



Office of Undersecretary

Telefax: 633-72-36
Trunk Line: 632-13-61 locals 2122,2032
Website: <http://www.deped.gov.ph>

JUL 26 2007

DepED MEMORANDUM

No.291, s. 2007

**NATIONAL ORIENTATION ON THE USE OF DEPED DISASTER RISK
REDUCTION RESOURCE MANUAL**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services/Centers and Heads of Units
Regional Directors
Schools Division Superintendents
Assistant Schools Division Superintendents
Regional Physical Facilities Coordinators
Education Supervisors I and II

1. The Department of Education developed a Disaster Risk Reduction Resource Manual to ensure adequate preparation of the Department in coping with various natural and human-made disaster and calamities.
2. A National Orientation on the use of the Disaster Risk Reduction Resource Manual shall be conducted in cluster areas, as per enclosed schedule.
3. Expected participants to attend the aforementioned orientation shall be the Schools Division Superintendents, Assistant Schools Division Superintendents, Regional Physical Facilities Coordinators and Education Supervisors.
4. Travel Expenses, registration fees to cover expenses on board, lodging, supplies and materials, honoraria of the resource persons, extra-duty allowance of the working secretariat from the central office as augmented by the host region and other incidental expenses of the

participants are authorized, chargeable against their local funds and subject to the usual accounting and auditing rules and regulations.

5. The Members of the Technical Working Group (TWG) who prepared the manual shall serve as the resource persons.
6. Participants are requested to confirm their attendance on/or before July 31, 2007 at telefax no. 633-72-36. They are expected to arrive at the venue on the night before the first day of activity. Dinner will be served for those who will register on that day. For details and particulars, please call the National Secretariat at telephone numbers 635-0552 and 632-1361 local 2090.
7. Immediate dissemination of this Memorandum is desired.


TEODOSIO C. SANGIL, JR.
Undersecretary


Encl.: As stated

Reference: N o n e

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index under the following subjects:

CALAMITY
COMMITTEES
MANUAL
SEMINARS

**National Orientation on the use of DepED Disaster Risk Reduction Resource Manual
(Schedule of Cluster Orientation-Seminar)**

Cluster	Participants from	Venue/Date	Host Region	Resource Persons		Designation
				Resource Persons	Designation	
Northern Luzon	Regions I, II, III, CAR	RELC Angeles City August 14-16, 2007	Region III	Dr. PEDRO PASCUA	TWG Main Facilitator	
				Regional Director, Region III Usec. Teodosio C. Sangil, Jr. Dir. Maximo C. Aljibe	Welcome Address Keynote Message Closing Remarks	
Southern Luzon	Regions IV-A, IV-B, V and NCR	Marikina Hotel, SSS Village, Marikina City August 20-22, 2007	NCR and Central Office	Ms. Corazon Echano	TWG Focal Person	
				Mr. Armando Ruiz	TWG - Member	
				Ms. Olivia San Pablo	TWG - Member	
				Mr. Ernesto Sayo	TWG - Member	
				Ms. Bibian Buado	Secretariat from the Central Office	
				Mr. Randy Lactaoen		
				Ms. CANDELARIA DE JUAN	TWG Main Facilitator	
				NCR Regional Director	Welcome Address	
				Usec. Ramon C. Bacani	Keynote Message	
				Dir. Maximo C. Aljibe	Closing Remarks	
Ms. Candelaria de Juan	TWG Focal Person					
Eng. Oliver Hernandez	TWG - Member					
Ms. Maritess L. Ablay	TWG - Member					
Dr. Antonio J. Zaragoza	TWG - Member					
Dr. Adoracion G. Mananghaya	TWG - Member					
Ms. Zenaida M. de Vera	Secretariat from the Central Office					
Ms. Bibian Buado						
Mr. Gene Patrick Morales						
Mr. Noel de Vera						

**National Orientation on the use of DepEd Disaster Risk Reduction Resource Manual
(Schedule of Cluster Orientation-Seminar)**

Cluster	Participants from	Venue/Date	Host Region	Resource Persons		Designation
				Atty. SHIRLEY CHATTO	Designation	
Visayas Cluster	Regions VI, VII, VIII and IX	REL C Tacloban City August 23-25, 2007	Region VIII	Ms. NIMFA BELTRAN	TWG Main Facilitator	
				Dir. Sol F. Matugas	Welcome Address	
				Usec. Teodosio C. Sangil, Jr.	Keynote Message	
				Dir. Maximo C. Aljibe	Closing Remarks	
				Ms. Candelaria de Juan	TWG Focal Person	
				Mr. Victor Diaz	TWG - Member	
Mindanao Cluster	Regions X, XI, XIII CARAGA and ARMM	REL C Cagayan de Oro City August 26-28, 2007	Region X Cagayan de Oro City	Mr. Mirrado Batonghinog	TWG - Member	
				Dr. Nicomedez Tijap	TWG - Member	
				Mr. Ariano Bautista, Jr.	TWG - Member	
				Ms. Rachel Duran	Secretariat from the Central Office	
				Mr. Gerundio Arcilles	Secretariat from the Central Office	
				Atty. SHIRLEY CHATTO	TWG Main Facilitator	
				Regional Director, Region X	Welcome Address	
				Usec. Vilma L. Labrador	Keynote Message	
				Dir. Maximo C. Aljibe	Closing Remarks	
				Ms. Corazon Echano	TWG Focal Person	
				Mr. Raul Orozco	TWG - Member	
				Ms. Nannette R. Mamoransing	TWG - Member	
				Engr. Oliver Hernandez	TWG - Member	
				Atty. Domingo Alidon	TWG - Member	
				Ms. Zenaida M. de Vera	Secretariat from the Central Office	
				Ms. Rosemarie Moscoso	Secretariat from the Central Office	