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REPUBLIKA NG PILIPINAS
 REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
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DepEd MEMORANDUM
 No. **123**, s. 2003

APR 09 2003

COMPUTATION OF PROPORTIONAL VACATION PAY FOR SY 2002-2003

To: **Regional Directors**
Schools Division/City Superintendents
Heads, Public Elementary and Secondary Schools

1. Teachers who have rendered services from June 17, 2002 to April 11, 2003 shall earn 58 days Proportional Vacation Pay (PVP), computed as follows:

Total no. of days served (June 17, 2002 to April 11, 2003)	=	299 days
Less: Christmas vacation days (December 21, 2002 – January 5, 2003)	=	16 days
Actual days served		283 days
		x.261*
		74
		- 16
		58 days
*Derivation of factor .261		
No. of summer vacation days (April 12, 2002 to June 8, 2003)	=	58 days
	+	
No. of Christmas vacation days	=	16 days
		74
Actual days served		+ 283
		.261

2. Factor .261 shall be used for the computation of absences and PVP due this SY 2002-2003.

3. Immediate dissemination of this Memorandum is desired.


EDILBERTO C. DE JESUS
 Secretary

Reference:
None

Allotment: 1 - - (D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

SALARY
SERVICE
TEACHERS /