



JUN 27 2006

DepED MEMORANDUM
No. **246**, s. 2006

SUPPLEMENTAL IMPLEMENTING GUIDELINES FOR THE CY 2006
DepED PRINCIPAL-LED SCHOOL BUILDING PROGRAM


To: Bureau Directors
Regional Directors
Schools Division/City Superintendents

1. Pursuant to DepED Order No. 3, s. 2006 and Unnumbered Memorandum dated April 12, 2006 regarding the submission of priority list of projects for the implementation of the **CY 2006 DepED School Building Program**, the specific guidelines to ensure smooth implementation of the projects are herewith provided:

- a. Procurement to be incurred in the implementation of the SBP shall be in accordance with the guidelines set under the Principal-Led Scheme following the procurement guidelines set by the World Bank;
- b. Prior to the implementation of the project, a Statement of Interest shall be signed by the Municipal Mayor for any possible assistance that he/she may contribute to the school like school site development and improvement and maintenance of the school building once it is completed. The Schools Division Superintendent together with the School Heads shall facilitate the coordination with the respective Local Government Units;
- c. Projects that will be implemented using the Principal-Led Scheme are only those with single or clustered contracts amounting to Php5.0M and below which are limited to the construction of single to two-storey classroom buildings and/or repair and rehabilitation of existing classrooms which are not subject to structural rehabilitation;
- d. Single or clustered contracts for projects amounting to more than Php5.0M whether construction/repair/rehabilitation of classrooms and all other projects subject to structural rehabilitation, the bidding shall be done at the Central Office following the National Competitive Bidding Guidelines of the World Bank;
- e. While procurement will basically be done at the school level, a DepED Project Engineer (DPE) will be assigned to each division to assist the Division Physical Facilities Coordinators and School Heads in the implementation of the Principal-Led SBP;

- f. The DepED Project Engineer (DPE) shall be designated as Technical Consultant of the Construction Committee (CC);
- g. While the procurement will be done at the school level, the review and approval of the contracts will still be done at the division level;
- h. School heads shall encourage the PTCA to actively participate in the monitoring of the school building projects to ensure that these are completed in accordance with the standard designs, specifications and schedules set;
- i. Funds/corresponding allotments will be released by the DepED Central Office Budget Division to the respective implementing offices such as division offices and nationalized high schools with fiscal autonomy thru the issuance of the Sub-Allotment Release Orders (SARO);
- j. The NCA shall be released to the respective divisions for the amount intended only for mobilization which is equal to 15% of the total project cost. Payments for progress billing shall be made by the Department of Budget and Management (DBM) region and/or Central Office, respectively; and
- k. Completed school buildings shall be utilized as academic classrooms to address the main purpose of resolving the issue of acute classroom shortage.

2. Wide dissemination of this Memorandum is desired. \


FE A. HIDALGO
Undersecretary
Officer-in-Charge

References:

DepED Order: (No. 3, s. 2006)
Unnumbered Memorandum dated April 12, 2006

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

FUNDS
 PROCUREMENT
 SCHOOL BUILDINGS