

*Office of the Secretary*


OCT 25 2005

DepED MEMORANDUM  
No. **331**, s. 2005

INFORMATION COMMUNICATION AND TECHNOLOGY (ICT) RESOURCES  
SURVEY IN SCHOOLS NATIONWIDE

To: Bureau Directors  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public Elementary and Secondary Schools

1. In line with the computerization program of the Department of Education (DepED), the Educational Information Division, Technical Service (EID-TS) in cooperation with the Bureau of Secondary Education (BSE), is conducting an Information Communication and Technology (ICT) Resources Survey in the public elementary and secondary schools nationwide.
2. It will be used as a baseline data for the preparation of a comprehensive technology support plan and ICT refurbishment strategy.
3. The designated ICT Coordinators in the regional and division offices of the Department will accomplish the ICT Resources Survey Form (please see enclosures). All survey forms will be submitted through e-mail to [eid@deped.gov.ph](mailto:eid@deped.gov.ph) or log on to [www.depedmonet.net](http://www.depedmonet.net).
4. Failure to submit required information on or before October 30, 2005 would mean that the region/division/school will not be included in the ICT refurbishment and technology support plan.
5. Travel expenses incurred during the conduct of the survey shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
6. For more information, please contact Ms. Elinette B. de la Cruz, cel. no. 0918-6623964 and Ma. Antoinette Montemayor, cel. no. 0918-4803492, EID-TS, DepED, Meralco Avenue, Pasig City at tel. nos. (02) 633-7254; (02) 634-1169 and (02) 632-1361 to 71 loc. 2047.
7. Immediate dissemination of this Memorandum is desired.

  
FE A. HIDALGO 10/25  
Undersecretary  
Officer-in-Charge

Encl. As stated  
Reference: None  
Allotment: 1- -(D.O. 50-97)  
To be indicated in the Perpetual Index  
under the following subjects:

INFORMATION TECHNOLOGY     SCHOOLS     SURVEY

Region \_\_\_\_\_

List down the divisions within the regions and provide information as required in this form

	Division	Address	Contact Numbers / E-mail Address (if any)	Number of Teachers		Number of Non-Teaching Personnel
				Elementary	High School	
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
<b>TOTAL</b>						

Region: \_\_\_\_\_

Division: \_\_\_\_\_

District: \_\_\_\_\_

List down the schools within the division and provide information as required in this form. Please provide separate sheet for high school and elementary.

	School	Address	Telephone Number/s, Fax, mail Address (if any)	Number of Students		Number of Teachers	
				Elementary	High School	Elementary	High School
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							
16							
<b>TOTAL</b>							





Region: \_\_\_\_\_ Division: \_\_\_\_\_ District: \_\_\_\_\_ School: \_\_\_\_\_

Are the following Information Communication Technology (ICT) available in the Regional Office, Division Office, District Office, school? Please provide separate sheet for high school and elementary.

Computer Units					
Region / Division / School	Yes	No	If "Yes" acquired through what program? / Donor	How many units are functional / not functional?	Person incharge of computers/laboratory.
Ex: Maxingal Elementary School		x	Intel Philippines	20 / 0	Arielle Cadena
Ex: Manila Science HS	x		PCs for Public Schools	30 / 10	Tom Cruz
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					

Region: \_\_\_\_\_ Division: \_\_\_\_\_ District: \_\_\_\_\_ School: \_\_\_\_\_

Are the following Information Communication Technology (ICT) available in the Regional Office, Division Office, District Office, school?  
 Please provide separate sheet for high school and elementary.

	Region / Division / District / School	How many computers are connected to the internet?	Type of connection (broadband or dial-up)	What internet service provider, please include access to wireless technology. (e.g. cellphone)	What internet service providers are available in your area, please include access to wireless technology.
Ex.	DepED NCR	7	broadband	PLDT myDSL	myDSL, myglobe, PLDT vibe
	Ex.1 Manila City Division	3	dial-up	PLDT Vibe	pacific internet, myDSL,
	Ex.2 Maxingal Elementary School	1	broadband	Globelines	PLDT vibe, Globelines, myglobe
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					





Region: \_\_\_\_\_ Division: \_\_\_\_\_ District: \_\_\_\_\_ School: \_\_\_\_\_

Please provide the needed informations. Printers/scanners with the same brand and specifications, just fill up the number of units below the brand name.

**PRINTER**

Specifications	Brand (ex.: hp, compaq, lexmark, epson, canon, etc.)			
Number of units				
Date of acquisition/Purchased				
Classification ( ex.: laser, inkjet, dot matrix)				
Model				
Ports (Parallel / USB)				

**SCANNER**

Specifications	Brand (ex.: hp, epson, canon, etc.)			
Number of units				
Date of acquisition/purchased				
Classification (ex.: flatbed)				
Model				
Ports (Parallel / USB)				

**ALL-IN-ONE** (printer, scanner, telephone and fax)

Specifications	Brand Name (ex.: hp, epson, etc.)			
No. of units				
Date of acquisition/Purchased				
Classification ( ex.: laser, inkjet, dot matrix)				
Model				
Ports (Parallel / USB)				