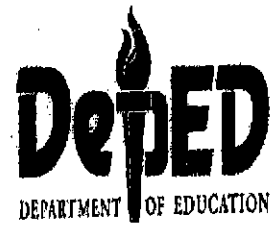




REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
**DEPARTMENT OF EDUCATION**  
DepEd Complex, Meralco Avenue, Pasig City



DepED MEMORANDUM  
No. **401**, s. 2004

SEP 27 2004

Trunkline : 632-1361  
Fax: 633-7231  
DETxt: 0919-4560027  
Website: <http://www.deped.gov.ph>

FIRST NATIONAL ICTs IN BASIC EDUCATION CONGRESS

To: Bureau Directors  
Directors of Services/Centers and Heads of Units  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Elementary and Secondary Schools

1. The Department of Education (DepED) and the Foundation for Information Technology-Education and Development, Inc. (FIT-ED) will hold the First National ICTs in Basic Education Congress on December 6-7, 2004 at the Waterfront Cebu Hotel, F. Salinas Drive, Lahug, Cebu City.
2. With its theme "*Creating a Common Ground, Fostering Communities of Practice*", the Congress aims to create a forum for sharing experiences, lessons learned, insights and best practices on the use of ICT in teaching and learning; and initiate discussion from the ground level on defining a framework for ICT integration into the basic education curriculum.
3. The Congress will feature plenary discussions on key issues such as: What Technologies and Why Use Them, Alternative Assessment, Teacher Professional Development and Policy Directions on ICT Use. Concurrent paper presentations on specific experiences of teachers and practitioners organized by theme and demonstrations of selected educational technologies are also included in the program. Enclosure No. 1 is the tentative schedule of activities.
4. The participants to this activity are as follows: (a) Bureau/Center/Regional Directors; (b) Schools Division/City Superintendents; (c) Regional and Division IT Coordinators; and, (d) one (1) Elementary School Teacher and three (3) Secondary School Teachers per Division who are subject area teachers and not Technology and Livelihood Education (TLE) or computer teachers. The participants from the Division must be recommended by the Schools Division Superintendent and endorsed by the Regional Director concerned.
5. Members of the Secretariat coming from the Department of Education are authorized to register as participants and to travel three (3) days before the event.
6. The abovementioned participants shall attend the congress on official business. As such, travel, accommodation, meals not covered by the registration fee, and other incidental expenses, including the registration fee of Three Thousand Pesos (Php3,000.00) to cover congress kit, lunch and two snacks per day, shall be charged against local funds and local school board funds subject to the usual accounting and auditing rules and regulations. The standard registration fee for private schools and institutions is Three Thousand Five Hundred Pesos (Php3,500.00). The participants from private institutions may make arrangements with their respective administrators.

7. All interested participants shall, before registering, submit their names to the Regional IT Coordinator who shall consolidate the regional list of participants for submission to the Congress Secretariat.

8. For those coming from public schools and institutions, a discount of Six Hundred Pesos (PhP600.00) will be given to those who register and pay on or before October 30, 2004. For private schools and institutions, a Five Hundred Pesos (PhP500.00) discount will be given to those who register and pay on or before October 30, 2004. Enclosure No. 2 is the registration form which may also be accessed online at [www.pilipinasschoolnet.org](http://www.pilipinasschoolnet.org). Accomplished registration forms may be sent through electronic mail ([congress@fit-ed.org](mailto:congress@fit-ed.org)) or fax at 02-885-0925 not later than November 12, 2004. For more information, please contact the Congress Secretariat/FIT-ED at tel. nos. 02-885-0923 to 24 or e-mail at [congress@fit-ed.org](mailto:congress@fit-ed.org).

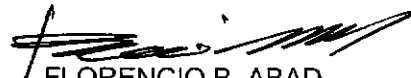
9. Enclosure No. 3 is the list of official hotels and a hotel registration form. Participants are advised to register directly with the chosen hotel on or before November 15, 2004 to avail of special rates for the Congress.

10. In conjunction with the Congress, interested parties are invited to present their experiences in using ICTs in basic education during the Congress' paper presentation sessions.

11. Teachers from the elementary and secondary levels, curriculum developers, IT coordinators, school administrators, teacher trainers (pre-service and in-service), and other implementers of ICTs in basic education programs may submit abstracts of paper presentations on the themes identified on or before September 30, 2004.

12. Enclosure No. 4 contains the guidelines for the submission of abstracts. Abstracts must be 300-400 words in length in Word \*.doc or \*.rtf file format and must be e-mailed to [parinto@pilipinasschoolnet.org](mailto:parinto@pilipinasschoolnet.org) or sent by fax to The Program Committee, First National ICTs in Basic Education Congress, FIT-ED at tel. no. (02) 885-0925.

13. Immediate dissemination of this Memorandum is desired.

  
FLORENCIO B. ABAD  
Secretary

Encl.: As stated

Reference: None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

CONVENTIONS  
INFORMATION TECHNOLOGY  
OFFICIALS

Madel:c:FIRST NAT. ICTs Basic Educ.  
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**First National ICTs in Basic Education Congress**

6-7 December 2004, Waterfront Cebu City

**Provisional Program**

**Day 1**

<b>Time</b>	<b>Activity</b>
7:00 - 8:30	Registration
8:30 - 8:45	Welcome Remarks
8:45 - 9:00	Keynote Speech
9:00 - 10:00	<b>Plenary 1: Policy Directions for ICT Use in Primary and Secondary Schools in the Philippines</b> Open Forum
10:00 - 10:20	Coffee Break
10:20 - 11:20	<b>Plenary 2: Current Situation of ICT Use and Integration in Philippine Basic Education</b> Open Forum
11:20 - 12:20	<b>Plenary 3: ICTs in the Classroom: Why Use Them? (Higher Order Thinking Skills, Multiple Intelligences, Collaborative Learning, Cultural Sensitivities, Global Awareness)</b> Open Forum
12:20 - 1:20	Lunch
1:20 - 2:20	Concurrent Paper Presentation 1 1. Appropriate Integration of ICTs Across the Curriculum 2. Appropriate Integration of ICTs in the Core Learning Areas 3. Fostering Student Collaboration using Educational Technologies 4. Authentic Learning 5. Assessment of ICT-Supported Learning Activities 6. Creating Incentives for ICT-Based Innovations 7. Managing ICT-Infused Classrooms
2:30 - 3:30	Concurrent Paper Presentation 2 Range of themes same as above
3:30 - 3:50	Coffee Break
3:50 - 4:50	Concurrent Demo Session 1 Telecollaboration Interactive Radio Instruction Educational TV Web-Enhanced Activity Structures Educational Free & Open Source Software Think Tools – Concept Mapping Digital Portfolios

**Day 2**

8:30 - 10:00	<b>Plenary 3: Assessment</b> Current Practices in Assessment in the Philippines Alternative Assessment Open Forum
10:00 - 10:20	Coffee break
10:20 - 11:50	<b>Plenary 4: Teacher Professional Development</b> Issues and Prospects in Pre-Service Teacher Education Issues and Prospects in Continuing Teacher Professional Development Open Forum

**First National ICTs in Basic Education Congress**

6-7 December 2004, Waterfront Cebu City

**Provisional Program**

- |               |                                                                                                                                                                                                                                                          |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11:50 - 12:50 | Lunch                                                                                                                                                                                                                                                    |
| 12:50 - 1:50  | <b>Concurrent Paper Presentation 3</b><br>Range of themes same as above                                                                                                                                                                                  |
| 2:00 - 3:00   | <b>Concurrent Paper Presentation 4</b><br>Range of themes same as above                                                                                                                                                                                  |
| 3:00 - 3:20   | Coffee break                                                                                                                                                                                                                                             |
| 3:20 - 4:20   | <b>Concurrent Demo 2</b><br>Interactive Teaching with Spreadsheets<br>Hot Potatoes<br>Fifth Dimension<br>The Learning Center Approach<br>Language Learning Technologies<br>Graphic Calculators<br>m-Learning<br>Technologies for Social Studies Teaching |
| 4:20 - 4:50   | <b>Closing Plenary</b><br>Summary of Recommendations<br>Next Steps: Commitments from Participants and Guests                                                                                                                                             |
| 4:50 - 5:10   | Closing Remarks                                                                                                                                                                                                                                          |
| 5:10 - 6:30   | Networking (Cocktails)                                                                                                                                                                                                                                   |

**First National  
ICTs in Basic Education  
Congress**

**Registration Form**

6-7 December 2004  
Waterfront Cebu City

Please send via fax: (02) 885-0925 or via e-mail: congress@fit-ed.org on or before November 12, 2004  
For further inquiries, please contact Chayong Camus or Katch Nakpil, Tel (02) 885-0923 to 24, e-mail:  
chayongcamus@pfgc.ph or kbnakpil@pfgc.ph

Region: \_\_\_\_\_ Division (if applicable): \_\_\_\_\_  
Institution Type:  Public  Private  Non-government/non-profit

**PERSONAL INFORMATION**

Title (encircle one): (Dr / Prof / Mr / Ms)

\_\_\_\_\_

Last Name,	First Name	MI
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Preferred full name for ID badge: \_\_\_\_\_

Position/Designation: \_\_\_\_\_

Name of School / Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

E-mail: \_\_\_\_\_ URL/website: \_\_\_\_\_

Dietary preference (please check one):  Vegetarian  Islamic  None

Mode of payment (please check one):  
 Cash/Check deposit (refer to bank details below)  
 Postal Money order (see instructions below)  
 Bank Transfer (refer to bank details below)

**PROGRAM INFORMATION**

- Are you submitting an abstract?  Yes  No
- Attendance in Paper Presentation Sessions": please select four (4) among the following themes:
- Appropriate Integration of ICTs across the Curriculum
  - Appropriate Integration of ICTs in the Core Learning Areas
  - Fostering Student Collaboration using Educational Technologies
  - Authentic Learning
  - Assessment of ICT-Supported Learning Activities
  - Creating Incentives for ICT-based Innovations
  - Managing ICT- supported classroom
- Attendance in Demonstration Sessions". Please select two (2) among the following:
- |                                                                  |                                                                 |                                                                   |
|------------------------------------------------------------------|-----------------------------------------------------------------|-------------------------------------------------------------------|
| <input type="checkbox"/> Interactive Radio Instruction           | <input type="checkbox"/> Educational TV                         | <input type="checkbox"/> Web-enhanced Activity Structures         |
| <input type="checkbox"/> Educational Free & Open Source Software | <input type="checkbox"/> Concept Mapping Tools                  | <input type="checkbox"/> Digital Portfolios                       |
| <input type="checkbox"/> Telecollaboration                       | <input type="checkbox"/> Interactive Teaching with Spreadsheets | <input type="checkbox"/> Language Learning Technologies           |
| <input type="checkbox"/> Hot Potatoes                            | <input type="checkbox"/> The Learning Center Approach           | <input type="checkbox"/> Technologies for Social Studies Teaching |
| <input type="checkbox"/> Graphing Calculators                    | <input type="checkbox"/> m-Learning                             |                                                                   |

**First National  
ICTs in Basic Education  
Congress**

6-7 December 2004  
Waterfront Cebu City

.....  
**IMPORTANT INFORMATION**

**REGISTRATION FEES**

*Public schools and Institution:*

Standard Rate: PhP 3,000.00

Early Bird Rate: PhP 2,400.00 (valid until October 30)

*Private schools/institution, private sector, non-government organizations:*

Standard Rate: PhP 3,500.00

Early Bird Rate: PhP 3,000.00 (valid until October 30)

**REGISTRATION PROCEDURE**

1. Send accomplished registration form (page 1) to the Congress Secretariat , via fax (02) 885-0925 or via e-mail (Congress@fit-ed.org).
2. Remit your registration fee/s through the recommended modes of payment below:

**Modes of payment:**

1. **Cash / Check deposit** to Land Bank of the Philippines, Account Name: Foundation for Information Technology Education and Development, Current Account # 1792-10022-43, Branch: Makati Business Center, Ayala Branch

Please fax copy of deposit slip to (02) 885-0925 or (02) 845-4832, indicating the name/s of participants, school/organization and contact details. Please make checks payable to FOUNDATION FOR INFORMATION TECHNOLOGY EDUCATION AND DEVELOPMENT.

2. **Bank transfer** - see account details above

After transfer of funds, please fax a notice to the Congress Secretariat at (02) 885-0925 or (02) 845-4832, indicating the name/s of participant/s, school/organization and contact details.

3. Once you have confirmation of your payment, you will receive a **confirmation note** via fax or e-mail with a corresponding registration number. This means that you are officially registered to the Congress. Upon arrival at the conference venue, please present this confirmation note to the Congress Registration to claim your official receipt and conference materials.

**HOTEL REGISTRATION**

Please see separate hotel information sheet for room rates and contact details, or visit [www.pilipinasschoolnet.org](http://www.pilipinasschoolnet.org) for a list of official hotels of the Congress. For advance booking, please reserve directly with the preferred hotel by November 15, 2004

**First National  
ICTs in Basic Education  
Congress**

6-7 December 2004  
Waterfront Cebu City

**Hotel Registration Form**

FAX TO	:	THE RESERVATIONS OFFICER
		(Name of Hotel)
Fax number	:	_____

**PERSONAL INFORMATION**

Title (encircle one): (Dr / Prof / Mr / Ms)

Last Name,	First Name	MI
Name of School / Organization: _____		
Address: _____		
_____		
Telephone: _____	Fax: _____	Mobile: _____
Email: _____		

**ACCOMMODATIONS**

Room Type: \_\_\_\_\_ Rate: \_\_\_\_\_

<input type="checkbox"/> With Breakfast	<input type="checkbox"/> Without Breakfast
<input type="checkbox"/> Smoking	<input type="checkbox"/> Non-smoking

Rooming with:

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

**ARRIVAL/DEPARTURE DETAILS**

	Date (mm/dd/yy)	Flight/Vessel No.	ETA / ETD (hh:mm)
Arrival			AM/PM
Departure			AM/PM

Accomplished by: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Name and Signature

- Refer to attached hotel listing for list of participating hotels
- Directly contact hotel of your choice on or before November 15. After this date, hotels will not be able to guarantee hotel room availability.
- Check-in time is 2 p.m., check-out time is 12 noon.
- Hotel will process and will confirm your reservation. Please arrange payment options with hotel.
- All room charges and incidental charges will be for personal account.

**FIRST NATIONAL ICTs in BASIC EDUCATION  
HOTEL INFORMATION SHEET**

Room Type	Room Rate	Room with Breakfast		Contact Information
		Single	Double	
Standard Superior Deluxe	888 1,088 1,288	1,056 1,256 1,456	1,224 1,424 1,624	<b>CASTLE PEAK HOTEL</b> F Cabahug Cor Pres Quezon Sts Villa Aurora, Mabolo, Cebu City Tel (032) 233-1811 Fax (032) 232-6838 Email reservations@castlepeakhotel.com CP <b>Andrea M. Angel</b> Sales & Marketing Executive
Single Double Triple Sharing Quadruple Sharing	950 950 1,200 1,400	P100 per head		<b>CEBU NORTHWINDS HOTEL</b> Salinas Drive, Lahug, Cebu City Telephone (032) 233.0311 to 13 Fax (032) 232.5507 Email cebunorthwinds@yahoo.com CP <b>Sarah Jean Adlawan</b> Sales and Marketing Officer
Dormitory Rooms (20 pax) Staff Rooms (5-6 pax)	210 per person 315 per person	P63 per head		<b>DEPED ECOTECH CENTER</b> Lahug, Cebu City Tel (032) 255.5239; 254.5557 Fax (032) 254.7047 CP <b>Alice Igot</b> House Parent-2
Single Double Triple Quadruple	750 1,000 1,350 1,800	P80 per head		<b>SARROSA INTERNATIONAL HOTEL</b> F Cabahug cor Pres Quirino Sts Ayala Access Road, Mabolo, Cebu City Tel (032) 232.5811 Fax (032) 232.5819 Email salesmarketing@sarroso-hotel.com CP <b>Marise Cabaraban</b> Sales Account Executive
Superior Room De Luxe Room	2,200 2,600	2,900 3,300	3,200 3,600	<b>WATERFRONT HOTEL AND CASINO</b> 1 Salinas Drive, Lahug, Cebu Tel: (632) 687 0888 Fax: (632) 637 3897 Email msro@waterfronthotels.net CP <b>Ella Layag</b> Reservation Supervisor



**First National ICTs in Basic Education Congress**

Organized by the Department of Education  
and the Foundation for IT Education & Development (FIT-ED)  
6-7 December 2004, Waterfront Cebu Convention Center, Cebu City

*Theme: Creating a Common Ground, Fostering Communities of Practice*

**CALL FOR ABSTRACTS**

High school and elementary teachers, master teachers, curriculum developers, ICT coordinators, school administrators, teacher trainers (pre-service and in-service), education technologists, education policy planners, and members of institutions working in the field of ICTs in basic education are invited to submit abstracts of paper presentations to the First National ICTs in Basic Education Congress.

Paper presentations on the following topics are welcome:

1. Appropriate Integration of ICTs across the Curriculum
2. Appropriate Integration of ICTs in the Core Learning Areas
3. Fostering Student Collaboration Using Educational Technologies
4. Authentic Learning – combining real-world experiences/problems in ICT-supported learning activities
5. Assessment of ICT-Supported Learning Activities – strategies and tools, issues and concerns
6. Creating Incentives for ICT-Based Innovations
7. Managing ICT-Infused Classrooms

Paper presentations may be in the form of case studies, project profiles, action research reports, and frameworks for decision-making.

Abstracts must be 300-400 words in length, in Word \*.doc or \*.rtf file format. Email abstracts to [parinto@pilipinasschoolnet.org](mailto:parinto@pilipinasschoolnet.org) or send by fax or in hard copy format to:

The Program Sub-Committee  
First ICTs in Basic Education Congress  
Foundation for IT Education & Development  
43rd Floor, Philamlife Tower  
corner Pase de Roxas and Ayala Avenue, Makati City  
Tel No. (02)885-0923/24  
Fax No. (02)885-0825

Abstracts must be submitted by 30 September 2004. Authors should indicate their contact numbers and email address.

Notices of acceptance will be issued by 15 October 2004. The deadline for submission of full papers (for those whose abstracts are accepted) is 12 November 2004.