



Republic of the Philippines
Department of Education



OCT 15 2007

DepED MEMORANDUM

No. 409, s. 2007

2007 TRAINING PROGRAMS FOR ALS IMPLEMENTERS

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Secondary Schools

1. The Department of Education (DepED) through the Bureau of Alternative Learning System (BALS) will conduct training programs for various ALS implementers in October and November 2007 focusing on specific group training needs. The schedule of the training program is as follows:

Participants		Inclusive Dates		Venue/ Destination	Training Topics and Expected Outcomes
Group	No. of Pax	Training Days	Travel Days		
(Please see Enclosure 1 for Regional allocation of participants)					
1. New Mobile Teachers (Batches 3 & 4)	204	December 6-9, 2007 (4 days)	December 5 and 10, 2007 respectively	PTA Beach Resort, San Fabian, Pangasinan	Basic Course on ALS (BLP and A & E)
2. Old Mobile Teachers (Batches 1 & 2)	600	Mindanao destinations October 23-26, 2007 (4 days)	October 22 and 27, 2007 respectively	Selected Luzon and Visayas regions	Immersion and Exchange Program (Please see Enclosure 2 for Mobile Teachers 2007 Immersion and Exchange Program Guidelines)
		Visayas destinations November 6-9, 2007 (4 days)	November 5 and 10, 2007 respectively	Selected Luzon and Mindanao regions	
		Luzon regions November 20-23, 2007 (4 days)	November 19 and 24, 2007 respectively	Selected Visayas and Mindanao regions	
3. District ALS Coordinators (Full-time)	661	All Luzon regions November 12-14, 2007 (3 days)	November 11 and 15, 2007 respectively	DAP Tagaytay City	Training- Workshop on ALS Trends and Updates
	390	VisMin regions - VI, VII, VIII, IX and XI November 2-4, 2007 (3 days)	November 1 and 5, 2007 respectively	Ecotech, Cebu City	
	347	Mindanao regions - X, XII, CARAGA, ARMM November 6-8, 2007 (3 days)	November 5 and 9, 2007 respectively	Ecotech, Cebu City	
4. Regional and Division Supervisors	222	November 17-19, 2007 (3 days)	November 16 and 20, 2007 respectively	DAP, Tagaytay City	Orientation on EFA and ALS Performance Indicators

2. For each training program, selected members of the National Core of Trainers will be tapped to work with BALS in the conduct of the training programs. They are requested to report to BALS Office, Pasig City two (2) days before the actual conduct of the training to attend to final training preparations. Please see Enclosure 1 for the identified national core of trainers in each training program.

3. For efficient conduct of the activities, participants and trainers are advised of the following:

- Expenses relative to the conduct of all training programs enumerated above such as travel, board and lodging of all participants and trainers will be charged to the 2007 Special Training Fund for DepED-Pump-Priming Project, through BALS, subject to the usual accounting and auditing rules and regulations.
- Plane fares of participants and trainers were computed based on the discounted airfare deals. Participants are therefore expected to take the cheapest form of transportation to and from the respective training venues.
- Transport expenses of the participants and trainers will be reimbursed after submitting original and official tickets, receipts and other required travel documents.
- Participants are expected to arrive at the venue in the afternoon of Day 0 (travel day to venue) of the respective training schedule. Registration starts at 3:00 p.m.
- A DepED Memorandum will soon follow. This communication, though, contains all the information on the training programs and serves as official notice to all concerned.

4. For more information, please contact Ms. Abigail Lanceta and/or Ms. Emma Gregorio, BALS at tel. nos. (02) 6354694, (02) 6355188. The training schedule and enclosure may be downloaded at www.altrainersontheweb.wikispaces.com.

5. Immediate dissemination of this Memorandum is desired.



JESLI A. LAPUS
Secretary

Encls.: As stated

Reference: N o n e

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

ALTERNATIVE LEARNING SYSTEM
TRAINING PROGRAMS

DEPARTMENT OF EDUCATION
BUREAU OF ALTERNATIVE LEARNING SYSTEM

2007 TRAINING PROGRAMS FOR ALS IMPLEMENTERS

REGIONS	TRAINING DETAILS							
	1	2	3	4	5	6	7	8
I	13			30	31			15
II	14			22	93			9
III	18			45	67			19
IV-A	16			49	163			16
IV-B	14			35	90			9
V	14			56	159			15
VI	16		48		25			19
VII	14		40		75			17
VIII	9		46		85			12
IX	10	24			113			10
X	15	32			92	121		14
XI	16	37				119		11
XII	11	24				102		10
CARAGA	8	29				5		10
ARMM	7	30		26	8			16
NCR	2			27	50			9
CAR	7			290	891		347	222
	204	178	134	290	891	390	347	222
	Core of trainers							
	Abigail C. Lancela Laura D. Jarnila Marical S. Langahid Jane Joan Sanchez Fe M. Fallurin + technical BALS staff	Please see Annex 2	Please see Annex 2	Please see Annex 2	Core of trainers Martel T. Bacasa Roderick P. Corpuz Lana M. Escario Lella L. Ibita Faustino M. Tobes Avelino Santillan Joey H. Sumohoy Alejandro B. Rea Leticia B. Bangcong + technical BALS staff	Core of trainers Sharon B. Buti Ismailita N. Desabilie Romulo S. Ancheta Carion A. Abantias Laureen T. Velasco + technical BALS staff	Core of trainers Renato A. San Juan, Jr. Ofelia R. Hermosa Ma. Leonora G. Maala Marliou T. Bernal Diosdado S. Medina + technical BALS staff	Core of trainers Emma D. Gregorio + technical BALS staff

GUIDELINES in the conduct of the
2007 Immersion and Exchange Program for ALS Mobile Teachers
(Under the Project USAPAN – Usapan at Aksyon Para sa ALS Ngayon)

Introduction

- The Mobile Teachers are the key players in the delivery of Alternative Learning System programs in the Philippines. They are primarily tasked to reach the out-of-school youth and adults to provide them with basic literacy and continuing education and assist them to become functional and responsible members of the society.
- The Mobile Teacher is now in place in the 17 regions of the country. The program is part of the Department of Education's commitment to the Education For All (EFA) 2015 Philippine Plan of Action (PPA) highlighting the goal of reducing the illiteracy rate in the country. The mobile teachers are stationed in both rural and urban communities where the depressed and underprivileged members of the society dwell.
- In 2006, the Usapan at Aksyon Para sa ALS Ngayon or simply USAPAN was launched nationwide to provide in-service training opportunities for the ALS mobile teachers. In this mechanism, mobile teachers get together for information exchange, skills training, fellowship and other human resource development activities such as symposium, materials development, sharing, teambuilding, field study, staff exchange, scholarships and others.

Objectives

- **Consistent with the concept of ALS USAPAN, the 2007 Immersion and Exchange Program is another mechanism to provide an avenue for ALS Mobile Teachers in a form of in-service training to get together for professional advancement.**
- The 2007 Immersion and Exchange Program carries three (3) of the USAPAN objectives as follow:
 1. broaden the perspective of the mobile teachers on the dynamics of the ALS implementation and other related concerns;
 2. foster best practices in program implementation and try them out in new situations; and
 3. strengthen the link between and among the ALS Mobile Teachers.

Participants in the Immersion and Exchange Program

- **The 600 ALS Mobile Teachers comprising the first and second batches** will be involved in the immersion and exchange program this year. For each region, Mobile Teachers were pre-clustered into two or more groups with each group immersing in different provinces and geographical islands. For example, Region I Mobile Teachers were divided into two clusters with 15 members each. Cluster 1 goes to Iloilo Province and Cluster 2 goes to Lanao Sur I. There are 40 clusters in all involving the 17 regions.
- **Forty (40) Regional ALS Trainers** will be involved in the immersion and exchange program as group technical coordinators. For the 2007 Immersion and Exchange Program, they will be designated as **Cluster Leaders**. Only one Regional ALS Trainer/Cluster Leader is assigned for each cluster of mobile teachers within the region.
- BALS and other DepED Central Office staff members will join selected clusters in the immersion and exchange program to provide administrative coordination and monitoring functions. *(Please refer to Annex 1 for the Clustering and Schedule.)*

Dates, Destinations and Immersion Areas

- For the 2007 Immersion and Exchange Program, **40 provinces across the country will be assigned as areas for the immersion and exchange program.** These 40 provinces include 11 provinces/cities in Luzon, 15 in Visayas and 14 in Mindanao.

- **All Luzon-bound clusters are scheduled on November 19-24, 2007; Visayas-bound clusters on November 5-10, 2007 and Mindanao-bound clusters on October 22-27, 2007. The dates include travel days.**

Immersion and Exchange Program Mechanics

- The ALS Mobile Teachers were pre-clustered to form two or more groups or clusters in each region. Number of clusters in a region ranges from 2 to 4; while members of each cluster range from 12 to 20 depending upon the number of Mobile Teachers in a region.
- Different clusters in a region will be immersed in different provinces and geographical islands.
- **The immersion and exchange program is a hands-on exercise on ALS program implementation** where a cluster of ALS Mobile Teachers from the same region/division will be deployed to new places of assignment in specific districts and barangays in another region for a week. **The Mobile Teachers will bring in their own wealth of experiences to the new place of assignment and at the same time acquire new insights and learning from the host region.**
- The clusters of Mobile Teachers on immersion will work with their fellow Mobile Teachers (deployed in the host region) on various aspects of ALS program implementation (preferably newly set-up) such as advocacy and community mobilization, screening and assessment of learners, conduct of learning sessions, livelihood and other outreach and social concern activities. Clusters are advised to arrange for immersion communities that do not have existing ALS learning sessions yet. *(Please refer to Annex 2 –Task Checklist Flyer.)*
- **The Regional ALS Trainer who will join the cluster of mobile teachers will play a very important role in the activity as Cluster Leader.**
- Through his/her Regional Office, the visiting Cluster Leader will coordinate travel itinerary with the respective Regional and Division Offices to be visited. To facilitate immersion plans, direct coordination may be coursed through the regional ALS trainers in the host region/division.
- Particularly, major areas of concern in the immersion plans are:
 1. itinerary details
 2. transportation arrangements
 3. board and lodging arrangements
 4. program of activities
 5. expense details
- In coordination with the host region, the cluster leader may opt to sub-divide cluster members into smaller groups. Optimum learning and safe travel/immersion must be everyone's concern at all times.

Expected Outputs

- Each ALS Mobile Teacher is expected to work hands-on and closely with his/her counterpart/s (fellow ALS Mobile Teacher/s in the host region/division).
- Specifically, each ALS Mobile Teacher is expected to:

1) Give	2) Take
<p>or share what good he/she has (as a guest ALS Mobile Teacher) in relation to ALS program implementation.</p> <p>These may come in form of:</p> <ul style="list-style-type: none"> ➤ proven strategies and techniques in particular aspect of program implementation; ➤ insights and principles on ALS; ➤ skills in any particular task in program implementation; and ➤ regional/division initiatives and policies that facilitated the ALS program implementation. 	<p>or acquire what good the host ALS Mobile Teacher has in relation to ALS program implementation.</p>

- **Each ALS Mobile Teacher is expected to submit a narrative report highlighting the significant learning, realizations and resolutions from the immersion and exchange program.** (Please refer to Annex 2 – Task Checklist Flyer.)
- **The Regional ALS Trainers are also expected to submit a narrative report on the observations and evaluation of the cluster experiences in the immersion and exchange program.** (Please refer to Annex 2 –Task Checklist Flyer.)
- **Three (3) sets of individual report will have to be prepared by the participants.** One set to the BALS Director, a set to the Regional Director and a set to the Schools Division Superintendent. All reports are due seven (7) days after the immersion.

Funding for the activity

- **All allowable expenses will be charged against the 2007 Pump-priming Training Funds allocated to BALS. All disbursements are subject to usual government accounting and auditing rules and regulations.**
- **Each mobile teacher and ALS trainer is allocated a maximum amount of P 12,500.00 only and is therefore encouraged to plan the immersion within the per capita fund allocation** which include expenses for the following:.

Per diem @ P800 per day x 5 days	4,000.00
Transportation (maximum, all inclusive)	8,500.00.

- Transport expenses of the participants and trainers will be reimbursed after submitting original and official tickets, receipts and other required travel documents such as travel authority. Centers will be designated for reimbursements and payments of participants' expenses as follow:

Traveling clusters and destinations	Reimbursement & Payment Centers	Dates
Luzon-bound participants from Visayas and Mindanao regions	DepED BALS, 3/F, Mabini Bldg., DepED Complex, Meralco Ave., Pasig City	November 19, 2007 (starting at 9:00 am)
Visayas-bound participants from Luzon		November 5, 2007 (starting at 9:00 am)
Mindanao-bound participants from Luzon		October 22, 2007 (starting at 9:00 am)
Bukidnon-bound participants	DepED RO X, Cagayan de Oro City (ALS Office)	October 22, 2007 (starting at 9:00 am)
Compostela Valley-bound participants	DepED RO XI, Davao City (ALS Office)	October 22, 2007 (starting at 9:00 am)
Cotabato province-bound participants	DepED RO XII, Cotabato City (ALS Office)	October 22, 2007 (starting at 9:00 am)
Tanjay City, Tagbilaran City and Bohol province-bound participants	DepED RO VII, Cebu City (ALS Office)	November 5, 2007 (starting at 9:00 am)
Southern Leyte, Tacloban City, Samar-bound participants	DepED RO VIII, Tacloban City (ALS Office)	November 5, 2007 (starting at 9:00 am)

- BALS staff members and/or authorized Accounting and Cash Divisions personnel will review disbursements claim and handle reimbursements and payments at the respective Reimbursement and Payment Centers.
- All other expenses not covered and/or beyond the maximum limit will have to be shouldered by the participants.

Questions and Other Information

- For questions and other information, please contact Ms. Abigail Lanceta and/or Ms. Emma Gregorio, BALS at telephone numbers (02) 6354694 or 09202781779. These guidelines, immersion clustering and schedule, report and travel forms are available for downloading at <http://www.alsonline.net/immersion-and-exchange-program>.

DEPARTMENT OF EDUCATION
BUREAU OF ALTERNATIVE LEARNING SYSTEM

IMPLEMENTATION AND SCHEDULE OF CLUSTERING OF ALS MOBILE TEACHERS

October and November 2007 (6 days for each cluster including travel days)
Luzon, Visayas and Mindanao

CLUSTERING and SCHEDULE

Region/ Total No. of Pax	Participants			Destinations and Dates			Regional ALS Trainer to Lead
	MT	ALS Trainer	Total	Luzon	Visayas	Mindanao	
				Nov 19-24, 2007	Nov 5-10, 2007	Oct 22-27, 2007	
I 32	15	1	16		Iloilo Province		Vivian Luz S. Pagatpatan
	15	1	16			Lanao Sur I	Roynolfo M. Deoferio
II 24	11	1	12		Iloilo City		Jacob B. Suyu
	11	1	12			Zambo City	Ruby B. Maur
III 48	15	1	16		La Carlota City		Sammy P. Sampang
	15	1	16			Sarangani	Marlene Tulabut
	15	1	16			Tagum City	Ruth C. Palua
IV-A 52	16	1	17		Cebu City		Orlando T. Valverde
	16	1	17			Dipolog City	Lorna R. Medrano
	17	1	18			Davao del Norte	Benito L. Picones
IV-B 37	17	1	18		Mandaue City		Lany M. Semilla
	18	1	19			Zambo Norte	Florina L. Madrid
V 60	14	1	15		Talisay City		Irene Madonna C. Buncha
	14	1	15		Western Samar		Rolando Z. Regalado
	14	1	15			Cagayan de Oro City	Ricardo Tejeresas
	14	1	15			Davao City	Evangelina A. Saculo
NCR 28	13	1	14		Leyte		Judito P. Camacho
	13	1	14			Surigao del Norte	Felicino C. Trongco
CAR 29	13	1	14	Bacolod City		Marcelo M. Talamayan	
	14	1	15		Butuan City	Angela K. Apopot	
VI 51	16	1	17	Ilocos Norte		Leila Valencia	
	16	1	17	Calococan City		Leo Dedoroy	
	16	1	17		Bukidnon	Florencio A. Fale	
VII 42	20	1	21	Laguna		Lana M. Escario	
	20	1	21		Compostela Valley	Myra V. Teves	
VIII 49	15	1	16	Rizal		Rosanna R. Estandarte	
	15	1	16	Sorsogon		Ranulfo Baay	
	16	1	17		Cotabato Province	Virgilio C. Labuac	
IX 26	12	1	13	Vigan City		Josefina R. Macario	
	12	1	13		Tagbilaran City	Susan S. Bellido	
X 34	16	1	17	Nueva Vizcaya		Gil M. Constantino	
	16	1	17		Bohol Province	Josephine L. Valledor	
XI 39	18	1	19	Calapan City		Isidra B. Despi	
	19	1	20		Southern Leyte	Alfeo B. Ingay	
XII 26	12	1	13	Baguio City		Rebecca R. Herminado	
	12	1	13		Tadoban City	Norma J. Obogon	
CARAGA 31	14	1	15	Muntinlupa City		Julieta P. Erazo	
	15	1	16		Samar	Elizabeth S. Larase	
ARMM 32	15	1	16	Pampanga		Sainodin Abantas	
	15	1	16		Tanjay City	Artemia Pamaran	
TOTAL	600	40	640	11 Clusters to 11 Divisions	15 Clusters to 15 Divisions	14 Clusters to 14 Divisions	

Totals

40 clusters and 40 divisions/destinations
600 mobile teachers and 40 ALS regional trainers