

Tanggapan ng Kalihim Office of the Secretary

REPUBLIKA NG PILIPINAS

REPUBLIC OF THE PHILIPPINES

KAGAWARAN NG EDUKASYON DEPARTMENT OF EDUCATION

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Stage VIII of the DepEd – US Peace Corps English Language Assistance (ELA) Project

Undersecretaries To: Assistant Secretaries

Regional/Bureau Directors Schools Superintendents

Elementary and Secondary School Principals

- 1. In consonance with the Memorandum of Agreement signed among the Department of Education, the US Peace Corps/Philippines and the Philippine National Volunteer Service Coordinating Agency (PNVSCA), the eighth stage of the English Language Assistance (ELA) Project shall be implemented beginning SY 2002-2003.
- 2. An eighth batch of Volunteers shall be phased in the Project according to the following schedule:

July 27, 2002

July 29 – Aug. 1

Aug. 2 - Sept. 7

September 7

September 9 – 11

September 11

November 18 - Dec. 6

Sept. 7, 2002-Sept. 7,2004

- Arrival in the Philippines

- Orientation in Manila

- Pre-Service Training (Phase 1)

- Swearing-In of Volunteers

- Supervisors' and Counterparts' Conference

- PNVSCA Turn-Over Ceremony

September 16 – Nov. 17 - School Practicum/On the Job Experience

- Pre-Service Training (Phase 2)

- Volunteer Service

- 3. Volunteers shall be assigned to the different participating regions, working in division and district area assignments. They shall assist teachers of English, Science and Special Education, who use English as the medium of instruction.
- 4. Divisions where the Volunteers are rendering service shall take care of the arrangements for their accommodations (preferably with host families) and for providing the five hundred pesos (P500.00) per month additional allowance per Volunteer, as well as reimbursing work-related travel expenses.

- 5. The Regional Director through the elementary and/or secondary education Division Chiefs shall have over-all supervision of the Project. The Schools Division Superintendents or Assistant Schools Division Superintendents or their designee shall have direct supervisory responsibility over the Volunteers.
- 6. To orient the schools' superintendents or assistant schools' superintendents or respective designee concerned in the Project, a Supervisors' Conference shall be held on September 9 11, 2002 in Los Baños, Laguna. Travel expenses to and from the venue shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
- 7. Immediate and wide dissemination of this memorandum to all concerned is desired.

DepEd-RSR 0000886

RAUL S. ROCO Secretary

Reference: DepEd Memorandum No. 240, s. 2001

Allotment: 1-(D.O. 50-97)

To be indicated in the Perpetual Index

Under the following subjects:

Language Projects Service Teachers

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