



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Avenue, Pasig City, Philippines

Tanggapan ng Kalihim
Office of the Secretary

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DepED MEMORANDUM
No. **328**, s. 2003

SEP 09 2003

**4TH NATIONAL CONGRESS ON MENTAL RETARDATION AND AWARDING
OF THE MOST EFFECTIVE SPED CENTERS**

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Elementary and Secondary Schools

1. In line with the Presidential Proclamation No. 240, Declaring the Period for 2003 to 2012 as the Philippine Decade of Persons with Disabilities and in preparation for the International Day of Disabled Persons, the Special Education Division, Bureau of Elementary Education (SPED-BEE), Department of Education, in coordination with the Philippine Association for the Retarded (PAR) will hold the 4th National Congress on Mental Retardation and awarding of the Most Effective SPED Centers at Teachers Camp, Baguio City on October 27-29, 2003.

2. The theme of the year's congress is "Empowerment and Full Participation". The congress aims to:

- a. share the thoughts and feelings of children and youth with mental retardation concerning their empowerment and full participation;
- b. share best practices on the inclusion of children and youth with mental retardation in regular schools;
- c. provide strategies that promote productive life among these children and youth; and
- d. award the most effective SPED Centers.

3. Local specialists on the education and rehabilitation of persons with mental retardation will be invited as presentors. They shall prepare papers based on their empirical researches/studies and experiences that focus on the theme.

4. Special education and regular teachers, school administrators from public and private schools, Education Supervisors in SPED at the division and regional offices, Chiefs/Assistant Chiefs of the Elementary and Secondary Education Divisions, Schools Superintendents, Assistant Schools Superintendents and representatives from the Parents Organizations of Children with Special Needs, National Council for the Welfare of Disabled Persons, other Government Offices (GOs) and Non-Government Offices (NGOs) working for children with special needs are expected to attend on official business. School administrators should make arrangements for classes left by teachers who would participate in the conference.

5. A registration fee of Three Thousand Five Hundred Pesos (PhP3,500.00) shall be charged to live-in participants which shall include board and lodging for three (3) days, conference kits, handouts and certificates. The first one hundred (100) to register on or before September 30, 2003 shall be given ten percent (10%) discount of the registration fee.

6. Participation of learners with mental retardation, 15 years and above is encouraged. At least two (2) of these learners accompanied by a SPED teacher will represent each division. Each will be charged only Two Thousand Five Hundred Pesos (PhP2,500.00) board and lodging for three (3) days. Expenses for the participants from the 22 TEEP provinces shall be charged against the TEEP project fund, while others could be sourced out from local funds as provided for in Presidential Proclamation No. 240 (copy enclosed) subject to the usual accounting and auditing rules and regulations. Expenses incident to the participation of the DepED teachers, administrators and other officials shall be charged to local funds. Participants from private institutions and other agencies shall make their own financial arrangements with their respective offices.

7. The program of activities is found in Enclosure No. 1 while the pre-registration form is in Enclosure No. 2. Pre-registration is encouraged to facilitate the preparation of materials. The form should be sent to the Special Education Division, Bureau of Elementary Education, DepED Complex, Meralco Avenue, Pasig City.

8. Educators working for children with mental retardation are invited to present papers. The presenter's information form is found in Enclosure No. 3

9. For more information, please contact Dr. Teresita G. Inciong, Director IV, Bureau of Elementary Education and Ms. Florita V. Alcala, Education Program Specialist II, Special Education Division at telefax nos. 633-72-70 and 631-9993.

10. Immediate and wide dissemination of this Memorandum is desired.



EDILBERTO C. DE JESUS
Secretary

Lilian/DM-SPED4thcongress
Sept. 04, s. 2003
Computer Used: Adams

Encls.:
As stated

References:
DECS Memorandum No. 340, s. 2000
DepEd Memorandum No. 37, s. 2002

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

CENTER
CONFERENCES
SPECIAL EDUCATION

**4TH NATIONAL CONGRESS ON MENTAL RETARDATION
AND AWARDING OF OUTSTANDING SPED CENTER**

Teachers Camp, Baguio City

October 27-29, 2003

TENTATIVE PROGRAM OF ACTIVITIES

Theme: Empowerment and Full Participation

Objectives:

- a. Interact with children and youth with mental retardation on their views of empowerment and full participation;
- b. Share best practices on the inclusion of children and youth with mental retardation in regular schools; and
- c. Provide strategies that promote productive life among these children and youth.

Day 1: October 27- Sub-Theme: Full Participation: Self Advocates

Morning Session

7:30- 9:30 - Registration

9:30-10:30 - Opening Program: Students from Baguio City & Benguet SPED Center

- Doxology
- Lupang Hinirang
- Presentation of Participants
- Welcoming Address
- Special Number
- Declaration of the Opening of the 4th National Congress on Mental Retardation
- Keynote Message: Alfred Abueg, Jr./Kevin Avelino

Emcee - Racquel Arica

10:30-10:45 - Break

10:45-12:00 - Group Dynamics

Coordinators: Special Students from Baguio City SPED Center
(Film: Sean's Story)

Afternoon Session

1:30-3:00 Panel Discussion: Empowerment and Full Participation
Special Students from:

1. Public and Private Schools (6)
 - Luzon
 - Visayas
 - Mindanao

Moderators: Two Special Students from NCR

3:00-3:20 Break

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Day 3: October 29- Sub-Theme: Inclusion for Empowerment and Full Participation: Best Practices

Morning Session

8:00-8:40 - Plenary Speaker : - Dr. Fe A. Hidalgo
Undersecretary for Programs & Projects

8:40-10:00 - Panel Discussion: Best Practices on Inclusion
Educators from:
1. Luzon
2. Visayas
3. Mindanao

10:00-10:20 Break

10:20-12:00 Concurrent Sessions

1. Gentle Teaching
2. TEACCH
3. IEP
4. Authentic Assessment
5. Other Topics

Afternoon Session

1:30-5:00 - Closing Program

1. Wrap Up
 - Synthesis
 - Evaluation
2. Recommendations
 - Action Steps: Policies and Programs
3. Awarding Ceremony
 - Most Effective SPED Centers
 - National Winner
 - Luzon
 - Visayas
 - Mindanao
4. Closing Program

Officers of the Day: Dr. Leonila Santos
Ms. Fe M. Villalino

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Special Program for Self-Advocates

Day 2: October 28

AM City Tour
PM Self Expressions Through Arts

Coordinators: Ms. Chit I. Singayan
 Ms. Nancy Pascual

Day 3: October 29

AM Skills Demo Fest

Coordinators: Baguio City SPED Center
 Benguet SPED Center
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This form, plus a copy of your abstract can be faxed to the address below and must be received not later than October 10, 2003. The original copy of your paper must be submitted on or before October 22, 2003 to the:

Special Education Division
Bureau of Elementary Education, DepEd
2nd Floor, Bonifacio Bldg.
DepEd Complex, Meralco Avenue, Pasig City
Fax No. 633-72-70/631-99-93

TITLE OF PAPER

Name of Presenter(s) Prof Dr Mr Mrs Ms Sex: M F

Institution/Organization

Mailing Address

City _____

Telephone (Office)

Telephone (Home)

E-mail

Fax

Presentation Preference

Time Allotment for Presentation: 20-30 mins.

Technical Requirement of Presenter

- Slide Projector
- Overhead Projector
- VCR
- Others, pls. specify _____

NATIONAL CONGRESS ON MENTAL RETARDATION
October 27-29

PRE-REGISTRATION FORM

Name (Print) _____ Division _____

Designation _____ Region _____

PRC License No. _____ Date Valid _____

School _____

Address: _____ Tel. No. _____

Home Address: _____ Tel. No. _____

Please check: Live-in Live-out

Date of Arrival _____ Date of Registration _____

Amount Paid: _____ Date _____

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