



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
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DepED MEMORANDUM  
No. 404, s. 2003

OCT 16 2003

SEMINAR-WORKSHOP ON INNOVATIVE MANAGEMENT STRATEGIES  
FOR DYNAMIC LIBRARIES AND INFORMATION CENTERS

To: Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Elementary and Secondary Schools

1. The Misamis Oriental Librarians Association, Inc., (MISORLA) will conduct a Seminar-Workshop on Management Strategies for Dynamic Libraries and Information Centers on October 27-28, 2003 at the Searsolin AV Room, Fr. Masterson Avenue, Upper Carmen, Cagayan de Oro City.
2. The seminar-workshop aims to enable participants to: (a) redefine quality in library and information services; (b) develop skills in strategic planning relevant for libraries and information centers; (c) prepare budgets; (d) formulate collection development policies and plans; (e) prepare reports; (f) know alternative ways of fund-raising for libraries and information centers; and (g) share resources among elementary or secondary libraries.
3. Each participant will be charged a registration fee of One Thousand Eight Hundred Pesos (PhP1,800.00) to cover seminar handouts, certificate of participation and appearance, snacks and lunch, seminar kit, and honoraria for the resource speakers.
4. Participants coming from public institutions are allowed to attend **on official time only**. Those coming from private institutions may make financial arrangements with their respective school administrators.
5. For more information, please contact Mrs. Lourdes Oñate, Co-Chairman, Continuing Education Committee, MISORLA at tel. no. (8822) 725560.
6. Immediate dissemination of this Memorandum is desired.

*Ramon C. Bacani*  
RAMON C. BACANI  
Undersecretary  
Officer-in-Charge

Alma/misorla/dm  
October 14, 2003

Reference: None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

LIBRARY  
SEMINARS

SOCIETY or ASSOCIATIONS  
WORKSHOPS