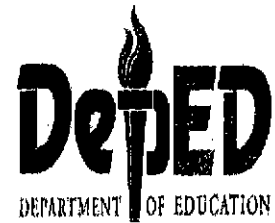




REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
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DepED MEMORANDUM
No. 325, s. 2004

AUG 03 2004

TRAINING WORKSHOP FOR SCHOOL ADMINISTRATORS
ON INCLUSIVE EDUCATION (Year II)

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents

1. In line with the pilot implementation of the Basic Education Curriculum (BEC) and in order to ensure effective delivery of educational services to children with special needs included in regular classes, the Bureau of Elementary Education (BEE) in partnership with Christoffel Blindenmission International (CBMI) will spearhead a Training Workshop for School Administrators on Inclusive Education in all regions nationwide.
2. The training basically aims to train all school administrators on inclusive education, preferably those with organized classes and integrated programs in special education. A two-day training is suggested.
3. Target participants shall be thirty (30) school administrators and supervisors from the different divisions in each region who have not participated in the same training conducted in CY 2003. Selection of the participants shall be determined by each region through the Chief of the Elementary Education Division.
4. The regional corps of trainers on inclusive education from each region shall conduct and manage the training workshop. Place and schedule of training shall be determined by the trainers anytime between July and November 2004. In the absence of trainers from Region IV-B, trainers from Special Education Division, BEE shall take care of the conduct of the said training workshop. Schedule and venue of the training for Region IV-B shall be announced by BEE.
5. The Chief of the Elementary Education Division is requested to coordinate the training workshops with the Schools Division Superintendents concerned.
6. Christoffel Blindenmission International shall underwrite the expenses for lunches and snacks including reading materials on inclusive education. In case of a live-in training workshop, expenses for board and lodging shall be borne by CBMI. Transportation expenses of participants shall be charged against local funds subject to the usual accounting and auditing procedures.
7. Immediate dissemination of this Memorandum is desired.

Ramon C. Bacani
RAMON C. BACANI
Undersecretary
Officer-in-charge

Reference: None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS
PROGRAMS
SPECIAL EDUCATION
TRAINING
WORKSHOPS

Reformatted by: Sally-training-wrkshopyr.II
July 14, 2004