



Tanggapan ng Kalihim
Office of the Secretary

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REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
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DEPED MEMORANDUM

No. 53, s. 2004

CONDUCT OF THE NATIONAL CONFERENCE OF HUMAN RESOURCE
MANAGEMENT OFFICERS OF THE DEPARTMENT OF EDUCATION

To: Undersecretaries
Assistant Secretaries
Bureau/Service/Center Directors
Regional Directors
Schools Division Superintendents

1. The Department of Education (DepED), through the Personnel Division, HRDS, Central Office, will hold a three-day live-in National Conference of Human Resource Management Officers (HRMOs) of the DepED on May 19 to 21, 2004 at the Teachers' Camp, Baguio City. The theme of the conference is: "***The DepED HRMOs: Their Emerging Role Towards Service Excellence.***"

2. The objectives of the conference-workshop are:

- a. Discuss the emerging role of HRMOs in DepED in the light of Republic Act 9155 and its Implementing Rules and Regulations (IRR);
- b. Discuss issues and concerns on the implementation of the DepEd policies on human resource management and development; and
- c. Strengthen linkages among HRMOs of the DepEd.

3. Authorized to attend are selected HRMOs and members of the working committees from the Central Office, two (2) HRMOs from each of the Regional Offices and one (1) HRMO or one (1) in-charge of personnel actions from the Division Offices. Attendance to this conference will be on **official business**.

4. Registration fee for this conference is Three Thousand Five Hundred Pesos (₱3,500.00) per participant, to cover food and accommodation, conference materials and other incidental expenses, chargeable to the respective local funds and subject to the usual accounting rules and regulations. HRMO participants and

committee members from the Central Office shall charge registration fees, traveling and other incidental expenses to OSEC funds.

5. For inquiries, please contact the Assistant/Chief of the Personnel Division at telephone numbers 633-6682, 633-9345 or 636-6546.

6. Immediate and wide dissemination of this Memorandum is desired.



EDILBERTO C. DE JESUS
Secretary