



*Tanggapan ng Kalihim*  
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AUG 03 2004

DepED MEMORANDUM  
No. 328, s. 2004

**2004 THRUSTS AND ACTIVITIES FOR THE STUDENT TECHNOLOGISTS  
AND ENTREPRENEURS OF THE PHILIPPINES (STEP)**

To: Bureau Directors  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Elementary and Secondary Schools

1. The Department of Education (DepED) announces the Thrusts and the Synchronized Schedule of Activities for the Student Technologists and Entrepreneurs of the Philippines (STEP) for 2004 as contained in Enclosures Nos. 1 and 2 of this Memorandum. These activities focus on the theme "STEP: Working Towards a Strong Republic."
2. For this year, STEP's thrusts focus on: (a) expanding the organization's structure and programs in all levels of membership (school, division, region and national); (b) continuing implementation of co-curricular skills development programs of Technology and Livelihood Education (TLE) and other activities responding to the objectives of the STEP; (c) upgrading teachers' capability in handling life skills development training of students; and (d) establishing linkages with other government agencies and institutions.
3. The STEP aims to develop its members to become active partners in nation-building and to achieve competitiveness and productivity through the different skills in agri-fishery, home economics, industrial arts and entrepreneurship.
4. All Regional Directors, Schools Division/City Superintendents, School Principals/Heads and teachers of Edukasyong Pantahanan at Pangkabuhayan (EPP) and Technology and Livelihood Education (TLE) are tasked to support and intensify the implementation, monitoring and evaluation of EPP/TLE programs which are integrated in STEP activities.
5. At the national level, the Center for Students and Co-Curricular Affairs (CSCA) is in charge of monitoring and coordinating the activities of the STEP. For more information, get in touch with Mr. Joey G. Pelaez, CSCA Executive Director at Rm. 111, Mabini Bldg., DepED Complex, Meralco Avenue, Pasig City, at telefax nos. (02) 631-8495 or 636-3603.
6. Immediate and wide dissemination of this Memorandum is desired.

*Ramon C. Bacani*  
RAMON C. BACANI  
Undersecretary  
Officer-in-Charge

Encls.: As stated

Reference: DepED Memorandum: No. 341, s. 2003

Allotment: 1 – (D.O. 150-97)

To be indicated in the Perpetual Index  
under the following subjects:

PROJECTS  
STUDENTS  
TRAINING PROGRAMS

## **STUDENT TECHNOLOGISTS AND ENTREPRENEURS OF THE PHILIPPINES**

### Skills Development Program

#### **HOME ECONOMICS**

1. Pattern Drafting and Ladies Long Pants Construction
2. Creative Hairstyle and facial Make-Up
3. Table Setting (includes Table Skirting, Flower Arrangement and Napkin Folding)
4. Cocktail Mixing
5. Food Preservation
6. Pineapple Pie Making
7. Golden Wedding Cake Decorating

#### **AGRICULTRAL TECHNOLOGY**

1. Asexual Propagation
2. Dish Gardening
3. Project Proposal for layer Production
4. Bangus Deboning

#### **INDUSTRIAL ARTS**

1. Residential Wiring Installation
2. Construction and Upholstering a Stool
3. Preparation of a Houseplan
4. Mural Painting
5. Portrait Painting in Oil Pastel
6. AM Radio Assembly
7. Photographic Printing Screen Preparation and T-Shirt Printing
8. Flower Pot Stand (Any Design)
9. Variable Unregulated Full Wave Bridge Type Power Supply with Case
10. 65 LED Sequential Lights
11. Masonry (Plastering)
12. Starter Motor Assembly

#### **ENTREPRENEURSHIP AND INFORMATION TECHNOLOGY INTEGRATION**

1. Power Point Presentation
2. Preparation of Worksheet and Financial Statement Using MS Excel
3. Web Page Design
4. Desktop Publishing

#### **OTHERS**

1. Parliamentary Procedure
2. STEP Techno-Challenge
3. STEP Bazaar

**STUDENT TECHNOLOGISTS AND ENTREPRENEURS OF THE PHILIPPINES (STEP)**

**SYNCHRONIZED SCHEDULE OF ACTIVITIES**

July	:	Regional/Division TLE Supervisors, Head Teachers and Moderators Conference
	:	Dissemination of Relevant STEP Memorandum and Orders
	:	Division Management Committee Meeting
	:	Regional Management Committee Meeting
August-September	:	School-Based Skills Training and Competition STEP School Awards
October	:	Division and Regional Level STEP Skills Training, Competition and Conference Division and Regional STEP Awards
November 22-26	:	STEP-National Skills Competition and Conference (NSCC) National STEP Awards Hosted by: DepED Region V DepED Division of Naga City Camarines Sur National High School