGRAM OF ACTIVITIES
FOR THE 6TH QUARTERLY CURRICULUM MANAGERS MEETING

Schedule	Day 0	Day 1	Day 2	Day 3
AM				
8:00-8:30		*Opening Program * <i>What have we done so far?</i>	Management of Learning (MOL)	T r a v e l T i m e
8:30-10:00	T r a v e l T i m e	* Plenary Session: The Role of Curriculum Managers in Providing Support to Teachers Dr. Lolita M. Andrada	*A Dialogue with Dr. Lolita M. Andrada *Revisiting the School Improvement Program (SIP) vis-a-vis the Action Plan on Program Sustainability	
10:30-12:00		*Collaborative Class Observations *How to Use the Revised Observation Instrument *How to conduct the Post Conference	*Presentation & Feedback of the Final Training Matrices for: 1. Curriculum Managers (Core Group) 2. Department Heads/ICs	
PM				
1:00-3:00	T r a v e l T i m e	Observations of 1 st Year and 2 nd Year Classes	*Presentation & Feedback of the Final Training Matrices for: 3. 3rd Year Teachers 4. Trainers of Teacher	
3:00-5:00		Post Conference	* Planning Meeting for the Next Steps	
5:00-6:00			*Closing Program	
Officers of the Day		Mr. Virgilio A. Santos	Ms. Josefina B. Mariano	

**SUGGESTED AGENDA
FOR THE QUARTERLY CURRICUM MANAGERS MEETING**

Meeting	Agenda/Topics	Expected Output
6 th	<ol style="list-style-type: none"> 1. Revisiting the School Improvement Program (SIP) 2. Action Plan on Program Sustainability (PS) 3. The Role of Curriculum Managers in Supporting Teachers during Classroom Observations 	<ol style="list-style-type: none"> 1. Revised SIP 2. Revised Action Plan on PS 3. Scheme on Class Observations and Post Conference
7 th	<ol style="list-style-type: none"> 1. Structures for Teachers Assistance 2. Approaches to Working with Teachers 	Schemes on conducting <ol style="list-style-type: none"> 1. clinical supervision 2. peer coaching 3. critical friends
8 th	<ol style="list-style-type: none"> 1. Classroom action research teams or study groups (Comparison of pre-tests and post tests) 2. Reflections and the Learning Management Plan 3. School-Based Diagnostic Assessment & Evaluation 	<ol style="list-style-type: none"> 1. Classroom action research 2. Reflections in the learning logs 3. Translating reflections into Learning Management Plan 4. Action Plan to turn around low performance in selected subject areas

1. Ilocos Norte NHS	-	Region I
2. Mangaldan NHS	-	Region I
3. Isabela NHS	-	Region II
4. Angeles City National Trade School	-	Region III
5. Quezon NHS	-	Region IV – A
6. Jose J. Leido Memorial NHS	-	Region IV – B
7. Tabaco NHS	-	Region V
8. Masbate National Comprehensive HS	-	Region V
9. Ramon Magsaysay HS, Quezon City	-	NCR
10. Makati HS	-	NCR
11. Pines City HS	-	CAR
12. Nueva Valencia NHS	-	Region VI
13. Sta. Barbara Comprehensive NHS	-	Region VI
14. Dr. Cecilio G. Putong NHS	-	Region VII
15. Cebu City National Science HS	-	Region VII
16. Leyte Agro-Industrial School	-	Region VIII
17. Ayala NHS	-	Region IX
18. Valencia NHS	-	Region X
19. Digos City NHS	-	Region XI
20. Daniel Aguinaldo NHS	-	Region XI
21. New Society NHS	-	Region XII
22. Pigcawayan NHS	-	Region XII
23. Surigao City NHS	-	CARAGA