



*Tanggapan ng Kalihim*  
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DepED MEMORANDUM  
No. 114 s. 2004

MAR 10 2004

2<sup>ND</sup> NATIONAL EDUCATORS' COOPERATIVE SUMMIT AND 6<sup>TH</sup> GENERAL ASSEMBLY  
OF THE PHILIPPINE FEDERATION OF TEACHERS AND EMPLOYEES  
COOPERATIVES (PFTEC)

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Regional Directors  
Directors of Services/Centers and Heads of Units  
Schools Division/City Superintendents  
Heads, Public Elementary and Secondary Schools

1. The Philippine Federation of Teachers and Employees Cooperatives (PFTEC) in cooperation with the DepED Employees Welfare and Benefits Division (EWBD) and the Cooperative Development Authority Cagayan de Oro Extension Office will conduct the 2<sup>nd</sup> National Educators' Cooperative Summit on April 21-23, 2004 at Provincial Convention Center, Mambajao, Camiguin Island. The summit will be followed by the conduct of PFTEC's 6<sup>th</sup> Annual General Assembly on April 24, 2004 at the same venue.
2. The theme of the summit and general assembly is "Department of Education and PFTEC: Partners in Poverty Control as a New Form of Cooperation in School". This is in response to Executive Order No. 33 enjoining the DepED to institute an anti-poverty program in the Department.
3. The objectives of this summit and general assembly are the following:
  - a. to develop strategies on how to counteract poverty through cooperatives; and
  - b. to promote capital build-up through payroll deduction as an effective way of a participative enterprise.
4. The participants to this summit are regional directors, assistant regional directors, schools division superintendents, assistant schools superintendents, regional/division cooperative coordinators, and school administrators of DepED who are allowed to attend on **official business**. Chairpersons, board of directors, managers and committee officers of registered teachers' cooperatives shall attend on **official time only**.
5. A registration fee of Four Thousand Pesos (Php4,000.00) and travel expenses of above referred DepED and Cooperative officials shall be charged to their respective local funds, subject to the usual accounting and auditing rules and regulations. The registration fee covers cost of materials, five (5) meals, five (5) snacks, three (3) lunches and three (3) dinners (first meal to start on April 21, 2004), and an eco tour within Camiguin Island. →

6. The DepED Regional Office X and the Initao National Comprehensive High School Multi-Purpose Cooperative shall be the hosts of this event. The EWBD, DepED, shall assist the DepED R-X and the PFTEC in providing the necessary secretariat services during the summit. Travelling expenses including per diem of EWBD staff shall be charged against the appropriation for the formation of teachers' cooperatives included in the DepED budget for FY 2004.

7. Participants shall fill up the enclosed pre-registration and accommodation form to be submitted to Dr. Erlinda T. Cabigon at DepED Region X, telefax no. (08822-722651) or Mrs. Jena Bugarin at the EWBD, DepED, CO, telefax no. (02) 633-7229, or Ms. Melinda Afable at the PFTEC office, tel. no. (02) 687-42-46 on or before April 10, 2004. Pre-payment of registration fees shall be made on or before April 16, 2004 through checks payable to PFTEC and forwarded to Ms. Sonia de Leon, PFTEC Treasurer at the EWBD DepED Central Office, Meralco Avenue, Pasig City. Only those with pre-paid registration fees shall be considered confirmed participants.

8. Enclosed is the schedule of activities, pre-registration and accommodation form, travel information, and list of hotel accommodation, beach resorts for reference.

9. Immediate dissemination of this Memorandum is desired.

  
EDILBERTO C. DE JESUS  
Secretary

Encls.:

As stated

Reference:

DepED Memorandum: No. 117, s. 2003

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

CONFERENCES  
COOPERATIVE EDUCATION

EMPLOYEES  
OFFICIALS

Madel:c:PFTEC  
03-01-04

(Enclosure No. 1 to DepED Memorandum No. 114, s. 2004)

2nd National Educators' Cooperative Summit' &  
6<sup>th</sup> PFTEC Annual General Assembly

Theme: "Department of Education-PFTEC: Partners In Poverty Control as New Forms of  
Cooperation in Schools"

**Hosted by:**

Department of Education, Regional Office- Region X  
Cooperative Development Authority Cagayan de Oro City Extension Office  
**In Cooperation with:** EWBD DepEd Central Office

*TENTATIVE PROGRAM OF ACTIVITIES*

*April 21-24, 2004*

*Provincial Convention Center, Mambajao, Camiguin*

Time	April 21, 2004 (Wednesday)	April 22, 2004 (Thursday)	April 23 2004 (Friday)	April 24, 2004 (Saturday)
7:00 a.m.		Breakfast	Breakfast	Breakfast
8:00 a.m.		Opening Ceremony	Workshop	Election of Officers
9:00 a.m.		Cooperative Parallel Discussion and Dept. of Educ. School/Education Officials Forum	Workshop	General Assembly
10:00 a.m.		Coffee Break	Coffee Break	Coffee Break
10:30 a.m.		Cooperative Parallel Discussion and Dept. of Educ. School/Education Officials Forum	Plenary	Resolution of Thanks & Closing Ceremony
12:00 noon		Lunch Break	Lunch Break	Lunch Break
1:30 p.m.	Arrival, Registration, and Billeting of Participants	Educator's Coop Summit Topic#1: Role of the Department of Education in Poverty Control Program	Presentation of Commitment to Performance Standards & Rating of Teachers' Coops	Eco Tour and Departure
3:00 p.m.		Coffee Break	Coffee Break	
3:30 p.m.	Eco Tour & Exhibit ↓	Educator's Coop Summit Topic#2: Role of PFTEC Members in Poverty Control Programs	General Assembly	
5:00 p.m.		Educator's Coop Summit Topic#3: Role of PFTEC Officers & Management in PFTEC Poverty Control	General Assembly	
7:00 p.m.	Dinner	Dinner/Cultural Night	Dinner/Awarding	



**ENROLLMENT FORM**  
**Attendance at the 2nd National Educators' Cooperative Summit &**  
**6<sup>th</sup> PFTEC Annual General Assembly**  
**April 21-24, 2004**

Please check: [  ] As Official Voting Delegate at the 6<sup>th</sup> PFTEC Annual General Assembly  
[  ] As Participant at the 2<sup>nd</sup> National Educators' Cooperative Summit

Name of Participant:		Nickname:	
Coop Organization Presently Connected with:			
School Presently Connected with:			
School/Coop Address:			
Telephone Number:		CP#/E-Mail Address:	
Position in School:		Position in Coop:	
Religion:		Food Preference:	
Estimated Time of Arrival in Cagayan de Oro City:		Means of Transportation and Point of Origin:	
Estimated Time of Departure:		Eco Tour Preference:	
		[ <input type="checkbox"/> ] Arrival Period – April 21, 2004 [ <input type="checkbox"/> ] Departure – April 24, 2004	
Enclosed herewith is our check payment in the amount of _____			
(P _____ ) representing payment for the following:			
Registration Fee _____			
Hotel/Resort Accommodation _____			
Drawer/Branch: _____		Check Number: _____	

Signature of Participant: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

**ACCOMMODATION FORM**  
**Attendance at the 2<sup>nd</sup> National Educator's Cooperative Summit**  
**& 6<sup>th</sup> PFTEC Annual General Assembly**  
**April 21-24, 2004**

Please reserve hotel/resort accommodation for the following participants at the:

Resort/Hotel	Type of Accommodation	Room Accommodate Rate	
Ferrabrel Beach Resort (maximum capacity, 70 pax only) <input type="checkbox"/> Cottage <input type="checkbox"/> Family House <input type="checkbox"/> Dormitory Type <input type="checkbox"/> Aircon Rooms	Triple sharing, single beds, non-aircon Eight in a room, single beds, non-aircon Thirteen in a room, single beds, non-aircon Seven in a room, single beds, aircon	P 250/head/day (with breakfast)	
Cabua-An Beach Resort (maximum capacity, 59 pax only) <input type="checkbox"/> Cottage <input type="checkbox"/> Main Building <input type="checkbox"/> Cottage <input type="checkbox"/> Cottage <input type="checkbox"/> Cottage	Triple sharing, single beds with TV cable Five in a room, single beds w/o TV Eight in a room, single beds with TV Six in a room, single beds with TV Twin sharing, single beds with TV	Aircon (with bfast) P320/head/day P300/head/day P320/head/day P320/head/day P320/head/day	Non-Aircon (with bfast) P220/head/day P200/head/day P320/head/day P220/head/day P220/head/day
Tia's Beach Resort (maximum capacity 120 pax) <input type="checkbox"/> Dorm room <input type="checkbox"/> Dorm room <input type="checkbox"/> Dorm room <input type="checkbox"/> Cottage <input type="checkbox"/> Pension House	Fifteen in a room, single beds Ten in a room, single beds Eleven in a room, single beds Quadruple, single beds Fifteen in a room, single beds	P225/head/day (with breakfast)	
Paras Beach Resort (maximum capacity 200 pax only) <input type="checkbox"/> Five in a room	Two matrimonial beds + extra bed With TV cable, hot and cold shower, intercom, and free sailing to white island	P720/head/day, with breakfast	

Camiguin School of Arts and Trades (maximum capacity 30 pax only [ ] Regular Room [ ] Dormitory	Quadruple sharing, aircon Fifteen in a room, aircon	
		P200/head/day P120/head/day
Name of Participants		Sex
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		

Enclosed is our check payment for the hotel/room accommodation in the amount of \_\_\_\_\_  
Per check number \_\_\_\_\_.

Name & Signature \_\_\_\_\_ Date: \_\_\_\_\_