



Tanggapan ng Kalihim
Office of the Secretary

FEB 01 2005

DepED MEMORANDUM
No. **21**, s. 2005

CONTINUATION OF SPECIAL SCHOLARSHIP PROGRAMS FOR ELEMENTARY
AND SECONDARY CLASSROOM TEACHERS AND SCHOOL HEADS

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public Elementary and Secondary Schools

1. Pursuant to the Department's thrust of continuously upgrading the teaching competencies and subject area of specialization of classroom teachers and management and leadership skills of school heads, the Department of Education (DepED) through the Staff Development Division-Human Resource Development Service (SDD-HRDS) and National Educators Academy of the Philippines (NEAP), announces the continuation of the Special Scholarship Programs for Classroom Teachers and School Heads for the year 2005 through the 14-Month Scholarship and Five-Summer Scholarship Programs.

2. The following special scholarship courses are being offered:

Secondary Classroom Teachers (14-Month Scholarship Program)

Master of Arts with Specialization in Values Education	Philippine Normal University Taft Avenue, Ermita, Manila
Master of Arts in English Language Teaching	University of the Philippines Diliman, Quezon City

Elementary Classroom Teachers (5-Summer Scholarship Program)

Master of Arts in Reading Teaching	University of the Philippines Diliman, Quezon City
Master of Arts in Science and Mathematics Teaching	University of the Philippines Diliman, Quezon City

Elementary and Secondary School Heads (14-Month Scholarship Program)

Master in School Management (MSM)	Centre for International Education Global Colleges (CIEGC) Mabolo St., Cebu City
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3. The special scholarship programs are full time and thesis courses in line with the Department's Basic Education Curriculum (BEC) requirement of competency/skill, content and process enhancement and mastery among classroom teachers and school heads. The 14-Month Scholarship Program has two (2) regular semesters and two (2) summers starting April 2005 and ending May 2006 while the 5-Summer Scholarship Program happens during 5 consecutive summers starting April 2005 and ending May 2009.

4. Each course will accommodate 40 scholars and the following scheme shall be observed in the distribution of regional slots:

Course	Slots	Slots
	Regions II, VII, VIII, IX, X, XII, CAR and CARAGA	Regions I, III, IV-A and B, V, VI, XI and NCR
MA in Values Education	2	3
MA in English Language Teaching	2	3
MA in Reading Teaching	2	3
MA in Science and Math Teaching	2	3
Master in School Management	2	3

5. The criteria for the selection of candidates and list of paper requirements submitted are provided in the enclosure. The Division nominees shall be initially selected by the Regional Scholarship Screening Committee. The regional nominees will undergo the final screening (examinations and interview) to be administered and conducted by a team from SDD-HRDS and NEAP on the dates and venues specified below:

Region	Venue	Date
Regions I, III and CAR	Dagupan Division Office, Dagupan City	February 9, 2005
Region II	RELC, Tuguegarao	February 11, 2005
Regions IV (A and B), NCR	Bulwagan, DepED, CO	February 16, 2005
Region V	RELC, Legaspi City	February 18, 2005
Regions VI, VII and VIII	Ecotech, Cebu City	February 23, 2005
Regions IX, XI and XII	RELC, Davao City	February 25, 2005
Region X and CARAGA	RELC, Cagayan de Oro City	March 3, 2005

6. The deadline for the submission of the official list of the regional nominees is one week before the above-scheduled final examinations and interviews. To ensure that all regional slots will be filled up, the regions are advised to send more regional nominees to the testing centers.

7. The scholarship recipients are entitled to the following assistance: (a) free tuition fee and other school fees; (b) full salary during the scholarship period; (c) stipend of Php5,000.00 per month; (d) one time-research allowance of Php5,000.00, and (e) book allowance of Php4,000.00 to be given at the beginning of every semester for the 14-Month Scholars and first year and third year for the 5-Summer Scholars.

8. Scholars are on **official business**, hence, travel expenses of scholars to and from the venue for the duration of the scholarship shall be charged against


regional/local INSET funds subject to the usual accounting and auditing rules and regulations. It should be clear that the financial funding by the DepED is only subsidy and scholars may need to source out for extra travel and living costs. No funding is provided to the nominees during the testing dates.

9. Principals and School Heads of the grantees are advised to re-organize their school programs accordingly to accommodate the classes and subject loads which will be affected by the absence of the teacher grantees. Please be guided also by DECS Memorandum No. 422, s. 2000 on "Authority to Hire Substitutes for Scholars of DECS-NEAP 14-Month Special Scholarship Programs for Elementary and Secondary School Teachers". For school Head Scholars, the division and regional offices are advised to appoint Officer-in-Charge (OICs) to the schools.

10. Expenses for this Special Scholarship Programs for Elementary and Secondary Classroom Teachers and School Heads, testing and selection of scholars which include travel, per diem and extra duty allowance, supplies and materials, board and lodging of SDD-NEAP examiners/evaluators, honoraria of regional evaluators, snacks/lunch for interviewers and testing team and freight costs are chargeable against HRDS Scholarship Funds subject to the usual accounting and auditing rules and regulations.

11. For inquiries, please contact Mr. Mario S. Estrella, Ms. Ludy Javate or Ms. Susan dela Merced, SDD-HRDS at tel. no. (02) 633-7237 or telefax no. (02) 638-8638.

12. Immediate dissemination of this Memorandum is desired.


FLORENCIO B. ABAD
Secretary

Encl.:

As stated

Reference: DepED Memorandum: No.39, s. 2004

Allotment: 1- -(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

SCHOLARSHIPS
TEACHERS

Reformatted by: Maricar/DM-Continuation of Scholarship Program
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CRITERIA FOR SELECTION OF NOMINEES FOR THE CLASSROOM TEACHERS

1. A bachelor's degree holder related to the area of scholarship nominated to with a grade point average of not lower than 2, B, or 85
2. Has been a permanent teacher for at least three (3) years with a performance rating of very satisfactory (VS) or better. For secondary teachers, knowledge and skills in developing learning/teaching modules is preferred
3. Is actually teaching the subject nominated to and belongs to the school where there is high percentage of non-readers and achievement level is low
4. Not more than 45 years of age
5. Has no pending administrative case and/or criminal record
6. Has been certified by a government physician to be physically and mentally fit
7. Has not availed of any scholarship/training program for the last two (2) years
8. Possesses leadership, facilitating skills, positive attitude and commitment
9. Can communicate adequately in English

CRITERIA FOR SELECTION OF NOMINEES FOR THE PRINCIPALS/TIC's/HT's

1. 45 years old and below
2. Elementary or Secondary School Heads and currently managing a school as Principal/TIC/HT
3. At least 3 years experience in managing a school (submit certification from immediate superior certifying the experience)
4. VS Performance Rating in the last 2 years
5. With leadership potential, motivated, dynamic, willing to learn and possesses passion for excellence, facilitation skill, positive attitude and commitment
6. Good scholastic college record (for non-MAs): good academic records in Graduate level (for MA/MS holder)
7. Literate in basic computer operations
8. Physically fit and with good moral character
9. Recommended and endorsed by the Schools Division Superintendent and/or Regional Director
10. Not recipient of any previous or current scholarship grants from DepEd, NEDA, CSC
11. Maybe MA degree holder in any subject-specific area but not Administration/Supervision/Management/Public Administration

PERTINENT PAPERS TO BE SUBMITTED TO THE REGIONAL INTEGRATED SCHOLARSHIP COMMITTEE (RISC)

1. Form 212 (Personal Data Sheet) with a 2"x2" recent photo duly certified by the Administrative Officer.
2. Certified photocopy of the transcript of records.
3. Certification that the nominee is physically fit from accredited government hospital/clinic.
4. Certification of good moral character from immediate superior
5. Certification on work experience
6. Certified statement of actual duties and responsibilities
7. Service Record
8. Endorsement from the Schools Superintendent and Regional Director.
9. Duly accomplished scholarship contract (when accepted).