



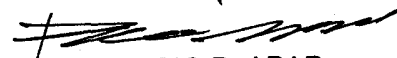
**Tanggapan ng Kalihim**  
Office of the Secretary

DepED MEMORANDUM  
No. **432**, s. 2004

PCs FOR PUBLIC SCHOOLS (PCPS) TASK FORCE

To: Bureau Directors  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public Secondary Schools

1. The PCs for Public Schools (PCPS) Project Task Force composed of representatives from the Department of Trade and Industry (DTI) and Department of Education-Bureau of Secondary Education-Curriculum Development Division (DepED-BSE-CDD) will conduct a monitoring activity in connection with the sustainability of the PCs for Public Schools (PCPS) 1 and 2 recipient schools per identified division between October 11, 2004 and November 20, 2004 nationwide.
2. The PCPS Task Force monitoring activity aims to: (a) gather feedback regarding the status of the PCPS recipient school's computer units and peripherals; (b) conduct interview to teachers and school heads as regards the impact of the project to students, school and the community; and (c) obtain the commitment of the stakeholders/project partners on the utilization and maintenance of the computer laboratory.
3. Please refer to Enclosures 1 and 2 as to the PCPS Task Force schedule of monitoring and daily activities per division, respectively.
4. The field is enjoined to give the usual courtesy and assistance to the PCPS Task Force. The DepED representatives in the said task force shall submit a written report to the Director, Bureau of Secondary Education, 3/F Bonifacio Bldg., DepED Complex, Merlaco Ave., Pasig City (Attn.: Jesus L. Huenda, DepED-PCPS coordinator, telefax no. (02) 632-7746; e-mail address: [jluenda@deped.gov.ph](mailto:jluenda@deped.gov.ph). and mobile no. 0920-9002256).
5. Immediate dissemination of this Memorandum is desired.

  
FLORENCIO B. ABAD  
Secretary



## PCPS TASK FORCE

### SCHEDULE OF DAILY ACTIVITIES PER PROVINCE

- DAY OF ARRIVAL** - Briefing with the DTI-Provincial Director and IT Account Officer on the activities of the PCPS Task Force.
- 1<sup>st</sup> Day**
- SCHOOL:  
Site visit to selected recipient schools (at least 2 schools) to conduct on-site inspection and data gathering.
    - Ocular inspection of the computer laboratory and utilization
    - Accomplish the monitoring checklist and survey questionnaires
    - Interview the computer teacher and the principal on the impact of the project to the students, school and community and their comments/recommendations on the PCPS
    - Photo Documentation
  - LGU:  
Site visit to recipient LGU to conduct on-site inspection/ monitoring, data gathering and meeting with concerned LGU officers.
    - Discuss MOA with concerned LGU officers
    - Ocular inspection of the computers
    - Monitor the utilization of the eLGU application system
    - Accomplish the monitoring checklist
    - Interview LGU officers on the management, operation, and maintenance of the computer-servers and its impact to the LGU recipient.
    - Photo Documentation
- 2<sup>nd</sup> Day**
- Meeting with DepEd and school officials and stakeholders/project partners in the community (i.e. *LGU representatives, PTCA officers, Brgy. officials, local police, & other concerned*) to be moderated by the Provincial Director.  
**Meeting agenda:**
    - Discuss the MOA between and among the recipient school, DepEd and DTI;
    - Security issues/concerns (theft & robbery, implementation of security measures, etc.)
    - Department Orders of DepEd concerning computer utilization and security.
    - Commitment of the stakeholders/project partners on the operation and maintenance of the computer laboratory.
    - Other matters

### DEPARTURE

**NOTE:** The concerned IT Account Officer shall coordinate and make necessary arrangement with the Division Superintendent with regards to the venue, schedule, and participation of principals/school heads and computer teachers. **PRINCIPALS OF ALL RECIPIENT SCHOOLS IN THE PROVINCE SHOULD BE PRESENT IN THE MEETING.**

**PCPS TASK FORCE SCHEDULE OF MONITORING**

<del>Date</del> (2004)	Activities	Regions/Provinces	DepED Representative
Oct. 11-16	Visits of computer lab & meeting/interview with school head, teachers, students, PTCA, LGU, NGO, etc. re security of computer lab, use of computers by students/teachers/others in the community	CAR: Apayao (Oct. 12-13) & Kalinga (Oct. 14-15)	Mr. Jesus L. Huenda, DepED-BSE-CDD
-do-	-do-	Reg. VI: Capiz (Oct. 12-13) & Aklan (Oct. 14-15)	Mr. Francis Dela Cruz, Jr, DepED-OSEC-Acctg. Div..
Oct. 18-23	-do-	Reg. VI & VII: Negros Or. (Oct. 19-20) & Negros Occ. (Oct. 21-22)	Mr. Jesus L. Huenda, DepED-BSE-CDD
-do-	-do-	Reg. IX: Zamboanga Del Norte (Oct. 19-20) & Sur (Oct. 21-22)	Mr. Exzur J. Peralta, DepED-BSE-CDD
Oct. 25-30	-do-	Reg. V & VIII: Sorsogon (Oct. 26-27) & Samar (Oct. 28-29)	Mr. Francis Dela Cruz, Jr, DepED-OSEC-Acctg. Div.
-do-	-do-	CARAGA: Agusan Del Norte (Oct. 26-27) & Surigao De Sur (Oct. 28-29)	Mr. Exzur J. Peralta, DepED-BSE-CDD
Nov. 8-13	-do-	Reg. XII: South Cotabato (Nov. 9-10) & Sultan Kudarat (Nov. 11-12)	Mr. Exzur J. Peralta, DepED-BSE-CDD
-do-	-do-	Reg. II: Nueva Vizcaya (Nov. 9-10) & Isabela (Nov. 11-12)	Mr. Francis Dela Cruz, Jr, DepED-OSEC-Acctg. Div.
Nov. 15-20	-do-	Reg. III: Pampanga (Nov. 16-17) & Tarlac (Nov. 18-19)	Mr. Jesus L. Huenda, DepED-BSE-CDD