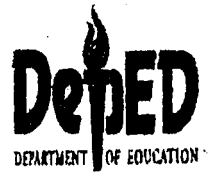




Republic of the Philippines
Department of Education



Tanggapan ng Kalihim
Office of the Secretary

MAY 22 2006

DepED MEMORANDUM
No. 190 , s. 2006

**PROHIBITING DEPED PERSONNEL TO ACT AS AGENT FOR BOTH
ACCREDITED AND UNACCREDITED PRIVATE LENDING INSTITUTIONS
(PLIs) TO AUTOMATIC PAYROLL DEDUCTION SYSTEM (APDS)**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Schools Division Superintendents
Principals
Teachers
All Concerned

1. This Office has been receiving complaints from teacher-borrowers about some DepED officials/personnel who are engaged in activities or have acted as agents relative to loans extended by accredited/unaccredited Private Lending Institutions to the Department's Automatic Payroll Deduction System (APDS).

2. An example is the position being used to control paycheck releases for the DepED field offices. Teachers' paychecks were released direct to PLIs in the absence of a written authority from concerned teacher-borrowers. This scenario is a clear violation of COA Circular No. 85-248, s. 1985, as amended by COA Circular No. 86-248-A s. 1986 which states in part:

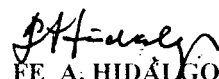
"Cashiers, disbursing officers or other officials entrusted with the task of paying the salary or any money due the government official or employee or issuing the treasury warrant/check covering the amount, shall pay the same directly to such official or employee except when authority to collect the salary or any money due him/her has been given to another person under a power of attorney or other forms of authority and the person so authorized is an immediate member of the family of the official or employee concerned or is the liaison officer duly designated by the Chief or Head of unit, office or agency."

3. Pursuant to APDS policy, an official or employee who serves as an agent for the PLIs shall be deemed to have a conflict of interest and can be administratively charged or suspended for such.

4. All concerned are therefore ordered to cease and/or refrain from getting involved in anomalous practices such as the above, otherwise, this Office would be compelled to impose appropriate sanctions for individuals who will be found violating this Department policy.

5. It is likewise encouraged for all concerned to report to this Office any direct or indirect DepED personnel involvement in any similar or related activities concerning the PLIs.

6. Immediate and widest dissemination is desired.


FE A. HIDALGO
Undersecretary
Officer-In-Charge

/mgt/

Reference:

DepED Order: No. 30, s. 2003

Allotment: 1- -(D.O. 50-97)

To be indicated in the Perpetual Index
under the d=following subjects:

EMPLOYEES
POLICY
TEACHERS