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DepED MEMORANDUM
No. 449, s. 2003

CONDUCT OF CONTENT EVALUATION WORKSHOP FOR TEEP AND SEMP 2

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Elementary and Secondary Schools
All Others Concerned

1. The Department of Education (DepED) will conduct a Content Evaluation Workshop to assess textbooks and teacher's manuals which will be submitted during a joint bidding to be held on November 25, 2003 under the Third Elementary Education Project (TEEP) and Second Social Expenditure Management Project (SEMP 2). The dates and venue of the live-in workshop will be announced later to concerned participants.
2. Teams of evaluators who will participate in this workshop shall be represented by the following:
 - a. discipline and curriculum experts who will look into the relevance of content as vehicle for development of knowledge, skills, and values, source of pedagogical strategies, accuracy of concepts and processes, psychological suitability and development concerns;
 - b. master teachers, principals, supervisors and superintendents who will look into pedagogical concerns, relevance, suitability to grade/year level and accuracy; and
 - c. members of the academe who will look into sectoral convergence related to societal needs and concerns, relevance, practicality and accuracy of content.
3. Selected evaluators will be informed in writing and directly contacted by IMCS before the workshop. Participants are expected to be at the venue by 8:00 a.m. on the first day of the workshop.
4. Necessary and allowable expenses for this workshop such as travel expenses, materials, board and lodging, professional fees of evaluators and reviewers, overtime pay of staff and other incidental expenses are chargeable against TEEP and OSEC funds.
5. For any queries or clarifications, please contact **Ms. Daisy O. Santos** or **Ms. Editha F. Esperida**, DepED-IMCS Evaluation and Training Division at tel. nos. 634-1054 and telefax no. 634-1072.
6. The DepED policy prohibiting teachers to be pulled out from their classes during schooldays shall not apply to teachers who will serve as textbook evaluators provided that necessary arrangements are made to ensure continuation of classes in their absence.
7. Immediate dissemination of this Memorandum is desired.

EDILBERTO C. DE JESUS
Secretary

Reference:

N o n e

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

PROJECTS
TEXTBOOKS
WORKSHOPS

Alma:c:workshop TEEP & SEMP 2
11-14-03