



Tanggapan ng Kalihim
Office of the Secretary

SEP 14 2005

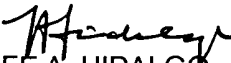
DepED MEMORANDUM
No. 270, s. 2005

**CONDUCT OF CONTENT EVALUATION WORKSHOPS FOR SUPPLEMENTARY
MATERIALS UNDER SEDIP**

To: Bureau Directors
Regional Directors
Directors of Services/Centers and Heads of Units
Schools Division/City Superintendents
Heads, Public and Private Secondary Schools
All Others Concerned

1. The Department of Education (DepED) will conduct a series of Content Evaluation Workshops to evaluate basic supplementary, reference, and computer-assisted instructional (CAI) materials for the secondary level. These materials will be procured under the Secondary Education Development and Improvement Project (SEDIP). The dates and venues of the workshops will be announced later.
2. Content evaluation of the supplementary materials will be managed and supervised by the Bureau of Secondary Education (BSE) for library collection and CAI materials, and DepED-Instructional Materials Council Secretariat (IMCS) for print materials.
3. Teams of evaluators and reviewers who will participate in the workshops for the library collection and print materials shall be represented by discipline and curriculum experts, master teachers, principals, supervisors, and members of the academe from both public and private sectors. They will look into the following main areas of concern: (a) Presentation and language and (b) Subject matter content.
4. CAI materials will be assessed by teams of evaluators from the DepED-Information Technology (IT) group and qualified individuals from the private sector. They will look into the content, instructional, and technical qualities and accurate and up-to-date information.
5. Selected evaluators will be informed in writing and directly contacted by the BSE and DepED-IMCS before the workshops. Participants are expected to be at the venue by 8:00 a.m. on the first day of their respective workshops.
6. Necessary and allowable expenses for these workshops such as travel expenses, per diem and board and lodging of evaluators, resource persons, facilitators and workshop staff, payment for services of evaluators and reviewers and extra duty allowance of resource persons, facilitators, and workshop staff, contingency funds, and other incidental expenses are chargeable against SEDIP funds subject to the usual accounting and auditing rules and regulations.
7. For any queries or clarifications, please contact the BSE-Curriculum Development Division (Attention: Mr. Fernando M. Pantino or Mr. Exzur J. Peralta) at telefax no: (02) 632-7746 or DepED trunkline: (02) 632-1361 to 65 local 2062 or DepED-IMCS Evaluation and Training Division (Attention: Ms. Daisy Asuncion O. Santos or Ms. Editha F. Esperida) at tel. nos.: (02) 631-9294, (02) 634-1054 or telefax no: (02) 634-1072.

8. The DepED policy prohibiting teachers to be pulled out from their classes during schooldays shall not apply to teachers who will serve as evaluators and reviewers provided that necessary arrangements are made to ensure continuation of classes in their absence.
9. Immediate and wide dissemination of this Memorandum is desired.


FE A. HIDALGO
Undersecretary
Officer-in-Charge



Reference:
None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

PROJECTS
SECONDARY EDUCATION
WORKSHOPS