



Office of the Secretary

DepED MEMORANDUM
No. **182**, s. 2006

MAY 15 2006

DEVELOPMENTAL COUNSELING SKILLS TRAINING FOR GUIDANCE
COUNSELORS AND COORDINATORS

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public Elementary and Secondary Schools

1. In the Department's effort to address the competency gaps of the non-teaching personnel, the Staff Development Division, HRDS and the National Educators Academy of the Philippines will conduct the Developmental Counseling Skills Training for Guidance Counselors and Coordinators on the following dates and venues:

Regions	Dates	Venue
I, II and CAR	October 17-19, 2006	NEAP, Teachers Camp, Baguio City
VI, VII and VIII	October 24-26, 2006	ECOTECH, Cebu City
X, XI, CARAGA	November 7-8, 2006	Regency Inn, Davao City
IX, XII, ARMM	November 21-23, 2006	Astoria Hotel, Zamboanga City


2. The rest of the regions not covered in this Memorandum will have their training in 2007. The program of activities is enclosed.

3. The workshop will a) address the competencies on counseling the students/pupils for academic enhancement and overcoming academic weaknesses and problems that pertain to social, personal and family matters; conflict-resolution management for handling school disputes; detecting and handling cases on child abuse, including the skill to communicate/discuss problems with/to parents and other concerned parties; psychosocial healing for students in conflict-affected areas; and b) provide the participants with orientation on the psychology of child-development; database management and record-keeping of students' behavior using anecdotal records; and the role of ethics in inspiring and building trust and confidence among students and parents.

4. Participants to the training are guidance counselors and coordinators in the elementary and secondary levels. The regional offices are to determine the 35 trainees from each region. They are expected to come up with a functional guidance and counseling program for their schools. The action plan will include an echo seminar for the rest of the guidance counselors who have not attended this training and other academic school personnel. The list of trainees must be submitted to the Staff Development Division, HRDS c/o Ms. Nerissa L. Losaria, Assistant Chief, SDD-HRDS.

5. Travel expenses and per diem of participants are chargeable against local funds while board and lodging of participants and staff, travel expenses and per diem of facilitators and resource persons, honoraria of external resource persons and extra duty allowance for facilitators and project staff, supplies and other incidental expenses are chargeable to Training and Development Funds, subject to the usual auditing and accounting rules and regulations.

6. Immediate and wide dissemination of this Memorandum.


FE A. HIDALGO
Undersecretary
Officer-in-Charge

Encl.: As stated

Reference: None

Allotment: 1--(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS

TRAINING PROGRAMS

Sally/Dev't Counseling Skills for Guidance Counselors
April 5, 2006

Developmental Counseling Skills Training for Guidance Counselors

Terminal Objective: To provide guidance counselors and coordinators with developmental counseling skills to equip students with academic and life skills for personal, social and academic growth and efficiency.

Time/Day 0	Day 1	Day 2	Day 3
7:30 - 9:00 a.m.	Registration	Opening Program The Guidance and Counseling Process	Opening Program Children in Difficult Circumstances
9:00 - 10:00 a.m.	Opening Program	Profile of Guidance Counselors Roles of Guidance Counselors in Schools	Psycho- Social Healing Process
10:00 - 10:15	Break	Break	Break
10:15- 12:30	Program Engagement Leveling of Expectations The Learning Process	Counseling Students on Academic Strengths and Weaknesses and other social, behavioral and personal problems	Monitoring and Documenting Behavior/ "Ethics" - Communicating Problems to Parents and Inspiring Trust and Confidence
12:30 - 1:30 p.m.	Lunch	Lunch	Lunch
1:30 - 3:00 p.m.	Psychology of Child Development and Learning Theories	Conflict Management in Addressing Person/School Disputes	Action Planning: Instituting a Guidance and Counseling Program
3:00 - 3:15	Break	Break	Break
3:15 - 5:00	Rights of Students. Parents and Teachers (R.A. 232, DECS Service Manual)	Detection and Handling of Disclosures on Child Abuse	Submission of Outputs Closing Ceremonies
5:00 - 6:30			