



REPUBLICA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS

DECS Complex, Meralco Avenue
Pasig City, Philippines



Sama-Sama
sa DECS

Tanggapan ng Pangalawang Kalihim
Office of the Undersecretary

JUL 03 2002

DEPED MEMORANDUM

No. **117**, s. 2002

**THRUSTS AND ACTIVITIES OF THE STUDENT TECHNOLOGISTS
AND ENTREPRENEURS OF THE PHILIPPINES (STEP)**

**To: Regional Directors
Schools Division Superintendents
School Principals**

1. Pursuant to DECS Order No. 44, s. 2001, establishing the Student Technologists and Entrepreneurs of the Philippines (STEP) and outlining the organization's vision to provide a venue for members to develop leadership potential and character, and improve technical know-how in agri-fishery, home economics, industrial arts and entrepreneurship, the following thrusts and activities shall be observed:

- a. Institutionalization/strengthening of the organization's structure and programs in all levels of membership (school, division, region); and,
- b. organization and implementation of skills development programs and other activities responding to the objectives of the STEP in the school, division and regional levels.

2. Recognizing the importance of co-curricular clubs and organizations supporting and complementing the Basic Education Curriculum (BEC), the theme "STEP: Gateway to Quality BEC", shall be adopted as the organization's rallying banner for a more relevant and productive program implementation.

3. As part of the STEP's program to strengthen national competitiveness and productivity, the holding of school, division and regional skills competitions is necessary for students to apply the different learning areas in the THE/TEPP and eventually hone their skills for lifelong benefit.

4. All Regional Directors, Schools Division Superintendents, School Principals and Teachers are encouraged to support the activities of the STEP in their respective areas of responsibility. All Division and Regional THE/TEPP Education Supervisors are enjoined to intensify the implementation and monitoring of the program.

5. At the national level, the Center for Students and Co-Curricular Affairs (CSCA) is in-charge of monitoring and coordinating the activities of the STEP. For more information, get in touch with Mr. Joey G. Pelaez, CSCA Executive Director at Rm. 111, Mabini Bldg. DepEd Complex, Meralco Avenue, Pasig City, at telephone nos. 631-8495, 636-3603.

6. Attached are Enclosure A on the Schedule of Activities of the STEP and Enclosure B on the Skills Development Program.

7. The dissemination of this memorandum is desired.

R. C. Bacani
RAMON C. BACANI
Undersecretary

Encls.:

As stated

Reference:

DECS Order: No. 44, s. 2001

Allotment: 1—(D.O. 150-97)

To be indicated in the Perpetual Index
under the following subjects:

PROJECTS
STUDENTS

Enclosure A

STUDENT TECHNOLOGISTS AND ENTREPRENEURS OF THE PHILIPPINES

SYNCHRONIZED SCHEDULE OF ACTIVITIES

July	:	Regional Conference of TEEP Supervisors, Head Teachers and Moderators/Advisers
	:	Dissemination of Relevant STEP Memorandum and Orders
	:	Division Management Committee Meeting
	:	Regional Management Committee Meeting
August – September	:	School Skills Training
October – November	:	Division Skills Training and Competition
	:	Planning for Regional STEP Skills Competition
December– January	:	Regional Skills Competition

Enclosure B

STUDENT TECHNOLOGISTS AND ENTREPRENEURS OF THE PHILIPPINES

Skills Development Program

- I. Home Economics
 - a. Home and Family Living: Table Setting, Flower Arrangement
 - b. Food and Nutrition: Wedding Cake Decorating
 - c. Clothing: Sewing a Blouse, Pattern Making
 - d. Cosmetology: Creative Hairstyle and Make-up
- II. Agriculture
 - a. Plant: Plant Propagation (multiple root)
 - b. Animal: Preparation of Feasibility Study/Poultry Production
 - c. Fish: Net Weaving
- III. Industrial Arts
 - a. Civil Technology: Drafting, Building Construction, House Plan
 - b. Mechanical Technology: Automotive, Metal Work
 - c. Electrical Technology: Electricity, Electronics, RAC
 - d. Drafting: Charcoal Painting
 - e. Wood Work: Wood Joints
 - f. Electricity: Simple House Wiring
 - g. Electronics: Assembling of AC-DC Full Wave Power Supply
 - h. Metal works: Flower Pot Stand
- IV. Entrepreneurship
 - a. Bookkeeping Using Spreadsheet
 - b. PowerPoint Presentation