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DepED MEMORANDUM  
No. **57**, s. 2004

**FEB 03 2004**

**National English Proficiency Program (NEPP)**  
**Phase II-Mentor Training Program: Facilitating Mentor Learning**  
**Phase IV- Orientation of Administrators to Support Mentor Program**

To : Bureau Directors  
Regional Directors  
Assistant Regional Directors  
City / Schools Division Superintendents  
Assistant City / Schools Division Superintendents  
Heads and Principals of Secondary Schools

1. The National English Proficiency Program (NEPP) marks the second year of implementation this 2004, with the goal of improving the English communication skills of secondary teachers of English, Mathematics and Science. A total of 1,184 teachers from the different divisions and regions were trained in 2003 in **Phase II – Mentor Training Program: Facilitating Mentor Learning**. These are teachers who belong to the top 10% scorers of the Self Assessment Test and were expected to conduct a school based mentoring upon return to their schools. To support the mentors, 783 administrators attended **Phase IV- Orientation for Administrators to Support Mentor Program**.

For 2004, **Phases II and IV** will be conducted in the following dates and venues;

2. **Phase II – Mentor Training Program: Facilitating Mentor Learning** (for 1,000 secondary teachers of English, Mathematics and Science who belong to the 10% top scorers of SAT)

Batch	Dates	Regions	Venue/Area
Batch 8	March 14-20	for Luzon	Bayview Park Hotel, Manila
Batch 9	April 11-17	for Visayas	ECOTECH, Cebu City
Batch 10	July 18-24	for Mindanao	Harbor Light, Cagayan de Oro City
Batch 11	August 15-21	for Luzon	Bayview Park Hotel, Manila
Batch 12	September 19-25	for Visayas	ECOTECH Cebu City
Batch 13	October 17-23	for Mindanao	Apo View Hotel, Davao City

**Phase IV – Orientation of Administrators to Support Mentor Program** (600 total participants broken down to: 200 – Luzon, 200 – Visayas and 200 – Mindanao)

Batch	Date	No. of Participants	Area/Venue
Batch 5	March 22-24	200	Bayview Park Hotel, Manila
Batch 6	April 19-21	200	ECOTECH, Cebu
Batch 7	July 26-28	200	Harbor Light, Cagayan de Oro City

3. **The Phase II – Mentor Training Program: Facilitating Mentor Learning**  
Participants are expected to be at the venue in the afternoon of the first day for the registration, orientation and program engagement. The six day training will end after lunch of the sixth day. Participants will be given service credit for their attendance to the Mentor Training Program.

4. **Phase IV – Orientation of Administrators to Support the Mentor Program.**  
Participants are to be in the venue in the afternoon of Day 1, and leave in the afternoon of the third day.

5. Selection and distribution of participants for Phase II and IV will be guided by Inclosure No. 1.

6. Phases II and IV training are free for participants including board and lodging and training kits with handouts. Transportation and other related expenses will be charged to local funds.

7. Operational expenses for Phases II and IV, which include board and lodging, travel/ transportation cost and honoraria for external resource persons, ACELT-DepED Training Team, staff and management, supplies and materials, rental of equipment, communication costs will be charged against OSEC funds for National English Proficiency Program subject to the usual accounting and auditing rules and regulations.

8. To facilitate the financial transaction for the National English Proficiency Program activities, **Ms. Mayumi H. Tomelden** is assigned as Disbursing Officer.

9. Immediate and wide dissemination of this Memorandum is desired.

  
**EDILBERTO C. DE JESUS**  
Secretary 

Encl.: As stated

Reference: DepEd Memorandum No. 208, s. 2003

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

Learning Area, ENGLISH  
OFFICIALS  
TRAINING PROGRAMS

(Enclosure to DepED Memorandum No. 57, s. 2004)

## SELECTION OF PARTICIPANTS

### A. PHASE II- MENTOR TRAINING PROGRAM: FACILITATING MENTOR LEARNING

1. **One hundred sixty six (166) participants per venue and Batch (166 for Luzon, 166 for Visayas and 166 for Mindanao) will be recruited from among high schools where a team of mentors, teachers of English, Mathematics and Science can be formed. They MUST BELONG TO THE UPPER 10% OF THE HIGH SCORERS of the Self Assessment Test (SAT).**
2. **A complete team of Mentors should be organized in a pilot school immediately after the Phase II-Mentor Training Program. Qualified to attend the Phase II training are: Teachers who scored high in the SAT, Master Teachers or Department Heads of either English, Mathematics or Science and Supervisors of either English, Mathematics or Science.**
3. **Other Criteria to be considered in the selection of participants;**
  - Skilled in English communication
  - Has taught either English, Science or Mathematics for no less than three years
  - A potential mentor with good interpersonal skills.

### B. PHASE IV- ORIENTATION OF ADMINISTRATORS TO SUPPORT THE MENTOR PROGRAM

1. **These are the key administrators tasked to coordinate or supervise the school based mentoring program under the National English Proficiency Program (NEPP)**

Regional Director or Assistant Regional Director  
Schools Division Superintendent or ASDS  
Department Heads in every pilot school  
Principal of school where the mentor came from  
Division and Regional Supervisor in charge of NEPP

2. **Batches:**

Batch 5 – 200, Luzon Participants – NEAP, Baguio City  
Batch 6 – 200, Visayas – ECOTECH, Cebu City  
Batch 7 – 200 , Mindanao, Harbor Light, Cagayan De Oro City

DepED Advisory No. 19, s. 2004  
In compliance with DECS Order No. 28, s. 2001  
this advisory is issued for the information of DepED officials and personnel  
(Visit DepED website at [www.deped.gov.ph](http://www.deped.gov.ph))  
February 3, 2004

### PASIG RIVER HERITAGE MARATHON

The Clean and Green Foundation, Inc. announces the Pasig River Heritage Marathon which will be held on February 29, 2004. It is an advocacy programme to support the government to rehabilitate the Pasig River, and this is not only a running competition but an awareness to call the people's attention to support and rally behind the much needed rehabilitation of our beloved river. Runners (male and female, children boys and girls) are invited to join/contribute to this event. This 42-kilometer running start from Fort Santiago near the mouth of the Pasig River to Fort Bonifacio's Global City. If the full 42-km marathon is too harsh, there are 3, 5, and 10 km-side events that will start and end in Fort Bonifacio.

For more information, contact Ms. Imelda P. Sarmiento, Executive Director, Clean and Green Foundation, Inc.-Piso Para sa Pasig, 2/F Benlife Bldg. BPI Comp., Muralla St., Intramuros, Manila, telephone nos. 528-0504, 527-4390, 528-0976 and e-mail address: [www.heritagemarathon.org](http://www.heritagemarathon.org). Deadline of submission of entries will be on February 15, 2004.