



**Tanggapan ng Kalihim**  
Office of the Secretary

FEB 10 2005

DepED MEMORANDUM

No. **41**, s. 2004

CONDUCT OF THE PHILIPPINE NORMAL UNIVERSITY-CENTER FOR CONTINUING  
EDUCATION AND EDUCATIONAL LEADERSHIP (PNU-CCEEL)  
TRAINING PROGRAMS

To: Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Elementary and Secondary Schools

1. The Department of Education (DepED) through the Philippine Normal University-Center for Continuing Education and Educational Leadership (PNU-CCEEL) will conduct Twin Programs intended to enhance professional capabilities of teachers and other personnel in basic education during the 2<sup>nd</sup> semester 2004-2005.

2. The objectives and schedules of the programs are as follows:

- a. **Teaching Beginning Reading-Filipino (Make Every Learner a Reader)** - Layunin ng pagsasanay na malinang ang kaalaman at kasanayan ng mga guro (antas Kindergarten- Baitang III) sa pagtuturo ng panimulang literasi upang maitaas ang kasanayan ng bawat mag-aaral sa inaasahang angkop na antas. Titiyakin ng pagsasanay ang pagkaroon ng mga guro ng malinaw na pag-unawa sa mga batayang teorya/pananaw sa pagtuturo ng literasi, at mga kasanayan sa mga estratehiya sa pagtuturo ng panimulang pagbasa, pagbasang matatas, paglinang ng talasalitaan, kasanayang pang-unawa sa mga tekstong pampanitikan at palahad (ekspositori).

Manila:

Date: April 18-20, 2005 (8:00 a.m. – 5:00 p.m.)

Venue: Audio-Visual Theatre,

4<sup>th</sup> Floor Edilberto P. Dagot Hall, PNU, Manila

Batanes:

Date: April 4-6, 2005

Venue: (To be announced later)

Training Fee:

PhP2,000.00 (Inclusive only of training materials and certificates)

Participants:

All teachers teaching Kindergarten, Grades 1, 2 and 3

Reading Supervisors/Coordinators and School Heads/Principals

- b. **English Language Proficiency for Teachers (Level 1)** – The program aims to re-equip non-English teachers, English teachers, and other professionals with fluency skills in English. This program offers a wide range of opportunities to course participants to get engaged in conversations, small group discussions and class presentations in the target language. It also focuses on listening and speaking capped with grammar exercises through communication situations and various fluency activities. This is the first level in a series of a 3-level continuing education program for English language proficiency for professionals.

Date: April 12-15, 2005 (8:00 a.m. – 5:00 p.m.)

Venue: Audio-Visual Theatre, 4<sup>th</sup> Floor Edilberto P. Dagot Hall, PNU-Manila

Training Fee:

PhP800.00 (Single day); PhP3,000.00 (complete program - 4 days)  
(Inclusive only of training materials and certificates)

Participants:


All teachers and professionals who need to enhance their proficiency skills in English

Last Day of Registration: **March 31, 2005** (Limited to 200 participants)

3. Participants from the public schools may charge their registration fee, accommodation and transportation expenses against school board funds, sponsorships and other sources subject to the usual accounting and auditing rules and regulations. Attendance should be at the option of the Division Superintendent or the Regional Director.

4. Reservation is required. For more information, please contact the PNU-CCEEL at telefax no. (02) 3027769 or cellphone: 0916-3226062 (Dr. Twila G. Punsalan) or 0920-2544810 (Ms. Melanie Alfiler) or email: ceel@pnu.edu.ph.

5. Immediate dissemination of this Memorandum is desired.

  
FLORENCIO B. ABAD  
Secretary

Reformatted by: Sheila, MPPD, DM1<sup>st</sup> Sem 2004-04 PNU  
January 4, 2005

Reference:

None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

Learning Area, ENGLISH and READING  
OFFICIALS  
TEACHERS  
TRAINING PROGRAMS