



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Avenue, Pasig City, Philippines



DEC 10 2007

DepEd Memorandum
No. 486 s. 2007

**ONE (1) - DAY CONFERENCE
FOR ICT COORDINATORS/SYSTEM ADMINISTRATORS
IN-CHARGE OF DEPED-GSIS SERVICE RECORDS UPDATING PROJECT
FROM SELECTED REGIONAL AND DIVISION OFFICES
CLUSTERED IN LUZON, VISAYAS AND MINDANAO AREAS**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services/Centers and Heads of Units
Schools Division Superintendents concerned
Chiefs of Divisions

1. Despite the deadline set by the Central Office for regional and division offices to submit the updated and validated service records of their respective personnel to GSIS or thru its field offices on or before September 15, 2007, there are still those that failed to comply with the directive pursuant to Memorandum No. 173, series of 2006;
2. GSIS will migrate from its mainframe to the new data system the submitted service records of DepEd teaching and non-teaching personnel before the end of December 2007. Sufficient time has already been given for regional and division offices to update and validate the service records of their respective personnel since the start of the project last year. Failure of regional and division offices to submit the validated service records would mean that the personnel therein waived their opportunity to update their old and existing service records with GSIS which shall then be the basis for computing their retirement and other benefits and privileges;
2. In order to complete the project for the total submission of service records of DepEd teaching and non-teaching personnel to GSIS before the end of December 2007, there will be conferences for ICT coordinators/system administrators in-charge of DepEd-GSIS Service Records Updating Project from selected regional and division offices;
3. Enclosure No. 1 refers to the schedule of the conferences with selected regional and division offices clustered into three venues: Luzon, Visayas and Mindanao areas;

4. Enclosure No. 2 refers to the list of trainors from the technical support staff of the National Secretariat tasked to oversee the project including the list of identified ICT coordinators/system administrators in-charge of DepEd-GSIS Service Records Updating Project. The participants are identified to ensure that those who will attend are capable of implementing the updates and procedures in the submission of service records using the GSIS Service Records Management System (SRMS);

5. Travel expenses and per diems of trainors and participants shall be reimbursed on the day of the conference charged against the savings derived from the purchase of personal computers amounting to P565,140.00, which shall be drawn as cash advance, subject to the usual accounting and auditing rules and regulations. Participants are advised to submit their approved Itinerary of Travel with supporting documents to facilitate payment.

6. For inquiries or further information relative to the holding of these conferences, all regional and division offices concerned may coordinate with the Project Director of the National Secretariat thru the office of Dr. Raymundo A. Lapating, Schools Division Superintendent, DepEd-Division of Iloilo with postal address at Luna Street, La Paz, Iloilo City (Office of the Technical Support Staff Hotline: Tel. No. 033-320-0710; Telefax: 033-320-1402; email address: deped_gsis_sru@yahoo.com);

7. Immediate dissemination of this Memorandum is enjoined.


TEODOSIO C. SANGIL, JR.
Undersecretary

Encl.: As stated

Reference: DepED Memorandum: No. 173, s. 2006

Allotment: 1—(D.O. 50-97

To be indicated in the Perpetual Index
under the following subjects:

CONFERENCES
OFFICIALS
PROJECTS

SCHEDULE OF CONFERENCES AND VENUES

I. Luzon Area:

Venue: **NCR Regional Office
Misamis Street, Bago Bantay, Quezon City**

Date: **December 13, 2007**

Regional Offices and identified Division Offices:

Region I	Pangasinan I, Pangasinan II, San Carlos City & San Fernando City
Region II	Cagayan, Isabela, Ilagan; Cauayan City & Regional Office
Region III	Malolos City, San Jose del Monte City, Aurora, Munoz Science City, Pampanga, San Fernando City, Zambales & Regional Office
Region IV-A	Batangas City, Cavite City, Laguna, San Pablo City, Antipolo City, Rizal, Sta. Rosa City & Regional Office
Region IV-B	Occidental Mindoro, Romblon & Regional Office
Region V	Camarines Sur, Naga City & Masbate City
CAR	Kalinga & Apayao
NCR	Muntinlupa City, Las Pinas City, Parañaque City, Pasay City, Pasig City & San Juan City, Quezon City, Malabon & Navotas, Valenzuela City, Manila, Caloocan City & Regional Office

II. Visayas Area:

Venue: **Regional Office (Central Visayas)
Cebu City (Echotech Center)**

Date: **December 18, 2007**

Regional Offices and identified Division Offices:

Region VI	Capiz, Kabankalan City, La Carlota, Negros Occidental, San Carlos, Aklan & Antique
Region VII	Bohol, Tagbilaran City, Cebu City, Lapu-Lapu City, Mandaue City, Toledo City, Dumaguete City & Regional Office
Region VIII	Leyte, Biliran, Naval, Western Samar, Eastern Samar & Northern Samar

III. Mindanao Area:

Venue: **Regional Office (Southern Mindanao)
F. Torres Street, Davao City**

Date: **December 17, 2007**

Regional Offices and identified Division Offices:

Region IX	Regional Office
Region X	Iligan City & Misamis Occ.
Region XI	Davao City
Region XII	Cotabato, General Santos City, Sarangani & Regional Office
Region XIII	Agusan del Sur, Surigao del Sur, Siargao, Surigao del Norte & Regional Office
ARMM	Lanao del Sur I, Basilan, Lanao del Sur II, Maguindanao, Sulu I, Sulu II & Tawi-Tawi

Enclosure No. 2 to DepEd Memorandum No. 486, series of 2007

**List of Trainors
(Technical Support Staff, National Secretariat)**

1. Abraham P. Imas - DepEd-Division of Iloilo
2. Angelo D. Arendain - DepEd-Division of Iloilo

List of ICT Coordinators/System Administrators

I. Luzon Area:

A. Region I (Ilocos):

Division	ICT Coordinator/System Administrator
1. Pangasinan I	Elizabeth Posadas
2. Pangasinan II	Arvin Purisima
3. San Carlos City	Mario Cariño
4. San Fernando City	Oscar Flores

B. Region II (Cagayan):

5. Cagayan	Jessie Tuliao
6. Isabela, Ilagan	Flor Castro Jr.
7. Cauayan City	Emilia Estudillo
8. Regional Office	Eddie Cabarong

C. Region III (Central Luzon):

9. Malolos City	Christine Atienza
10. San Jose del Monte City	Ma. Jima Tansongco
11. Aurora	Erleo Villaros
12. Muñoz Science City	Demy Pascual
13. Pampanga	Joseph Valencia
14. San Fernando City	Benedict Gueco
15. Zambales	Laila Mesiano
16. Regional Office	Romy Marin

D. Region IV-A (CALABARZON):

17. Batangas City	Lou Panaligan
18. Cavite City	Ana Rhea de Guzman
19. Laguna	Frederick Zaide
20. San Pablo City	Cedrick Gatchalian
21. Antipolo City	Evelyn Pagkalinawan
22. Rizal	Erden Villamayor

23. Sta. Rosa City
24. Regional Office

Gladys Lotivio
Efren Claveles

E. Region IV-B (MIMAROPA):

25. Occidental Mindoro
26. Romblon
27. Regional Office

Joseph Abeleda
Liwanag Talastas
Jenyl Rodriguez

F. Region V (Bicol):

28. Camarines Sur
29. Naga City
30. Masbate City

Arturo Castillo
Dexter Tuy
Rodolfo Tualla

G. Cordillera Autonomous Region (CAR):

31. Kalinga
32. Apayao

Sonny Alicmas
Jerry Sario

H. National Capital Region (NCR):

33. Muntinlupa City
34. Las Piñas City
35. Parañaque City
36. Pasay City
37. Pasig City and San Juan
38. Quezon City
39. Malabon and Navotas
40. Valenzuela City
41. Manila
42. Caloocan City
43. Regional Office

Karen Escuadro
Andrew Quilatan
Danilo San Diego
Carlos Niño Purtugal Jr.
Ellaine Arnedo
Jun Vega
Maria Theresa Nievera
Jerry Templonuevo
Mary Ann Labay
Christopher Baldonado
Elsa Mariano

II. Visayas Area:

I. Region VI (Western Visayas)

44. Capiz
45. Kabankalan City
46. La Carlota City
47. Negros Occidental
48. San Carlos City
49. Aklan
50. Antique

Glen Dollete
Lyn Rose Elbanbuena
Robert Caballero
Jeniffer Torre
Chona Bestis
Christine Advincula
Douglas Dava

J. Region VII (Central Visayas):

51. Bohol

Guy Aranjuez

52. Tagbilaran City	Bernandito Taguisa
53. Cebu City	Tomas Pastor
54. Lapu-Lapu City	Marilyn Andaless
55. Mandaue City	Narcisa Guido
56. Toledo City	Dafrosa Benting
57. Dumaguete City	Emigdio Omictin
58. Regional Office	Francis Resurrecion

K. Region VIII (Eastern Visayas):

59. Leyte	Ma. Cecilia Gonzales
60. Biliran, Naval	Ricardo Borinaga
61. Western Samar	Marian Cabonegro
62. Eastern Samar	Roy Ador
63. Northern Samar	Mark Oscar Caniga

III. Mindanao Area:

L. Region IX (Zamboanga Peninsula):

64. Regional Office	Pilar Layon
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M. Region X (Northern Mindanao):

65. Iligan City	Allan Sechong
66. Misamis Occidental	Iris Manera

N. Region XI (Davao):

67. Davao City	Faust Haeja Principe
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O. Region XII (SOCCSKSARGEN):

68. Cotabato	Liezelda Labanon
69. General Santos City	Deo Santos
70. Sarangani	Reynaldo Tagala
71. Regional Office	Samsudin Paraid

P. Region XIII (CARAGA):

72. Agusan del Sur	Flaire Maundo
73. Surigao del Sur	Ephie Cabrera
74. Siargao	Valentino Casruence
75. Surigao del Norte	Alvin Jhun Angob
76. Regional Office	Ellen Detalo

Q. Autonomous Region for Muslim Mindanao (ARMM):

77. Lanao del Sur I

78. Basilan
79. Lanao del Sur II
80. Maguindanao
81. Sulu I
82. Sulu II
83. Tawi-Tawi

Hosmid Bairulia
Sarah Usngan
Leo Teodosio
Jose Nono Jr.
Faridja Augma
Nenita Cotillar