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DepED MEMORANDUM  
No. **412**, s. 2003

**2003 ASSOCIATION OF SPECIAL LIBRARIES OF THE PHILIPPINES (ASLP) CONFERENCE**

To: Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Schools

1. The Association of Special Libraries of the Philippines (ASLP) will hold the second of its two major conferences at Tagaytay Country Hotel, Olivarez Plaza, E. Aguinaldo Hi-Way, Tagaytay City on November 12-14, 2003.
2. This year's theme is *"The Library Management and the Support Staff: Partners in the Pursuit of Excellence"*.
3. The conference aims to:
  - a. Improve the quality of library services and stimulate professional enhancement among its members through its continuing education programs;
  - b. strengthen the collaboration and partnership between the library managers and the support staff in the attainment of a common goal: superior client service;
  - c. motivate and build high morale among participants by discussing the vital role they play in information delivery; and
  - d. assess the quality of library education program in the country and its relevance to the needs of today's information marketplace.
3. Encouraged to participate are librarians, information officers from special libraries and information centers of government and private institutions, non-government organizations (NGOs), religious and business sectors. Attendance of public school participants to this conference is on **official time only**.
4. A registration fee of Three Thousand Five Hundred Pesos (PhP3,500.00) will be charged each participant to cover expenses for meals, accommodation and seminar materials.
5. For reservations and inquiries, contact any of the following officers:

Cecilia B. Guevarra (AU), tel. no. 734-73-71, fax no. 735-36-84  
Corazon G. Tolentino (Senate), telefax no. 552-68-55, e-mail address:  
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Milagros S. Ong (SC), telefax no. 521-72-23, e-mail address: [sclib@supremecourt.edu.ph](mailto:sclib@supremecourt.edu.ph)
6. Immediate and wide dissemination of this Memorandum is desired.

**EDILBERTO C. DE JESUS**  
Secretary

Reference:

DepED Advisory: No. 65, s. 2003

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index under the following subjects:

CONFERENCES  
LIBRARY  
SOCIETY or ASSOCIATIONS

Madel:c:ASLP  
10-16-03