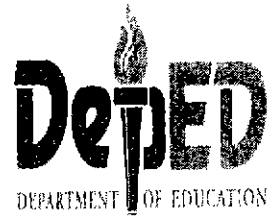




REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
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**SEP 16 2003**

DepED MEMORANDUM  
No. **351**, s. 2003

**DISSEMINATION OF CAREER EXECUTIVE SERVICE BOARD (CESB)  
CIRCULARS NOS. 5 AND 6, S. 2003**

1. For the information and guidance of all concerned, please find copies of the following new Career Executive Service Board (CESB) Circulars:
  - a. CESB Circular No. 5, s. 2003 dated June 30, 2003, entitled "Allowing MATB Passers and MNSA and MPSA Graduates from 1997 Onwards to Proceed with the Assessment Center"; and
  - b. CESB Circular No. 6, s. 2003 dated June 30, 2003, entitled "Clarificatory Guidelines on the Implementation of the New Rules on Assessment Center (AC) Retake".
2. Immediate dissemination of this Memorandum is desired.

  
EDILBERTO C. DE JESUS  
Secretary

Maricar/reformat/dm-CESB  
09-12-03

Encls.: As stated  
Reference: None  
Allotment: 1- -(D.O. 50-97)  
To be indicated in the Perpetual Index  
under the following subjects:

**BUREAUS & OFFICES  
OFFICIALS**



Republic of the Philippines  
**CAREER EXECUTIVE SERVICE BOARD**  
No. 3 Marcelino Street, Holy Spirit Drive, Diliman, Quezon City 1127  
Tel. Nos. 951-4981 to 85 (Trunkline) / 951-3306 (Fax)  
website: www.cesboard.gov.ph

Circular No. 5  
Series of 2003

**TO :** All Heads of Departments and Agencies of the National Government, Including Government-Owned or Controlled Corporations with Original Charters, and all Officials in the Career Executive Service.

**SUBJECT :** Allowing MATB Passers and MNSA and MPSA Graduates from 1997 Onwards to Proceed with the Assessment Center

Pursuant to Board Resolution No. 485 dated June 5, 2003, the Board hereby adopts a policy to allow MATB passers and MNSA and MPSA graduates from 1997 onwards, to signify within fifteen (15) days from the date of publication of this resolution in the Official Gazette, Public Manager and/or other papers of national circulation their intention in writing to proceed to the Assessment Center, the next stage of the CES Eligibility process, otherwise, they shall be deemed to have abandoned the same.

This circular shall take effect immediately.

Done in Quezon City, Philippines this 30<sup>th</sup> day of June, 2003.

**KARINA CONSTANTINO-DAVID**  
Chairperson

Attested by:

**NORMITA L. VILLANUEVA, CESO II**  
Executive Director

(CESB Resolution No. 485, s. 2003 was published 04 August 2003 in the Official Gazette)



Republic of the Philippines  
**CAREER EXECUTIVE SERVICE BOARD**  
No. 3 Marcelino Street, Holy Spirit Drive, Diliman, Quezon City 1127  
Tel. Nos. 951-4981 to 85 (Trunkline) / 951-3306 (Fax)  
website: [www.cesboard.gov.ph](http://www.cesboard.gov.ph)

Circular No. 6  
Series of 2003

**TO :** All Heads of Departments and Agencies of the National Government, Including Government-Owned or Controlled Corporations with Original Charters, and all Officials in the Career Executive Service

**SUBJECT :** CLARIFICATORY GUIDELINES ON THE IMPLEMENTATION OF THE NEW RULES ON ASSESSMENT CENTER (AC) RETAKE

Pursuant to CESB Resolution No. 483, dated May 29, 2003, the following clarificatory guidelines in the implementation of the new rules on Assessment Center retake are hereby adopted by the Board:

1. An applicant scheduled to take the Assessment Center for the first time after the effectivity of the revised rules on CES Eligibility Examination (CESB Resolution No. 459 s. 2002) shall be allowed to take the Assessment Center only three (3) times after which he/she shall be disqualified from continuing the CES Eligibility examination process.
2. An applicant, however, who took and failed the Assessment Center for the first time prior to the effectivity of the revised rules on CES Eligibility (CESB Res. No. 459 s. 2002), shall be allowed to re-take the same for the second time subject to the old policy on the Assessment Center retake, as specified under CESB Res. No. 137 s. 1996 (Allowing Assessment Center Flunkers to Go through Another Assessment Center without Retaking MATB upon the Recommendation of DAP-AC).

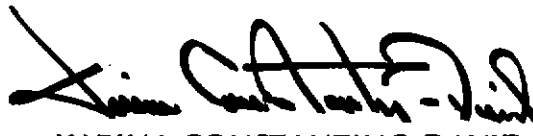
The old policy provides that an applicant who fails the Assessment Center (AC) for the first time shall be allowed to go through Assessment Center for a second time at his/her own expense if the Assessors of the Development Academy of the Philippines (DAP) would recommend the Assessment Center re-take.

An applicant, who fails the Assessment Center for the second time, shall be required to retake the MATB. A retake in the MATB allows an applicant to be governed by the Revised Rules on CES Eligibility (CESB Res. No. 459 s. 2002).

3. The Board shall shoulder the cost of the first Assessment Center taken by applicants enumerated under item 5.1 of Section 5, Article IV of the Revised Rules on CES Eligibility. For purposes of payment of the Assessment Center Cost, an Assessment Center taken by the applicant after a MATB retake shall be considered as an Assessment Center retake. Hence, payment thereof shall be shouldered by the applicant concerned.

This circular shall take effect immediately.

Done in Quezon City, Philippines this 30<sup>th</sup> day of June, 2003.



KARINA CONSTANTINO-DAVID  
Chairperson

Attested by:



NORMITA L. VILLANUEVA  
Executive Director

(CESB Resolution No. 483, s. 2003 was published 04 August 2003 in the Official Gazette)