



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Avenue, Pasig City, Philippines

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APR 14 2003

DepEd MEMORANDUM
No. **115** s. 2003

CONTINUATION OF SPECIAL SCHOLARSHIP PROGRAMS FOR
SECONDARY SCHOOL TEACHERS

To: Bureau Directors
Regional Directors
Schools Division/City Superintendents
Heads, Public Secondary Schools

1. Pursuant to DECS Memorandum No 209, s. 1999 on "Special Scholarship Programs for Secondary School Classroom Teachers," the Department of Education through the National Educators Academy of the Philippines (NEAP) and the Staff Development Divisions-HRDS (SDD-HRDS), announces the continuation of the Department's priority thrust to develop and enhance subject-specific instructional expertise and competencies of the secondary school classroom teachers.
2. For School Year 2003-2004, the following special scholarship courses are being offered:

Master of Science in Mathematics Teaching	Ateneo de Manila University Loyola Heights, Quezon City
Master of Science in Biology Teaching	Ateneo de Manila University Loyola Heights, Quezon City
Master of Arts in Chemistry Education	De La Salle University Taft Avenue, Manila
Master of Arts in Physics Education	De La Salle University Taft Avenue, Manila

3. The special scholarship programs have a 14-month duration (2 regular semesters, 1 summer and a fraction of regular semester) full time, non-thesis courses customized for secondary school classroom teachers. All courses are in line with the Department's Basic Education Curriculum (BEC) requirement of competency/skill, content and process enhancement/mastery among classroom teachers. The courses shall start in the First Semester of SY 2003 and end in the First Semester of SY 2004.
4. Each course will accommodate 40 scholars. Based on the teacher population, the following scheme shall be observed in the distribution of regional slots: ↻

Course	Slots	
	Regions I, II, V, VII, XII, IX, X, XII, CAR, CARAGA	Regions III, IV, VI, VI, XI and NCR
MS in Mathematics Educ.	4	6
MS in Biology Educ.	4	6
MA in Chemistry Educ.	4	6
MA in Physics Educ.	4	6


5. The following criteria for the selection of candidates and list of pertinent papers to be submitted are provided in Enclosure No. 1. The Division nominees shall be initially selected by the Regional Scholarship Screening Committee. The regional nominees will undergo the final examinations and interview to be administered and conducted by a team from NEAP and the SDD-HRDS on the dates and venues specified below:

Regions II, and CAR	NEAP, Teachers Camp, Baguio City April 29-30, 2003, 8:00 AM
Regions I and III	Dagupan Training Center, Dagupan City April 29-30, 2003, 8:00 AM
Regions IV (A&B), V and NCR	Bulwagan ng Karunungan DepEd Central Office, Pasig City May 20-22, 2003, 8:00 AM
Regions VI, VII, VIII	ECOTECH Center, Lahug, Cebu City May 13-14, 2003, 8:00 AM
Regions IX, XI and XII	RELC, Davao City May 13-14, 2003, 8:00 AM
Regions X and CARAGA	RELC, Cagayan de Oro City May 20-21, 2003, 8:00 AM

6. The deadline for the submission of the official list of the regional nominees is one-week before the above-scheduled final examinations and interviews. To ensure that all regional slots will be filled up, the regions are advised to send more regional nominees to the testing centers.

7. The scholarship recipients are entitled to the following assistance: (1) free tuition and other school fees; (2) full salary during the scholarship period; (3) stipend of PhP5,000.00 per month; (4) book allowance of PhP4,000.00 per term, and (5) one-time research allowance of PhP4,000.00.

8. Scholars are on **official business**, hence, travel expenses of scholars to the venue at the start of the course in First Semester 2003 and back after the completion of the scholarship in August 2004, shall be charged against regional/local INSET funds subject to the usual accounting and auditing rules and regulations. Other non-DepEd funds may also be sourced out by the grantees to defray travel cost. No funding is provided to the nominees during the testing dates.

9. Principals and School Heads of the grantees are advised to re-organize their school programs accordingly to accommodate the classes and subject loads which will be affected by the absence of the teacher grantees. Please be guided also by **DECS Memorandum No.** 

422, s. 2000 on "Authority to Hire Substitutes for Scholars of DECS-NEAP 14-Month Special Scholarship Programs for Elementary and Secondary School Teachers".

10. Expenses for the testing and selection of scholars which include travel, per diem and allowance; supplies and materials; board and lodging of SDD examinees/evaluators; honoraria of regional evaluators; snacks/lunch for interviewers and testing team and freight costs are chargeable against HRDS Scholarship Funds subject to the usual auditing and accounting rules and regulations.

11. For inquiries, contact Mr. Ariel C. Dagar, Ms. Ludy Javate or Ms. Susan dela Merced, SDD-HRDS, at tel. nos. (02) 633-7237 or telefax no. (02) 638-8638.

12. Immediate and wide dissemination of this Memorandum is desired.



EDILBERTO C. DE JESUS
Secretary

Encl.: As stated

Reference: D.M. No. 168, s. 2000

Allotment: 1-(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

CHANGE
SCHOLARSHIP
TEACHERS

**CRITERIA FOR THE SELECTION OF THE NOMINEES FOR THE
14-MONTH CUSTOMIZED SCHOLARSHIP PROGRAMS FOR
SECONDARY SCHOOL CLASSROOM TEACHERS**

1. Must be a bachelors degree holder of a course related to the area of scholarship being nominated for or a major/minor of the subject specified in the offering.
2. Must have a grade point average of not lower than 2 or B or 85% in the undergraduate level.
3. Must hold a permanent employment status with at least three (3) years teaching experience and with Very Satisfactory (VS) performance.
4. Must be actually teaching the subject or course being nominated for.
5. Must not be more than 50 years of age.
6. Must not have any pending administrative and/or criminal case.
7. Must be certified by a government physician to be medically fit to take full time scholarship program.
8. Must not have availed of any scholarship program in the last two (2) years.
9. Must have proficiency in both written and oral English and Filipino.
10. Must have experience in writing and/or developing instructional materials in the subject area being nominated for.
11. Must demonstrate skills in conducting training programs.
12. Must be willing to enter into scholarship contract with the Department of Education and observe the consequences of failure to complete the program and corresponding service obligation.
13. Priority is given to those who do not have masteral/doctoral degrees or have not earned more than 30 units for on-going post graduate studies.

PERTINENT PAPERS TO BE SUBMITTED TO DepEd SCHOLARSHIP COMMITTEE

1. Form 212 (Personal Data Sheet) duly certified by the Administrative Officer
2. Photocopy of Transcript of Records (TOR) duly certified by the Administrative Officer
3. Form 86 (Health Certificate)
4. Service Record
5. Statement of Actual Duties and Responsibilities duly certified by the School Head
6. Certification from Principal/School Head on nominee's performance rating for two rating periods (2 years)
7. Endorsement letters by the School Principal and Schools Division/City Superintendent
8. Certification on no pending administrative case
9. Duly accomplished Scholarship Contract (After nominee has passed the screening)
10. Four (4) copies 2x2 colored pictures (recent)