



Office of the Secretary

DepED MEMORANDUM

JAN 07 2008

No. 4, s. 2008

MANAGEMENT/INSTRUCTIONAL LEADERSHIP TRAINING PROGRAM
FOR TECH-VOC DEPARTMENT HEADS: ACADEMIC AND TECHNICAL-
VOCATIONAL SUBJECTS - CLUSTER SIX

To: Regional Directors
Schools Division/City Superintendents
Heads, Technical-Vocational High Schools

1. In line with the recently concluded Management/Instructional Leadership Training Program for Tech-Voc Department Heads which was conducted in five (5) clusters, it was noted that some one hundred (100) academic and tech-voc department heads were not able to attend said training.
2. In view thereof, this Department through the Tech-Voc Task Force will conduct another cluster to accommodate those who were not able to participate in the said training at the Cebu Business Hotel, Cebu City on January 23-25, 2008.
3. The Training Program aims to:
 - a. provide the department heads, both academic and tech-voc subjects, the necessary supervisory and management skills needed in strengthening the tech-voc schools; and
 - b. orient the department heads on the effective implementation of the Competency-Based Curriculum.
4. Participants to the said activity are: one (1) academic department head and one (1) technical-vocational department head from Technical-Vocational High Schools who were not able to attend Clusters 1 to 5. There shall only be two (2) participants allowed per school.
5. Board and lodging of participants and honoraria of resource speakers, facilitators, and extra-duty allowance of project coordinators and secretariat shall be charged against HRDT funds, while transportation, per diem and other incidental expenses of participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. For confirmation, please send the names of the participants to the Tech-Voc Task Force Attn.: Ms. Demi L. Manuel/Ms. Elinette dela Cruz at tel. no. (02) 634-1169 on or before January 11, 2007.
7. Immediate dissemination of this Memorandum is desired.

Ramon C. Bacani
RAMON C. BACANI
Undersecretary

Reference: DepED Memorandum: (No. 447, s. 2007)

Allotment: 1- -(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

CHANGE
TECHNICAL-VOCATIONAL EDUCATION
TRAINING PROGRAMS

Maricar/DM-Cluster 6 Tech-Voc
01-03-08