



**Tanggapan ng Kalihim**

*Office of the Secretary*

NOV 18 2005

DepED MEMORANDUM

No. 351, s. 2005

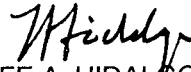
**CONDUCT OF CONTENT EVALUATION WORKSHOPS FOR SOCIAL STUDIES  
TEXTBOOKS AND TEACHER'S MANUALS UNDER SEMP 2 AND SEDIP**

To: Bureau Directors  
Regional Directors  
Directors of Services/Centers and Heads of Units  
Schools Division/City Superintendents  
Heads, Public and Private Elementary and Secondary Schools  
All Others Concerned

1. The Department of Education (DepED) will conduct a series of Content Evaluation Workshops to evaluate textbooks and teacher's manuals (TXs/TMs) for Sibika at Kultura (Grades 1-3), HeKaSi (Grades 4-6), and Araling Panlipunan (Years I-IV) which will be submitted during the bidding on December 09, 2005 under the Second Social Expenditure Management Project (SEMP 2) and the Secondary Education Development and Improvement Project (SEDIP).
2. Content evaluation will be managed and supervised by the DepED-Instructional Materials Council Secretariat (IMCS), Bureau of Elementary (BEE), and Bureau of Secondary Education (BSE).
3. Teams of evaluators and reviewers who will participate in these workshops shall be represented by discipline and curriculum experts, master teachers, principals, supervisors, and members of the academe from both public and private sectors. They will look into the following main areas of concern: a) coverage of learning competencies; b) subject matter contents; and c) presentation and language.
4. The DepED policy prohibiting teachers to be pulled-out from their classes during schooldays shall not apply to teachers who will serve as textbook evaluators and reviewers provided that necessary arrangements are made to ensure continuation of classes in their absence.
5. Selected evaluators will be informed in writing and directly contacted by DepED-IMCS before the workshops. Participants are expected to be at the venue by 8:00 on the first day of their respective workshops. The venues shall be announced later, the tentative workshop dates, Level 1- December 13 to 20; Level 2 - December 27, 2005 to January 11, 2006; Level 3 - January 14 to 18, 2006; Level 4 - January 22 to 26, 2006.
6. Necessary and allowable expenses for these workshops such as travel expenses, per diem and board and lodging of evaluators, resource persons, facilitators and workshop staff, payment for services of evaluators and reviewers and extra duty allowance of resource persons, facilitators and workshop staff, contingency funds, and other incidental expenses are chargeable against OSEC and SEDIP funds and subject to the usual accounting and auditing rules and regulations.

7. For any query or clarification, contact the DepED-IMCS Evaluation and Training Division (Attention: Ms. Carol T. Rivera or Ms. Rowena Pandeagua) at cellphone nos. 0918-9204853 or 0927-2913115; tel. nos. (02) 631-9294, (02) 634-1054, or telefax nos. (02) 634-1072, (02) 634-0901.

8. Immediate dissemination of this Memorandum is desired.

  
FE A. HIDALGO  
Undersecretary  
Officer-in-Charge

Reference: None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

TEACHERS  
TEXTBOOKS  
WORKSHOPS

REYABA/CONTENT EVAL WORKSHOP  
11/11/05