



Office of the Secretary

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MAY 07 2004

DepED MEMORANDUM
No. 209 , s. 2004

ELECTION-RELATED EXPENSES

To : Regional Directors
Schools Division/City Superintendents
Heads, Public Elementary and Secondary Schools

1. In addition to the expenses for payment of per diems/overtime pay of members of the Board of Election Inspectors, election supervisors, members of the Board of Canvassers, and support staff, other expenses that may be incurred in relation to the holding of the May 10, 2004 national and local elections are as follows:
 - a) Operating expenses of election task forces in the Central, Regional and Division Offices;
 - b) Expenses of BEIs in transporting the election paraphernalia from the City/Municipal Treasurer's Office to their assigned precinct, and at the end of the counting of votes, to deliver the ballot boxes, tally sheets and other election-related documents/reports to the venue of the city/municipal canvassing; and
 - c) Illumination of public school classrooms to be used as precincts for the elections.
2. The operating expenses for the election task forces are to be sourced from the funds for Maintenance and Other Operating Expenses (MOOE) of the Central/Regional/Schools Division Office concerned. The reimbursement of the amounts of P25,000.00 and P15,000.00 for each of the Regional Offices and Schools Division Offices, respectively, is being worked out subject to the availability of funds in the Central Office.
3. The cost for transporting election paraphernalia, ballot boxes, tally sheets and other election-related documents/reports was computed at an average of P10.00 per BEI

member. In view of the inadequacy of this amount relative to expected actual costs, and since some BEIs assigned in far places will spend more compared to those serving in cities or urban areas, the funds shall be pooled in the meantime and then distributed primarily to BEIs who have actually incurred higher transport costs.

4. The funding for the lighting of precincts shall be based on actual needs and any expenses that may be incurred for the purpose will be reimbursed by the DepED Central Office giving priority to schools without electricity. The reimbursement, however, shall be subject to availability of funds.

5. Immediate dissemination of this Memorandum is desired.

EDILBERTO C. DE JESUS
Secretary

By:

R. C. Bacani
RAMON C. BACANI
Undersecretary

References:

DepED Memoranda: Nos. 182 and 184, s. 2004

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

ELECTIONS
EXPENSES
FUNDS