



Office of the Secretary

DepED MEMORANDUM
No. 67, s. 2007

FEB 07 2007

CREATION OF A TASK FORCE TO PROVIDE MANAGEMENT SUPPORT
FOR BAGUIO TEACHERS CAMP

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division/City Superintendents
Chiefs of Divisions
All Others Concerned

1. In response to the need to resolve and address numerous requests, problems and/or disputes related to the operations of Baguio Teachers Camp, a Task Force is hereby created to provide management support.

2. The Task Force, which shall be under the general supervision of the Office of the Secretary, shall be composed of the following:

- Co-Chairs : Chief of Staff, Office of the Secretary
Head of Teachers Camp, Baguio City
- Members : Regional Director, Cordillera Administrative Region
Director, NEAP
Consultant from the Office of the Secretary
Consultant from the Office of the Undersecretary
for Legal Affairs
Engineer from the Physical Facilities Schools
and Engineering Division
Accountant from the Central Office-Accounting Division
- Secretariat : Technical Staff from the Office of the Secretary

3. Its functions will be as follows:

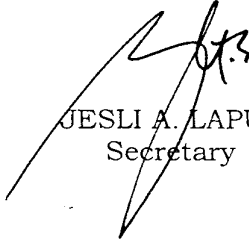
- a. Recommend policies, formulate and draft the guidelines and manual of operations that will effectively improve its administration and management;
- b. Provide recommendations to the immediate needs of the Camp;
- c. Review all pertinent data, memorandum of agreements, and contracts entered into by the department relative to Teachers Camp operations;
- d. Sort out the illegal squatting situation by negotiating with concerned agencies and/or group of individuals;
- e. Gather feedback from the field on the present set-up and process of operations in the Camp;

- f. Ensure effective implementation of actions and activities relating to the operations of the Camp; and
- g. Assist in the preparation of activities related to the Centennial celebration of the Camp in 2008.

4. The Task Force shall submit its initial findings and report to the Secretary after sixty days (60) from its initial meeting.

5. All necessary expenses relative to the functions of the Task Force such as board and lodging, traveling expenses, payment for extra essential services and other incidental expenses are chargeable against OSEC funds, while actions to be done for the Camp shall be charged from the Teachers Camp Revolving Funds, subject to the usual accounting and auditing rules and regulations.

6. Immediate dissemination of this Memorandum is desired.



JESLI A. LAPUS
Secretary

Reference:

None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

CAMP
COMMITTEE
OFFICIALS