



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
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Tanggapan ng Kalihim
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DepED MEMORANDUM
No. 320, s. 2003

SEP 05 2003

TRAINING WORKSHOP FOR SPED CENTER PERSONNEL
ON THE ESTABLISHMENT OF WORK CENTERS

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents

1. Adequate accessibility and support services designed for children with disabilities through an alternative delivery system is one thrust of this Department. In line with this, the Bureau of Elementary Education (BEE) in partnership with Christoffel Blindenmission International (CBMI) will conduct a training workshop on the establishment of work centers for selected SPED personnel.
2. The training workshop basically aims to develop vocational skills for SPED personnel and provide them with knowledge and capability in managing a work center especially tailored for the over-aged and the out-of-school children with disabilities.
3. Target participants shall be four (4) SPED teachers and one (1) school administrator from each of the selected SPED Centers. The list of selected SPED Centers, venue and schedule of training are found in Enclosure No. 1.
4. A profile of each SPED Center shall be submitted for reporting during the training workshop to include resources available in the community. Activities to be undertaken are indicated in Enclosure No. 2.
5. Regional directors are encouraged to support the training workshop by sending their concerned personnel who will attend on official time only.
6. Christoffel Blindenmission International will take charge of the participants' expenses for travel, board and lodging. Participants are requested to travel via sea or land transportation only. Breakfast on Day 1 shall be the first meal and dinner on Day 3 shall be the last meal to be served.
7. For more information, please contact Ms. Fe M. Villalino, Assistant Chief and Officer-in-Charge, Special Education Division, Bureau of Elementary Education at tel. nos. 631-9993 and 632-13-61 to 70 local 2054.
8. Immediate dissemination of this Memorandum is desired.


EDILBERTO C. DE JESUS
Secretary

Sheila, MPPD, DM SPED Center Personnel
Sept. 02, 2003

Encls.: As stated
Reference: None
Allotment: 1—(D.O. 50-97)
To be indicated in the Perpetual Index under the following subjects:

SPECIAL EDUCATION TRAINING PROGRAMS WORKSHOPS

LIST OF SPED CENTERS, NO. OF PARTICIPANTS, VENUE AND SCHEDULE OF TRAINING

	Region	SPED Center	No. of Participants	Schedule of Training	Venue
A. Cluster I	III	Angeles City SPED Center,	5	Aloha Hotel Roxas Blvd. Malate, Mla.	Oct. 21-23, 2003
		Limay SPED Center	5		
	IV	San Pablo City SPED Center	5		
		Lucena City SPED Center	5		
	I	Laoag City SPED Center	5		
		Bacarra SPED Cent.	5		
	CAR	Benguet SPED Cent.	5		
		Baguio City SPED Center	5		
V	Legaspi City SPED Center	5			
B. Cluster II	VI	Bacolod City SPED Center	5	ECOTECH Center Cebu City	Nov. 4-6, 2003
		Iloilo City SPED Center	5		
		Cadiz City SPED Center	5		
	VII	Dumaguete City SPED Center	5		
		Bayanan SPED Center, Negros Or.	5		
	VIII	Sto. Nino SPED C.	5		
		Ormoc City SPED Center	5		
		Baybay SPED Cent.	5		

	Region	SPED Center	No. of Participants	Schedule of Training	Venue
C. Cluster III	X	City Cent. Sch., Cag. De Oro City	5	DepEd RELC Davao City	Nov. 25- 27, 2003
	XI	Davao City SPED Center	5		
		Tagum City SPED Center	5		
	XII	Gen. Santos City SPED Center	5		
		Alabel ES SPED C. Koronadal City SPED Center	5		
		Midsayap Kidapawan	5		
	CARAGA	Agusan del Norte Butuan City	5		
			5		

SCHEDULE OF ACTIVITIES

Time	Day 1 - Tuesday	Day 2 - Wednesday	Day 3 - Thursday
6:30 – 7:30		BREAKFAST	
7:30 – 9:00	* Registration * Settling In	* Opening Exercises * Visit to Work Center	Workshop II Development of a Project Proposal in the Establishment of Work Centers
9:00 – 9:30		BREAK	
9:30 – 10:30	Opening Program		Presentation of outputs
10:30 – 11:00	Mechanics of the Orientation-Workshop		
11:00 – 12:00	Profile of the SPED Cent. (Individual SPED Center Presentation)	* Post-Visit Discussion	
12:00 – 1:00		LUNCH BREAK	
1:30 – 3:00	Development of Children with Special Needs (CSNs) Towards Independence Open Forum	Workshop I: * Review & Enhancement of Existing Materials on the Development of Vocational Skills	Closing Program
3:00 – 3:30		BREAK	
3:30 – 5:00	Work Centers: Concepts and Practices - Models of Work Centers Open Forum	Framework in the Establishment of Work Centers	
5:00 – 6:30	Guidelines in the Development of Work Center	Vocational Skills for CSNs	
6:30 – 7:30		DINNER	