



DepED MEMORANDUM
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**NATIONAL SEARCH FOR THE MOST EFFECTIVE PUBLIC ELEMENTARY
SCHOOLS IN MATHEMATICS AND SCIENCE**

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents

1. The Bureau of Elementary Education (BEE) will conduct the fifth quadrennial Search for the Most Effective Public Elementary Schools this School Year 2004–2005. This Search is a continuing activity to upgrade the quality of education in the elementary schools.
2. The objective of the Search is to identify and give recognition to public elementary schools which have been effective and outstanding in raising the quality of education particularly in Mathematics and Science.
3. The schools will be classified into two categories, namely Central and Non-Central. The winners for each category will be selected at the district, division and regional levels. The regional winners will be the entries for the national level and they will be evaluated and ranked by a national team of evaluators. The highest-ranking central and non-central schools in the two learning areas will be adjudged as the Most Effective Public Elementary Schools in Mathematics and Science for SY 2004 – 2005.
4. The grand winners in both categories will each receive Presidential trophy, Certificate of Recognition and other valuable prizes. There will also be first and second runners-up for both categories which will be awarded with trophies and Certificates of Recognition and other valuable prizes. It is recommended that the winners in the district and division levels likewise be given proper recognition by the local school authorities. Likewise, individual school that will excel in each of the learning areas will also be awarded.
5. All public elementary schools are encouraged to join the Search. The school officials are enjoined to give this activity the widest publicity and support. Enclosed are the general guidelines and criteria for evaluating the schools.
6. Expenses incident to the Search at the regional and sub-regional levels shall be charged against local funds. The traveling expenses incurred during the selection of the national winners shall be charged against BEE funds subject to the usual accounting and auditing rules and regulations.
7. For further inquiries, contact the Curriculum Development Division, Bureau of Elementary Education at tel. nos. 638-4799; 632-1361 loc. 2055; 2174; and 2175.
8. Immediate and wide dissemination of this Memorandum is desired.

EDILBERTO C. DE JESUS
Secretary

GENERAL GUIDELINES

1. The Search is open to all public elementary schools, complete or incomplete. ²
2. Selection shall be done in the district, division and regional levels. Winners in each level shall automatically be the entries for the next higher level.
3. At the start of the Search, baseline data on the status of the schools for the last three years (SY 2001–2002 to SY 2003–2004) shall be established. The Search Committee in the district/division/region is expected to develop their own evaluation instruments using the enclosed evaluation criteria as basis.

4. The timetable for the Search is as follows:

- | | |
|---|-----------------------|
| a. Evaluation of schools and determining district Winners | July 2004 |
| b. Evaluation of district winners and determining division winners | August 2004 |
| c. Evaluation of division winners and determining regional winners | September 2004 |
| d. Submission of the regional winners to the Bureau of Elementary Education | First Week of October |
| e. Evaluation of the regional winners and determining national winners | |
| • Administer questionnaires/ conduct interviews and observe classes | October–December 2004 |
| • Administer achievement tests | February 2004 |
| f. Awarding of national winners | June 2005 |

5. The Search Committee shall be composed of the following:

- District Level
District Supervisor/Coordinating Principal
All elementary school heads
Chairperson
Members
- Division Level
Schools Division/City Superintendent
Asst. Schools Division/City Superintendent
Division Supervisors
Chairperson
Co-Chairperson
Members
- Regional Level
Regional Director/Asst. Regional Director
Chief/Asst. Chief, EED
Regional Supervisors
Chairperson
Co-Chairperson
Members

- National Level

Director, Bureau of Elementary Education
 Assistant Director
 Division Chief/Asst. Chief

Chairperson
 Co-chairperson
 Members

6. The Search Committee at all levels shall consider the following criteria in evaluating every entry.

Criteria for the Selection of School Best in Science

A. Academic Performance (40%)

- | | |
|--------------------------------------|-------|
| 1. MPS in Achievement Test | (25%) |
| 2. Academic Contest | (10%) |
| 3. Qualifiers in Science High School | (5%) |

B. Research/Projects Undertaken (10%)

- | | |
|-------------------------------|------|
| 1. Investigatory Projects | (5%) |
| 2. Action Research in Science | (5%) |

C. Instruction (10%)

- | | |
|------------------------------|-------|
| Class Observation in Science | (10%) |
|------------------------------|-------|

D. Facilities (20%)

- | | |
|---|------|
| 1. Availability and Utilization of Textbooks:
Instructional Materials
(Printed and Non-Printed) | (5%) |
| 2. Utilization of Specialized rooms,
equipment and apparatuses | (5%) |
| <ul style="list-style-type: none"> • Science Laboratory • Computer Room/IT room • Improvised Equipment | |
| 3. Special features | (5%) |
| <ul style="list-style-type: none"> • Science Park • Zoological/Botanical Garden | |
| 4. Updated Bulletin Boards and Class Structuring | (5%) |

E. Management (20%)

- | | |
|---|-------|
| 1. Programs/Projects in Science | (10%) |
| 2. Teacher's Training to Upgrade
Competencies in Science | (10%) |

Total	100%
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Criteria for the Selection of School Best in Mathematics

A. Academic Performance		(40%)
1. MPS in Achievement Test	(30%)	
2. Academic Contest	(10%)	
B. Research/Projects Undertaken		(10%)
1. Math Projects	(5%)	
2. Action Research in Math	(5%)	
C. Instruction		(10%)
Class Observation in Math	(10%)	
D. Facilities		(20%)
1. Availability and utilization of Textbooks: Instructional Materials (Printed and Non-Printed)	(5%)	
2. Utilization of Specialized rooms, equipment and apparatuses	(5%)	
<ul style="list-style-type: none"> • Computer Room/IT room • Improvised Equipment 		
3. Special features	(5%)	
<ul style="list-style-type: none"> • Math Park 		
4. Updated Bulletin Boards and Class Structuring	(5%)	
E. Management		(20%)
1. Programs/Projects in Math	(10%)	
2. Teacher's Training to Upgrade competencies in Math	(10%)	
Total		100%