



Republic of the Philippines
Department of Education



Website : <http://www.deped.gov.ph>

Office of the Secretary

NOV 05 2007

DepED MEMORANDUM
No. 448 s. 2007

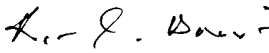
**3rd NATIONAL CONVENTION OF PHYSICAL FACILITIES COORDINATORS
AND DEPED PROJECT ENGINEERS**

**TO : All Regional Directors
School Division/City Superintendent**

1. The Department of Education as member agency of the National Disaster Coordinating Council (NDCC) joins the battle cry for safe and secure place of work and study particularly under the "Safe Ka Ba?" national campaign on disaster mitigation and preparedness.
2. In line with this, the Physical Facilities and Schools Engineering Division (PFSED) will hold its **Two Day National Convention of Physical Facilities Coordinators and DepED Project Engineers on December 6-7, 2007 at Royal Mandaya Hotel, Davao City**. The theme of the Convention shall be: **"Safe Schoolhouses For A Secured Learning Environment"**.
3. The convention aims to:
 - a) *review and assess the School Building Program and School Furniture Procurement Program and come up with a comprehensive action plan and policy directions;*
 - b) *update the convention delegates on the latest thrusts on school building construction and the national movement on disaster mitigation and preparedness for our schools;*
 - c) *review and revise the joint DepED-DPWH re: "Guidelines for Coordination and Monitoring of DPWH-Constructed Schoolbuildings (DepED Order No. 77, s. 2003);*
 - d) *review the draft policies and guidelines for the implementation of the CY 2008 Regular School Building Program; and*
 - e) *enhance our field PFCs and engineers on professional presence and image; practical communication skills.*

h

4. The participants to this convention are the Regional and Division Physical Facilities Coordinators, DepED Project Engineers, PFSED Staff and selected staff from EDITAF and Accounting Division of the Central Office.
5. Participants are requested to bring their report on the status of projects being implemented in their respective areas. Materials for display at the exhibition areas should also be available during the convention dates. Participants are expected to be at the venue by Tuesday, 05 December 2007.
6. Attendance to this activity shall be on official business. A registration fee of **Two Thousand Pesos (Php 2,000.00)** shall be charged each participant to cover payments of other convention materials and supplies, contingencies and extra duty allowances of resource speakers, facilitators and staff and other related expenses.
7. Traveling expenses of PFSED, selected EDPITAF and Accounting Staff shall be charged against the Engineering and Administrative Overhead (EAO) funds of the School Building Program of the Department. Participants shall charge their transportation and other expenses against their local Monitoring Funds of School Building subject to usual auditing and accounting rules and regulations.
8. Funds for board and lodging of participants shall be charged to the EAO of the Central Office and shall be transferred to DepED Region XI, as the host of the convention.
9. Attached is the pro forma of the Confirmation Slip. Accomplished forms should be faxed to the PFSED Office not later than Friday, 23 November 2007 at telefax numbers (02) 633-7263; (02) 637-6464 and (02) 638-7110.
10. Immediate and wide dissemination of this Memorandum is desired.


RAMON C. BACANI
Officer-In-Charge



Reference:

DepED Memorandum: No. 404, s. 2006

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

CONVENTION
PROJECTS
SCHOOLBUILDING

(Enclosure to DepED Memorandum No. 448, s. 2007)



Department of Education
Office of the Planning Service
Physical Facilities and Schools Engineering Division



**3RD NATIONAL CONVENTION OF PHYSICAL FACILITIES
COORDINATORS AND DEPED PROJECT ENGINEERS**
Royal Mandaya Hotel, Davao City
December 5-8, 2007

CONFIRMATION SLIP

REGION:	_____
DIVISION:	_____
NAME OF PFC:	_____
NICKNAME:	_____
SEX:	_____
OFFICE ADDRESS:	_____
OFFICE TEL. NO.:	_____
CELLPHONE NO.:	_____

IMPORTANT: This form should be submitted to PFSED on or before November 26, 2007, via telefax nos. (02) 633-7263, (02) 638-4108, (02) 638-7110. (C2) 637-6464.