



6. The criteria for the selection of candidates and list of paper requirements to be submitted are provided in the enclosure. The division nominees will undergo the final screening (examinations and interview) to be administered and conducted by a team from SDD-HRDS on the dates and venues specified below:

Regions	Venue	Date	Time of Screening
Region I and CAR	RELC, San Fernando, La Union	April 26, 2005	8:00 a.m.
Region II	RELC, Tuguegarao	May 17, 2005	8:00 a.m.
Regions III, IV-A, IV-B and NCR	Bulwagan ng Karunungan DepED-Central Office, Pasig City	April 18, 2005	8:00 a.m.
Region V	RELC, Legaspi City	May 13, 2005	8:00 a.m.
Regions VI and VII	RELC, Iloilo City	April 21, 2005	8:00 a.m.
Region VIII	RELC, Palo, Leyte	April 29, 2005	8:00 a.m.
Region X and CARAGA	RELC, Cagayan de Oro City	May 3, 2005	8:00 a.m.
Regions XI and XII	RELC, Davao City	May 6, 2005	8:00 a.m.
Regions IX and ARMM	RELC, Zamboanga City	May 10, 2005	8:00 a.m.

7. The nominees are advised to report at the venue before the scheduled time of examinations and interviews. Late nominees will be entertained up to 12:00 noon only. To ensure that all regional slots will be filled up, the divisions are advised to send more nominees to the testing venues.

8. The scholarship recipients are entitled to the following assistance from Tan Yan Kee Foundation, Inc.: (a) tuition fee and other school fees; (b) stipend of Five Thousand Pesos (PhP5,000.00) per month; (c) one time-research project allowance of Five Thousand Pesos (PhP5,000.00); (d) book allowance of Ten Thousand Pesos (PhP10,000.00); and (d) travel allowance depending on the actual expenses in going to the venue and returning back to the place of origin (scholars are encouraged to take the cheapest transportation fares available in the area). The financial benefits are to be disbursed by the concerned universities according to the terms and conditions agreed between Tan Yan Kee Foundation, Inc. through its project implementer FUSE and Dela Salle University and Ateneo de Manila University. The Department of Education (DepED) provides the full salary of the recipients during the scholarship period. No funding is provided to the nominees during the testing dates.

9. Principals and school heads of the grantees are advised to re-organize their school program accordingly to accommodate the classes and subject loads which will be affected by the absence of the teacher grantees. Please be guided also by the DECS Memorandum No. 422, s. 2000 on "Authority to Hire Substitutes for Scholars of DECS-NEAP 14-Month Special Scholarship Programs for Elementary and Secondary School Teachers."

10. Expenses for coordinating, testing and selection of scholars which include travel, per diem and extra duty allowance, supplies and materials, board and lodging of SDD-HRDS examiners/evaluators, honoraria of regional evaluators, snacks/lunch for interviewers and testing team and freight costs are chargeable against HRDS Scholarship Funds subject to the usual accounting and auditing rules and regulations.

11. For inquiries, please contact Mr. Mario S. Estrella or Ms. Susan dela Merced, SDD-HRDS, DepED Central Office, Pasig City at tel. no. (02) 633-7237 or telefax no. (02) 638-8638.

12. Immediate dissemination of this Memorandum is desired.

  
FLORENCIO BARAD

Encl.:

As stated

Reference:

DECS Memorandum: (No. 422, s. 2000)

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

SCHOLARSHIPS  
SECONDARY EDUCATION  
TEACHERS

**CRITERIA FOR SELECTON OF NOMINEES FOR THE CLASSROOM TEACHERS**

1. A bachelor's degree holder related to the area of scholarship nominated to with a grade point average of not lower than 2, B, or 85.
2. Has been teaching for at least three (3) years with a performance rating of very satisfactory (VS) or better. For secondary teachers, knowledge and skills in developing learning/teaching modules is preferred.
3. Is actually teaching the subject nominated to and belongs to the school where the achievement level is low in Mathematics and Science.
4. Not more than 45 years of age.
5. Has no pending administrative case and/or criminal record.
6. Has been certified by a government physician to be physically and mentally fit.
7. Has not availed of any scholarship/training program for the last two (2) years.
8. Possesses leadership, facilitating skills, positive attitude and commitment.
9. Can communicate adequately in English.

**PERTINENT PAPER TO BE SUBMITTED TO THE SCREENING COMMITTEE**

1. Form 212 (Personal Data Sheet) with a 2"x2" recent photo
2. Photocopy of the transcript of records.
3. Certification on work experience
4. Service Record
5. Endorsement from the superintendent